



STACEY KEMP, COUNTY CLERK

2100 Bloomdale Road, Suite 12360-12352, McKinney, Texas 75071

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Office Hours: 8:00 a.m. to 4:30 p.m. - Monday – Friday

COUNTY CLERK PROBATE/MENTAL HEALTH FEE SCHEDULE

(Effective January 1, 2022)

Probate Fee Schedule

Application for Probate of Will and Issuance of Letters Testamentary **\$393.00**

- Appellate Judicial System Fund
- Court Facility Fee Fund
- Clerk of the Court Account
- Records Management & Preservation Fund
- Court Reporter Service Fund
- County Law Library Fund
- Courthouse Security Fund
- Language Access Fund
- County Jury Fund
- County Dispute Resolution Fund
- Court-Initiated Guardianship Fund
- Judicial Education and Support Fund
- Public Probate Administrator Fund
- Sheriff's Fee Posting of Notice
- Posted Citation/Issuing Writs Clerk's Fee
- State Consolidated Fee

Application for Probate of Will as Muniment of Title **\$393.00**

- Appellate Judicial System Fund
- Court Facility Fee Fund
- Clerk of the Court Account
- Records Management & Preservation Fund
- Court Reporter Service Fund
- County Law Library Fund
- Courthouse Security Fund
- Language Access Fund
- County Jury Fund
- County Dispute Resolution Fund
- Court-Initiated Guardianship Fund
- Judicial Education and Support Fund
- Public Probate Administrator Fund
- Sheriff's Fee Posting of Notice
- Posted Citation/Issuing Writs Clerk's Fee
- State Consolidated Fee

Application for Appointment of Independent/Dependent

\$393.00

Administrator Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Application for Appointment of Temporary

\$393.00

Administrator Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Small Estate Affidavit

\$393.00

- Appellate Judicial System Fund
- Court Facility Fee Fund
- Clerk of the Court Account
- Records Management & Preservation Fund
- Court Reporter Service Fund
- County Law Library Fund
- Courthouse Security Fund
- Language Access Fund
- County Jury Fund
- County Dispute Resolution Fund
- Court-Initiated Guardianship Fund
- Judicial Education and Support Fund
- Public Probate Administrator Fund
- Sheriff's Fee Posting of Notice
- Posted Citation/Issuing Writs Clerk's Fee
- State Consolidated Fee

**Application for Appointment of Independent Administrator without Will and
Determination of Heirship**

\$476.00

- Appellate Judicial System Fund
- Court Facility Fee Fund
- Clerk of the Court Account
- Records Management & Preservation Fund
- Court Reporter Service Fund
- County Law Library Fund
- Courthouse Security Fund
- Language Access Fund
- County Jury Fund
- County Dispute Resolution Fund
- Court-Initiated Guardianship Fund
- Judicial Education and Support Fund
- Public Probate Administrator Fund
- Sheriff's Fee Posting of Notice
- Posted Citation/Issuing Writs Clerk's Fee
- Service of Process/Constable/Citation by Publication
- State Consolidated Fee

Application for Determination of Heirship

\$476.00

- Appellate Judicial System Fund
- Court Facility Fee Fund
- Clerk of the Court Account
- Records Management & Preservation Fund
- Court Reporter Service Fund
- County Law Library Fund
- Courthouse Security Fund
- Language Access Fund
- County Jury Fund
- County Dispute Resolution Fund
- Court-Initiated Guardianship Fund
- Judicial Education and Support Fund
- Public Probate Administrator Fund
- Sheriff's Fee Posting of Notice
- Posted Citation/Issuing Writs Clerk's Fee
- Service of Process/Constable/Citation by Publication
- State Consolidated Fee

Application for Appointment of Guardian

\$393.00

(Does not include fees for personal service of citation to wards age 12 and over)

