

**MINUTES of MEETING**  
**LIFEPATH SYSTEMS BOARD OF TRUSTEES**  
**Collin Higher Education Center**  
**3452 Spur 399, Room 135, McKinney, Texas**  
**July 28, 2016**

**Board Members**

Ernest Myers  
Matt Duncan  
Dean Aslinia  
Rick Crawford  
Catherine Gibb  
Mary Dell Green  
Doug Kowalski  
Dee Roessler

**Staff Present**

Randy Routon  
Robert Murphy  
Rik Lindahl  
Fern Gimenez  
Diane Kazlow  
Tammy Mahan  
Shama Shams  
Barbara Inch-Paeth

**Guests**

Absent: Dona Watson

7:03 p.m. Quorum was established and the meeting was called to order by Ernest Myers.

010716 Consent Agenda

A motion to approve the Consent Agenda was made by Rick Crawford and seconded by Catherine Gibb. The motion passed unanimously.

020716 Public Input and Partner Organizations

a) Public Commentary

There were no guests in attendance.

b) LifePath Systems Foundation

Shama Shams reported Allstate Insurance Company has selected LifePath ECI as the recipient of their local Community Cares Program, North Texas Giving Day is September 22<sup>nd</sup>, sponsors are being recruited for the Super Run, and the venue for the 2017 Sweet Dreams event has been booked for April 13, 2017 in support of Teen Suicide Prevention.

030716 CEO's Report

a) Randy Routon announced The Meadows Mental Health Policy Institute for Texas is working to assist the development of children's mental health services in the area. Representatives met with Pete Kabira and Bradley Chamberlain last week and toured the McKinney and Plano Campuses. Randy Routon has completed a follow up phone call with the representatives and will be conducting a longer call with them in the near future.

The McKinney Campus has continued to relocate departments to accommodate expanded services and authority function needs. Additional space will be available soon to relocate ECS to the McKinney Campus.

The McKinney Planning and Zoning Committee approved the zoning change needed for the Crisis Center on July 26, 2016. The Crisis Center will be presented to the McKinney City Council for approval on August 16, 2016.

Additional funds have been received for Intellectual and Developmental Disabilities and they must be used by the end of the fiscal year.

Budget work is underway and a Budget and Finance Committee Meeting will be held prior to the August Board Meeting to review the Proposed FY2017 Budget prior to presentation to the full board.

The county will consider budget requests on August 16, 2016. Randy Routon will attend and invited the trustees to attend.

The first Community Collaboration Meeting will take place on August 23, 2016.

A flagpole has been donated to the Plano Campus by the Plano Chamber of Commerce. A dedication ceremony will be scheduled.

- b) Tammy Mahan reported on the Behavioral Health transition to being the Local Behavioral Health Authority.

Proposals have been received in response to the published Request for Proposals (RFP's) for a Pharmacy Benefits Manager and Laboratory Services. Proposals were due by July 8, 2016 and recommendations for selection will be presented by the Finance Committee this evening.

Request for Applications (RFA) to solicit applications for providers was published on July 8, 2016 with applications due by August 1, 2016.

Terrell State Hospital has been designated as our hospital and requests for private psychiatric beds have been submitted to the State.

The procedures for Pre-Admission Screening and Resident Reviews (PASRR) must be enhanced to meet the contract requirements. A conference call is scheduled to learn more.

The transition contract will be paid on September 1, 2016 enabling hiring and training of staff and purchase of equipment needed to transition to the authority role. The contract must be finalized as soon as possible to ensure the funds are released to begin the hiring and purchasing.

The YES Waiver contract planning is underway. Four employees attended the required training in Austin earlier this month.

040716

#### Committee Reports and Action Items

- a) Budget and Finance Committee

- 1) A motion to accept Clinical Pathology Laboratories as the provider for Laboratory Services was made by the Budget and Finance Committee. The motion passed unanimously.
- 2) A motion to approve Policy 2.02 as amended was made by the Budget and Finance Committee. The motion passed unanimously.
- 3) A motion to approve a salary adjustment for ICF-IDD Direct Care Staff was made by the Budget and Finance Committee. The motion passed unanimously.

b) Facilities and Technology Committee

Doug Kowalski reported the Planning and Zoning Commission approved the rezoning request for the Church Street property and the matter will go before the McKinney City Council on August 16, 2016.

c) Compliance and Quality Assurance Committee

Catherine Gibb reported the committee met earlier this evening. The first board training session: The Compliance Landscape of LifePath Systems and the Health Care Industry will be held, time permitting, during the August Board Meeting. The committee also discussed the requirements of reporting possible breaches.

d) Human Resources Committee

Dee Roessler distributed the CEO Review Packet, asking that completed forms be returned to Dee Roessler by August 18, 2016

e) Legislative Committee

Rick Crawford reported he and Randy Routon will be in Austin for the Texas Council Meeting August 10-12, 2016. During the trip, they will meet with legislators to give updates on the Behavioral Health Transition. Representative Shaheen has offered to host a meeting of the representatives; Rik Crawford and Randy Routon will be meeting with Representative Shaheen to plan the meeting.

050716

Executive Session

The board convened into Executive Session under Texas Government Code 551.072 for Deliberation of Real Property at 7:49 p.m. No official actions or votes took place in closed session. The Executive Session adjourned at 8:15 p.m.

060716

Chairman's Report

- a) A motion to authorize the Chief Executive Officer to move forward with renovations detailed on the bid from Brice Harvey Construction dated July 28, 2016 was made by Doug Kowalski and seconded by Catherine Gibb. The motion passed unanimously.
- b) Ernest Myers asked Randy Routon to forward materials for review to the trustees prior to the next meeting.

- c) Ernest Myers reminded the trustees of the importance of their attendance at the County Budget Meeting and the McKinney City Council Meeting on August 16, 2016 and encouraged attendance at both meetings.
- d) Ernest Myers solicited topics for future meetings.

070716 Adjournment

A motion for adjournment was made by Catherine Gibb at 8:19 p.m. and seconded by Doug Kowalski. The motion passed unanimously. Meeting adjourned.

Respectfully submitted,

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P. Dee Roessler, Secretary

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Date of Approval