Collin County
Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Jennifer Whiffen

Honoree's Job Title: Accounts Payable Assistant Auditor

Department: County Auditor

Years of Service with the County: 3

Why the Honoree is receiving a GEM Award including dates:

Since joining the department in May, 2010, Jennifer has steadily improved her accuracy rating for data entry of accounts payable invoices and purchases.

Since October she has made 5 documented errors and is tied for 1st place in the lowest percentage of errors in the Accounts Payable Group.

At the end of FY 2012, Jennifer had 23 documented errors. The improvement over FY 2012 is a 360% decrease in the number of errors. In FY 2012 Jennifer processed 8,549 invoices, which is the 2nd highest number of invoices processed in the group. This is an average of 712 per month.

Jennifer is being nominated for a GEM award because she has worked diligently to improve her errors and has become a top performer.

Approved by elected official or department head on the 2nd day of May 20 13

Signature of Elected Official or Department Head

Jeff May

Printed Name