- Appellate Judicial System Fund
- Court Facility Fee Fund
- Clerk of the Court Account
- Records Management & Preservation Fund
- Court Reporter Service Fund
- County Law Library Fund
- Courthouse Security Fund
- Language Access Fund
- County Jury Fund
- County Dispute Resolution Fund
- Court-Initiated Guardianship Fund
- Judicial Education and Support Fund
- Public Probate Administrator Fund
- Sheriff's Fee Posting of Notice
- Posted Citation/Issuing Writs Clerk's Fee
- State Consolidated Fee

Probate Adverse Action **\$120.00**
Clerk of the Court Account
County Records Management and Preservation
Account
Court-Initiated Guardianship Fund
Public Probate Administrator Fund
State Consolidated Fee

Creation/Modification of Trust **\$393.00**
Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

**Foreign Will, Issuance of Letters
Testamentary** **\$393.00**
Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Foreign Will (for recording only)

\$360.00

- Appellate Judicial System Fund
- Court Facility Fee Fund
- Clerk of the Court Account
- Records Management & Preservation Fund
- Court Reporter Service Fund
- County Law Library Fund
- Courthouse Security Fund
- Language Access Fund
- County Jury Fund
- County Dispute Resolution Fund
- Court-Initiated Guardianship Fund
- Judicial Education and Support Fund
- Public Probate Administrator Fund
- State Consolidated Fee

**Application for Sale of Minor's Property by a Parent Without
Guardianship**

\$360.00

- Appellate Judicial System Fund
- Court Facility Fee Fund
- Clerk of the Court Account
- Records Management & Preservation Fund
- Court Reporter Service Fund
- County Law Library Fund
- Courthouse Security Fund
- Language Access Fund
- County Jury Fund
- County Dispute Resolution Fund
- Court-Initiated Guardianship Fund
- Judicial Education and Support Fund
- Public Probate Administrator Fund
- State Consolidated Fee

**Payment of Claims without
Guardianship**

\$360.00

- Appellate Judicial System Fund
- Court Facility Fee Fund
- Clerk of the Court Account
- Records Management & Preservation Fund
- Court Reporter Service Fund
- County Law Library Fund
- Courthouse Security Fund
- Language Access Fund
- County Jury Fund
- County Dispute Resolution Fund
- Court-Initiated Guardianship Fund
- Judicial Education and Support Fund
- Public Probate Administrator Fund
- State Consolidated Fee

Probate Miscellaneous Fee Schedule

Abstract of Judgment	\$ 8.00
Administering Oath or Affirmation with Certificate & Seal (<i>Statutory Judge's Fee</i>)	\$ 2.00
Administer Oath/Affirm without Certificate & Seal	\$ 0.25
Annual or Final Account of Estate, Filing Fee (Plus additional \$2.00 for Order and additional \$29.00 for Citation on Final Accounts.)	\$ 25.00
Annual or Final Report, Guardian of a Person (Plus additional \$2.00 for Order.)	\$ 10.00
Filing application for sale of real or personal property (Plus additional \$2.00 for Order and additional \$29.00 for Citation.)	\$ 30.00
Approval & Confirmation of Sale (<i>Statutory Judge's Fee</i>)	\$ 2.00
Attorney Ad Litem Fee	Set by Judge
Approval & Recording Bond	\$ 5.00
Clerk's Certification Fee per document (Plus additional \$1.00 per page.)	\$ 5.00
Non-Certified Copy Fee	\$ 1.00
Claim Against Estate	\$ 10.00
Search Fee	\$ 5.00
Continuance Fee	\$ 0.10
Courthouse Security Fee (Not Original Filing)	\$ 1.00
Decree Approving or Setting Aside Report (<i>Statutory Judge's Fee</i>)	\$ 2.00
Decree of Partition & Distribution (<i>Statutory Judge's Fee</i>)	\$ 2.00
Decree Refusing Order of Sale or Confirmation of sale	\$ 2.00
Approval & Confirmation of Sale (<i>Statutory Judge's Fee</i>)	\$ 2.00
Decree Removing Executor, Administrator or Guardian (<i>Statutory Judge's Fee</i>)	\$ 1.00
Fax Transmittal Fee	\$ 1.50
Fee for other document filed in pending Probate Action after the filing of an order or 120 days after initial filing, if more than 25 pages	\$ 25.00
Fiat or Certificate (<i>Statutory Judge's Fee</i>)	\$ 2.00
Granting Letters Testamentary, Letters of Administration & Letters of Guardianship, Abstract Judgment Issuance fee. (<i>Statutory Judge's Fee</i>)	\$ 2.00
Issuance fee for Letters Testamentary, Letters of Administration & letters of Guardianship (Plus additional charge for Certified Copy of Order attached to Guardianship Letters.)	\$ 2.00
Filing an inventory and appraisalment (Plus additional \$2.00 for Judges Order.) After the 90th day after the personal representative has qualified to serve or if the court grants an extension after the date of the extended deadline.	\$ 25.00
Issuing each additional set of an original and one copy	\$ 8.00
Issuing Original Document and one copy	\$ 8.00

