

**MINUTES of MEETING**  
**LIFEPATH SYSTEMS BOARD OF TRUSTEES**  
**Collin Higher Education Center**  
**3452 Spur 399, Room 135, McKinney, Texas**  
**June 30, 2016**

**Board Members**

Ernest Myers  
Rick Crawford  
Matt Duncan  
Mary Dell Green  
Doug Kowalski  
Dee Roessler  
Dona Watson

**Staff Present**

Randy Routon  
Robert Murphy  
Rik Lindahl  
Jennifer Day  
Diane Kazlow  
Tammy Mahan  
Brandi Hazelwood  
Barbara Inch-Paeth

**Guests**

Absent: Catherine Gibb, Eric Hogue

7:06 p.m. Quorum was established and the meeting was called to order by Ernest Myers.

010616 Consent Agenda

A motion to approve the Consent Agenda with a correction, Budgeted Revenue on Page 9 to read \$597,417.00, was made by Rick Crawford and seconded by Mary Dell Green. The motion passed unanimously.

020616 Public Input and Partner Organizations

a) Public Commentary

There were no guests in attendance.

b) LifePath Systems Foundation

No report given.

030616 CEO's Report

a) Randy Routon thanked the board members for attending the Texas Council of Community Centers Conference in San Antonio last week.

Randy Routon reported additional soundproofing is needed in the ceiling of the McKinney Clinic, the re-zoning process is on target for the Crisis Evaluation Center, and plans are being drawn up for recently vacated space in the Plano Clinic to be presented to the Renovation Committee.

Randy Routon reviewed the proposed ECI budget and actions taken to correct the lower than expect allocations. Randy Routon reported new allocations were received earlier today reducing the required local allocation.

Randy Routon announced Crisis Intervention Funds have been awarded by the State and advised a budget for those funds will be presented to the board for approval in an upcoming meeting.

- b) Randy Routon reported two Request for Proposals (RFP's) have been published; one for a Pharmacy Benefits Manager and one for Laboratory Services. Proposals are due by July 8 2016 and recommendations will be presented at the next board meeting.

Randy Routon advised a Request for Applications (RFA) to solicit applications for providers will be published by July 15, 2016.

Tammy Mahan reported requests for private psychiatric beds and additional substance abuse funds have been submitted to the State. The current allocation for both are significantly lower than the historical level of funding which will greatly impact the number of services that will be available.

Tammy Mahan noted Penalty Incentive Funds have been received from DSHS/NTBHA that is directed to promote transition to the LMHA.

Tammy Mahan advised budgeting for the LMHA is underway and will be presented with the center budget.

Tammy Mahan announced YES Waiver Transition Funds have been received to begin the training to provide services included in the waiver program.

040616

#### Committee Reports and Action Items

##### a) Budget and Finance Committee

- 1) A motion to approve the Proposed Annual Request for Funding to Collin County was made by the Budget and Finance Committee. The motion passed unanimously.
- 2) A motion to approve the Proposed Inter-local Agreement with MHMR Tarrant County for Crisis Hotline Services was made by the Budget and Finance Committee. The motion passed unanimously.

##### b) Facilities and Technology Committee

- 1) Doug Kowalski reported a meeting took place on June 7, 2016 with the zoning commission and re-zoning approval is expected by August 1, 2016 and permission was granted to begin demolition.

##### c) Compliance and Quality Assurance Committee

- 1) Rik Lindahl distributed a recommended training syllabus to enable the board to meet the corporate requirements of the Federal Sentencing Commission Guidelines. The training sessions will be conducted over four months for fifteen minutes during the board meeting beginning with the August 2016 board meeting. A motion to adopt the Recommended Compliance Training

Syllabus was made Matt Duncan and seconded by Rick Crawford. The motion passed unanimously.

d) Human Resources Committee

- 1) Dee Roessler reported the CEO Review process will begin in July for August board discussion.

e) Legislative Committee

- 1) Rick Crawford reported distributed a brochure for use explaining what a community center does for use with discussing the center and shared he will be visiting the legislators in their district offices through July and in their capital offices in August.

050616 Executive Session

The board did not convened into Executive Session under Texas Government Code 551.072 for Deliberation of Real Property.

060616 Chairman's Report

- a) Ernest Myers thanked the trustees for their attendance at the Texas Council of Community Centers Annual Conference in San Antonio. All of the attendees reported taking away knowledge that can be applied to their positions as advocated for LifePath Systems.
- b) Dee Roessler suggested recognition of Eric Hogue's service to the LifePath Systems Board be presented to him at a date to be determined.

070616 Adjournment

A motion for adjournment was made by Dona Watson at 8:20 p.m. and seconded by Doug Kowalski. The motion passed unanimously. Meeting adjourned.

Respectfully submitted,

  
P. Dee Roessler, Secretary

  
Date of Approval