Collin County
Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Holly Heldt

Honoree's Job Title: Accountant/Auditor

Department: County Auditor

Years of Service with the County: 15

Why the Honoree is receiving a GEM Award including dates:

Last year, Holly moved to a new position in the department, taking on new duties and responsibilities.

One of her new responsibilities is the maintenance, update, and audit of the fixed asset system, which includes accounting for all capital purchases, disposals, and movement of assets.

With a due date of March 31, 2013, and over the course of several months, Holly worked diligently to find, identify, and reconcile the purchases of capital assets, including a number of prior year purchases not entered in the system be the prior person handling the work.

Holly's hard work and determination to "straighten out the records" culminated with the external auditor review (part of our annual financial reporting) and no findings or errors in the work she performed. The total value of County assets is almost $675 million.

The work on this project had been in progress for more than four years when Holly took it over; starting from scratch, she completed the work in a matter of months.

Holly is being nominated for a GEM award because she took over a project that was months behind and completed it ahead of schedule, with no findings by our external auditors, and prepping the assets to be entered into our new ERP system.

Approved by elected official or department head on the 2ND day of May, 2013

Signature of Elected Official or Department Head

Jeff May
Printed Name