

# Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Ann Marie Chacon

Honoree's Job Title: Budget Tech

Department: Budget

Years of Service with the County: 21

Why the Honoree is receiving a GEM Award including dates:

Starting in May of 2016, the new Elections Administrator needed to make some major changes (enhancements) in the Elections area to prepare for the 2016 Presidential Election. This project ended up being three phases that included furniture and equipment that went to court for approval. Since both the Elections Administrator and his Assistant were new, they did not know the process for getting all of this accomplished. Marie realized this immediately and took the initiative to help them organize the project. She understood the urgency of getting things done quickly, so she designed a spreadsheet and communicated with Elections, I/T, Purchasing, and Facilities relentlessly. She included the items approved in court, the court order numbers, and approved funds budgeted. She stayed on top of every phase and made sure all items were entered, ordered, and approved as quickly as possible. Without this oversight, there were items that were going to be late or missed. She also contacted Facilities to coordinate the drops necessary for the new equipment. What would have normally taken 4-5 months to accomplish, Marie was able to help get this all done in less than 3 months. This was all done during the busiest time of year for the Budget Department. Please see attached email from the Elections Administrator.

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Approved by elected official or department head on the 29 day of September, 2016

  
\_\_\_\_\_  
Signature of Elected Official  
or Department Head

Mónica Arris  
\_\_\_\_\_  
Printed Name

## **Teresa Moore**

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**From:** Bruce Sherbet  
**Sent:** Sunday, August 14, 2016 10:53 AM  
**To:** Monika Arris  
**Cc:** Teresa Moore  
**Subject:** Appreciation

Monika,

Over the years, I have always tried to recognize employees and co-workers that exemplify the definition of public servant, team player and dedication. I have worked with many federal, state, county and local jurisdiction employees and I can honestly say there are some that I have met and worked with that stand out from the rest.

I want to let you know that Marie Chacon is someone who has displayed some of the characteristics that I most admire. She has worked tirelessly to make sure the election enhancements that were approved by commissioners were on schedule for use in the upcoming presidential election. I feel certain that if she had not taken the initiative and developed and closely monitored comprehensive spreadsheets for the numerous election enhancement purchases and projects that it is very likely some of them may not have been completed timely.

She also helped mentor me in understanding the budget process in Collin County which was especially appreciated since I am new to this county. She has always been pleasant and helpful to my department. Especially, the help she has provided my recently promoted office administrator, Cheryl Gorena. To sum things up, her help to this department has been immeasurable and greatly appreciated.

If I can offer additional information concerning Marie, please do not hesitate to contact me. Thank you!

Sent from my iPhone