Collin County
Going the **E**xtra **M**ile (**GEM**) Recognition Form

Honoree's Name: Jennifer Baxter

First Name | Middle Initial | Last Name

Honoree's Job Title: Buyer I

Department: Purchasing

Years of Service with the County: 9

Why the Honoree is receiving a GEM Award including dates:

I would like to recognize Jennifer for her noteworthy achievement of recommending and creating the training documents for a more efficient process of preparing records for retiring in the Purchasing Department. Training for staff was presented December 16, 2015.

Approved by elected official or department head on the 17 day of December ,20 15

Signature of Elected Official
Or Department Head

Michalyn Rains
Printed Name