

Collin County  
Going the **Extra Mile (GEM)** Recognition Form

Honoree's Name: Brian Edwards

Honoree's Job Title: Deputy District Clerk II

Department: District Clerk

Years of Service with the County: 12

Why the Honoree is receiving a GEM Award including dates:

---

Brian has successfully completed a reorganization project that involved moving over 10,000 boxes of District Clerk records and ensuring storage compliance with the State Library and Archives Commission. The project involved reviewing and either retaining or destroying records that were located in 2 areas that needed to be cleared and made available in time for the County Clerk's move into the courthouse. In addition, to maximize limited storage space, mobile shelving was added in the 2 District Clerk storage areas and Brian had to coordinate the removal of the existing records while the new systems were installed and then reorganization and return of the records after the new shelving installation was completed. The end result of weeks of exhausting work is a records storage area that is unrecognizable from its' former state and is now an efficient and effective use of the limited space available. We would not have been able to complete the project and meet the needs of the department without the extraordinary efforts of Brian Edwards.

---

---

---

---

---

---

---

Approved by elected official or department head on the 28 day of September, 2012

Andrea Thompson

Signature of Elected Official  
or Department Head

Andrea Thompson

Printed Name