

MINUTES of MEETING
LIFEPATH SYSTEMS BOARD OF TRUSTEES
LifePath Systems IDD Building
104 North Cedar Drive, Allen, Texas
January 28, 2016

Board Members

Ernest Myers
Matt Duncan
Dee Roessler
Rick Crawford
Mary Dell Green
Doug Kowalski
Dona Watson

Staff Present

Randy Routon
Robert Murphy
Sheila Osborne
Jennifer Day
Shama Shams
Brandi Hazelwood
Tammy Mahan
Barbara Inch-Paeth

Guests

Diane Terrell

Absent: Catherine Gibb, Eric Hogue

7:02 p.m. Quorum was established and the meeting was called to order by Ernest Myers.

010116 Consent Agenda

A motion to approve the Consent Agenda was made by Mary Dell Green and seconded by Doug Kowalski. The motion passed unanimously.

020116 Public Input and Partner Organizations

a) Public Commentary

There were no guests in attendance.

b) LifePath Systems Foundation

Shama Shams distributed invitations for Sweet Dreams to be held on Thursday, April 7, 2016 at Event 1013 in Plano. She noted the beneficiary for this year's event will be the Dental Assistance Program of the Behavioral Health Division. Ernest Myers encouraged the board to invite friends, family and business associates to this important event.

Shama Shams also reported the Super Run will be held in September at Myers Park in McKinney.

030116 CEO's Report

a) Randy Routon announced the Intellectual and Developmental Disabilities Division have moved into the new facility at 7300 Alma Drive in Plano. An Open House will be held on Monday, February 22, 2016 from 2:00 p.m. to 4:00 p.m.

Randy Routon distributed the Prosumers Newsletter and summarized the work of the group and the benefits of having such a group in the county.

Randy Routon reported the After Hours Crisis Clinic opening is on hold pending approval of the contract by the state's legal department.

Randy Routon distributed a summary of information gathered during the Transition Team's tours of Crisis Evaluation Centers across the state. He noted the differences between the function of the After Hours Crisis Clinic and the function of the Crisis Evaluation Center. Ernest Myers expressed concern that the number of beds in the Extended Observation Unit will not meet the needs of the community. Randy Routon explained The Medicaid Institutions for Mental Diseases (IMD) exclusion prohibits the use of federal Medicaid financing for care provided to most patients in mental health and substance use disorder residential treatment facilities larger than 16 beds. So, in order to use 1115 Medicaid Waiver funds or to bill future Medicaid Managed Care plans for services at the Crisis Center, we cannot exceed 16 beds in the facility.

Randy Routon updated the board with a status of the transition work; vendor contracting details, mobile crisis outreach team program, and meeting with local hospitals.

Randy distributed the program for the ECI Leadership Summit he organized which was held on January 13-14, 2016 in Austin. He advised over one hundred fifty leaders from across the state attended the event to share and learn. Matt Duncan asked if the reduction in state funds was addressed during the summit. Randy Routon reported the topic was addressed in many presentations during the summit.

040116

Committee Reports and Action Items

a) Budget and Finance Committee

- 1) Matt Duncan introduced Diane Terrell of Davis Kinard & Company, P.C. who delivered the Annual Financial and Compliance Report for the year ended August 31, 2015. She reviewed various pages with the board and concluded with an announcement of a clean "unmodified opinion: in all areas. She also commended the center for reaching 171 "Days of Operation". A motion to accept the Annual Financial and Compliance Report for the year ended August 31, 2015 as presented was made by the Budget and Finance Committee. The motion passed unanimously.

b) Facilities and Technology Committee

- 1) Doug Kowalski reported the Facilities and Technology Committee met on December 31, 2015 to receive an update and review progress on the purchase of the McKinney facility. Randy Routon distributed a floor plan for two phases of renovations of the first floor of the building at 1515 Heritage Drive. He also distributed the floor plan for one of the Crisis Evaluation Centers visited by the Transition Team that closely resembles the size and shape of the 1416 Church Street building.

c) Communications Committee

- 1) No report given.
- d) Compliance and Quality Assurance Committee
 - 1) No report given.
- e) Human Resources Committee
 - 1) Dee Roessler reported the job description and performance evaluation form for the position of CEO has been finalized and will be mailed to each trustee in hardcopy with a return envelope. She asked each trustee to complete the form and return it to her via U.S. Postal Service as soon as possible. She will compile the results and call a meeting to administer the review.
- f) Legislative Committee
 - 1) Rick Crawford reported Commissioners Fletcher and Webb toured the Plano Behavioral Health Clinic earlier today.

Ernest Myers requested the trustees check their calendars in regards to the 2016 Texas Council Conference to be held in San Antonio June 22-24, 2016.

Ernest Myers reported Commissioner Williams has received a letter of resignation from Eric Hogue as Trustee for Precinct 2. Commissioner Williams has requested the board forward recommendations to fill the opening to Ernest Myers.
- g) Nominating Committee
 - 1) A motion to approve Ernest Myers as Chairman, Matt Duncan as Vice-Chairman and Dee Roessler as Secretary was made by the Nominating Committee. The motion passed unanimously.

050116 Executive Session

The board convened into Executive Session under Texas Government Code 551.072 for deliberation of real property at 7:58 p.m. No official actions or votes took place in closed session. The Executive Session adjourned at 8:52 p.m.

060116 Chairman's Report

- a) A motion to form an ad hoc committee for the purposes of authorizing renovations up to \$2,000,000 in total at 1515 Heritage Drive and 1416 Church Street in McKinney, Texas composed of Doug Kowalski (Chair), Matt Duncan, Dee Roessler, and Dona Watson was made by Doug Kowalski and seconded by Matt Duncan. The motion passed unanimously.

A motion to authorize the CEO to facilitate sale of properties in Allen and Plano per direction given during executive session was made by Doug Kowalski and seconded by Matt Duncan. The motion passed unanimously.

- b) Ernest Myers announced a Strategic Planning Meeting will be held on Saturday, February 20, 2016, 9:00 a.m. to 2:00 p.m. at the McKinney Behavioral Health Clinic in McKinney.
- c) A motion to postpone the March board meeting until Thursday, March 31, 2016 was made by Dona Watson and seconded by Mary Dell Green. The motion passed unanimously.

070116 Adjournment

A motion for adjournment was made by Mary Dell Green at 9:02 p.m. and seconded by Doug Kowalski. The motion passed unanimously. Meeting adjourned.

Respectfully submitted,


P. Dee Roessler, Secretary

Feb 25, 2016
Date of Approval