Mail Service of Process/Sheriff's Office	\$ 75.00
Oath Administering Fee	\$ 2.00
Order of Sale <i>(Statutory Judge's Fee)</i>	\$ 2.00
Order for which another fee is not prescribed <i>(Statutory Judge's Fee)</i>	\$ 2.00
Safekeeping of Will	\$ 5.00
Returned Check Fee <i>(Collected by Bookkeeping Dept.)</i>	\$ 30.00
Delayed Registration of Death	\$ 1.00
Deposit of Will	\$ 5.00
Sheriff - Citation in Probate/Posting	\$ 25.00
Service of Process - Citation by Publication/Constable	\$ 75.00
Service of Process - Subpoena/Constable	\$ 75.00
Service of Process - Writ of Attachment/Constable	\$175.00
Service of Process - Writ of Injunction/Temporary Restraining Order/ Constable	\$175.00
Probate Dump Fee	\$150.00
Security Deposit - Probable Cost of Hearing	Set by Judge
Exemplification or Authenticated (Plus 1.00 per page.)	\$ 12.00
Civil -Certified Mail	\$ 20.00
Electronic Copies-Non-Certified Pages 1-10	\$ 1.00
Electronic Copies-Non-Certified Pages 11+	\$ 0.10

Mental Health Fee Schedule

\$435.00

- Appellate Judicial System Fund
- Court Facility Fee Fund
- Clerk of the Court Account
- Records Management & Preservation Fund
- Court Reporter Service Fund
- County Law Library Fund
- Courthouse Security Fund
- Language Access Fund
- County Jury Fund
- County Dispute Resolution Fund
- Court-Initiated Guardianship Fund Judicial
- Education and Support Fund
- Public Probate Administrator Fund
- State Consolidated Fee
- Sheriff's Service Fee

Mental Health Miscellaneous Fee Schedule

Mental Health - Attorney's Fees - Statutory Probate Court	Actual Cost
Mental Health - Compensation for Court Appointed Attorneys, Interpreters, Physicians, Masters - Statutory Probate Court	Set by Judge
Mental Health - Expert Witness Testimony Fee - Statutory Probate Court	Expenses approved by Judge
Mental Health - Judges Expenses Fee for Hearing in Location Other than County Courthouse - Statutory Probate Court	Reasonable & Necessary expenses as certified
Mental Health - Patient Transportation Fee - Statutory Probate Fee	Actual Cost
Mental Health - Physician Examination Fees - Statutory Probate Court	Actual Cost
Mental Health -Transportation Fee; Between Counties - Statutory Probate Court	Not to exceed reasonable cost of
Mental Health-Transportation Fee; Within Same County Statutory Probate Court	transportation Not to exceed \$50.00
Mental Health Background Check for License to Carry a Concealed Weapon	\$ 2.00
Commitment or Release Fee	\$ 5.00
Clerk's Certification Fee per document (Plus additional \$1.00 per page.)	\$ 5.00
Non-Certified Copy Fee (per page)	\$ 1.00
Fax Transmittal Fee	\$ 1.50
Clerk's Copy Fee (Copies only released by order of the Court, 571.015 H&S.)	\$ 1.00
Search Fee (Information only released by order of the Court, 571.015 H&S.)	\$ 5.00