

**MINUTES of MEETING**  
**LIFEPATH SYSTEMS BOARD OF TRUSTEES**  
**Collin Higher Education Center**  
**3452 Spur 399, Room 135, McKinney, Texas**  
**May 26, 2016**

**Board Members**

Ernest Myers  
Rick Crawford  
Catherine Gibb  
Mary Dell Green  
Doug Kowalski  
Dona Watson

**Staff Present**

Randy Routon  
Robert Murphy  
Rik Lindahl  
Jennifer Day  
Diane Kazlow  
Shama Shams  
Barbara Inch-Paeth

**Guests**

Absent: Matt Duncan, Dee Roessler, Eric Hogue

7:00 p.m. Quorum was established and the meeting was called to order by Ernest Myers.

010516 Consent Agenda

A motion to approve the Consent Agenda was made by Doug Kowalski and seconded by Catherine Gibb. The motion passed unanimously.

020516 Public Input and Partner Organizations

a) Public Commentary

There were no guests in attendance.

b) LifePath Systems Foundation

Shama Shams advised there was no new business to report.

030516 CEO's Report

a) Randy Routon reported planning and some renovation work continues in the McKinney Heritage Building as additional space is vacated by tenants. He noted additional facility topics will be addressed during the executive session.

b) Randy Routon distributed and reviewed the work papers created for the Readiness Reviews with the Department of State and Human Services (DSHS). In return, the state will summarize the review and make recommendations for priorities and any suggestions.

040516 Committee Reports and Action Items

a) Budget and Finance Committee

1) A motion to approve Scott, Singleton, Fincher and Company, P.C. as the independent audit firm for FY2016 was made by the Budget and Finance Committee. The motion passed unanimously.

b) Facilities and Technology Committee

1) Doug Kowalski deferred discussion of the committee report until the executive session.

c) Compliance and Quality Assurance Committee

1) Catherine Gibb reported the committee will meet on a quarterly basis with the first report to the board occurring during the July board meeting.

d) Human Resources Committee

1) No report given.

e) Legislative Committee

1) Rick Crawford reported meetings continue to take place with legislators and their staffs. A brochure from the Texas Council being used as a handout was distributed. Additional copies were requested.

Ernest Myers shared Councilman Rick Grady and Councilman Ron Kelley of Plano attended the Plano IDD Open House on May 24<sup>th</sup> and both were appreciative of the work performed by LifePath Systems in their city.

050516 Executive Session

The board convened into Executive Session under Texas Government Code 551.072 for Deliberation of Real Property at 7:29 p.m. No official actions or votes took place in closed session. The Executive Session adjourned at 8:03 p.m.

060516 Chairman's Report

a) A motion to authorize the CEO to proceed with renovations as discussed pertaining to automated plumbing at 1515 Heritage Drive in McKinney, Texas as discussed during the executive session was made by the Ad Hoc Renovations Committee. The motion was passed unanimously.

A motion to authorize the CEO to proceed as discussed with a request for rezoning, application for a demolition permit for 1416 North Church Street in McKinney and initial phase of renovation was made by the Ad Hoc Renovations Committee. The motion was passed unanimously.

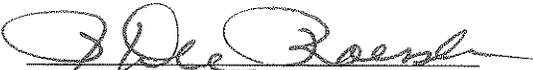
b) Ernest Myers charged the trustees to review the strategic plan in preparation for discussion during the July board meeting.

- c) Ernest Myers reminded the trustees the June board meeting will be held on Thursday, June 30, 2016 due to the Texas Council Conference in San Antonio June 22, 2016 through June 24, 2016.
- d) Randy Routon noted Matt Duncan will schedule a meeting of the Budget and Finance Committee be held prior to the June 30, 2016 Board Meeting to review the FY2017 Funding Request for Collin County.

070516 Adjournment

A motion for adjournment was made by Rick Crawford at 8:12 p.m. and seconded by Mary Dell Green. The motion passed unanimously. Meeting adjourned.

Respectfully submitted,

  
P. Dee Roessler, Secretary

  
Date of Approval