

Collin County
Going the Extra Mile (GEM) Recognition Form

Honoree's Name: JEREMY HIGGINS

Honoree's Job Title: ADMISSIONS/RELEASE SERGEANT

Department: DETENTION FACILITY ADMISSIONS/RELEASE

Years of Service with the County: 9

Why the Honoree is receiving a GEM Award including dates:

SEE ATTACHED REPORT.

Good job!

Recommend approval 8-7-15

Approved by elected official or department head on the 11th day of Aug, 2015



Signature of Elected Official
or Department Head

Terry C. Roy

Printed Name



COLLIN COUNTY

OFFICE OF THE SHERIFF
4300 Community Avenue
McKinney, TX 75071

Terry G. Box, Sheriff

DATE: August 6, 2015
TO: Captain Terry McCraw
FROM: Lieutenant Michael Sepulvado ^{LS}
SUBJECT: Sergeant Jeremy Higgins Award Recommendation

On July 28, 2015 while assigned as Admissions/Release Sergeant, Sergeant Higgins involved me with what he considered to be a questionable court order.

Sergeant Higgins received two Collin County court orders granting a Personal Bond for an Inmate [REDACTED] for two charges that appeared by jailing and court records to have been filed with Collin County. These orders were generated specifically enough to include TRN numbers. Given two Collin County court orders which included TRN numbers, any reasonable Admissions/Release Sergeant would have compared the TRN number on the order with the TRN from the jailing, and would subsequently have released both charges.

By being carefully attentive to the supporting documents in the Booking file packet, Sergeant Higgins suspected that one of the charges could potentially have been a Denton County charge. With this suspicion, Sergeant Higgins contacted Collin and Denton County law enforcement agencies and District Attorney Offices and concluded that one of the charges was in face a Denton County charge.

This information had been reviewed by at least three other Sergeants and several other Booking officers since the inmate's incarceration. Sergeant Higgins attention to detail prevented the potential erroneous release of an inmate from custody.