Collin County
Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Pam Donnell

Honoree's Job Title: Administrative Secretary

Department: Texas A&M AgriLife Extension Service

Years of Service with the County: 5

Why the Honoree is receiving a GEM Award including dates:

Pam went the extra mile when she assumed two major responsibilities for me when I had an opportunity to travel abroad for 2 ½ weeks in October. This opportunity was last minute and involved shifting responsibility as the site coordinator for Walk Across Texas from me to Pam. Pam handled three of the eight weeks of the event, emailing team captains and coordinating weekly random drawings for team members. She also researched and prepared for a major educational activity for me , making all of the visual aids as well as printed handouts. Due to the time difference, it would have been very difficult for me to handle Walk Across Texas and next to impossible to prepare for the major educational activity. Because of going the extra mile, Pam made it possible for both activities to continue without any problems.

Approved by elected official or department head on the 21 st day of November, 2014.

Signature of Elected Official
or Department Head

Printed Name