

MINUTES of MEETING
LIFEPATH SYSTEMS BOARD OF TRUSTEES
LifePath Systems McKinney Campus
1515 Heritage Drive, Suite 209, McKinney Texas
September 22, 2016

Board Members

Ernest Myers
Matt Duncan
Dean Aslinia
Rick Crawford
Catherine Gibb
Doug Kowalski
Dona Watson

Staff Present

Randy Routon
David King
Fern Gimenez
Diane Kazlow
Tammy Mahan
Jennifer Day
Rik Lindahl
Barbara Inch-Paeth

Guests

Absent: Mary Dell Green, Dee Roessler

7:04 p.m. Quorum was established and the meeting was called to order by Ernest Myers.

010916 Consent Agenda

A motion to approve the Consent Agenda with a correction to the August 25, 2016 Budget and Finance Committee Meeting Minutes was made by Dean Aslinia and seconded by Matt Duncan. Correction noted, "to move Matt Duncan from absent to in attendance". The motion passed unanimously.

020916 Public Input and Partner Organizations

a) Public Commentary

There were no guests in attendance.

b) LifePath Systems Foundation

Randy Routon reported North Texas Giving Day was taking place and Shama Shams was representing LifePath Systems at the event taking place in the McKinney square. He also reported the Super Run is October 15th.

030916 CEO's Report

a) Randy Routon reported applications are being accepted for members of the Provider Network Advisory Committee. The committee must have nine members with five of them being individuals receiving services or their family members.

Randy Routon advised the flag dedication ceremony will be held on October 22nd or October 29th and additional information will be sent as it becomes available.

b) Randy Routon reported the second Readiness Review was completed on September 12th with favorable results and feedback. Tammy Mahan distributed the materials used during the review for the trustees review.

Randy Routon reported he and Tammy Mahan met with Judge Self regarding funding and the Substance Abuse Service Array this morning.

Tammy Mahan announced the center has been awarded two Private Psychiatric Beds by the Texas Health and Human Services Commission and the transition team will be preparing a Request for Proposals to secure the beds.

Tammy Mahan announced authority positions have been posted and hiring and training has begun.

Tammy Mahan distributed flyers for the Collin County Mental Health Symposium to be held on November 17th. LifePath Systems will be featured in the symposium. The trustees were encouraged to attend as well.

- c) Rik Lindahl distributed a syllabus and conducted the first session of compliance training, "Compliance Landscape for LifePath Systems in the Healthcare Industry".

040916

Committee Reports and Action Items

- a) Budget and Finance Committee

Matt Duncan reported the Budget and Finance Committee met prior to the meeting to review the financial reports for August and offered appreciation to the staff of the Early Childhood Services division for their ability to manage their budget given the program cuts received from the state early in the budget year.

- b) Facilities and Technology Committee

Randy Routon distributed a renovation summary, including plans for the north end of 7308 Alma Drive in Plano.

- c) Compliance and Quality Assurance Committee

No report given.

- d) Human Resources Committee

No report given.

- e) Legislative Committee

- 1) A motion to adopt the Legislative Priorities for 2017 was made by the Legislative Committee. The motion passed unanimously.
- 2) A motion to approve payment of the Texas Council of Community Centers due for FY2017 in the amount of \$28,532 was made by the Legislative Committee. The motion passed unanimously.

050916

Executive Session

The board convened into Executive Session under Texas Government Code 551.074 for Deliberation of Personnel Matters at 8:04 p.m. No official actions or votes took place in closed session. The Executive Session adjourned at 8:39 p.m.

060916 Chairman's Report

- a) A motion to approve the CEO's Evaluation and Contract as discussed during Executive Session was made by Matt Duncan and seconded by Doug Kowalski. The motion passed unanimously.

A motion to increase the Center's contribution toward the staff medical insurance premiums by \$48.00 per month per employee for the 2016-2017 plan year was made by Dona Watson and seconded by Doug Kowalski. The motion passed unanimously.

- b) Ernest Myers distributed the current Strategic Plan documents for review.
- c) Ernest Myers suggested the October Board Meeting be rescheduled to October 20th to accommodate attendance at the Texas Council Meeting for board and staff. Those in attendance were in favor of the change.
- d) Ernest Myers suggested the November/December Board Meeting be scheduled at 6:00 p.m. on December 6th. Those in attendance were in favor of the change.
- e) Ernest Myers encouraged the Trustees to attend the Super Run in support of the LifePath Foundation on October 15th.
- f) Ernest Myers solicited new business for discussion during future board meetings.

070916 Adjournment

A motion for adjournment was made by Catherine Gibb at 8:47 p.m. and seconded by Dona Watson. The motion passed unanimously. Meeting adjourned.

Respectfully submitted,

P. Dee Roessler, Secretary

Date of Approval