

**MINUTES of MEETING**  
**LIFEPATH SYSTEMS BOARD OF TRUSTEES**  
**LifePath Systems IDD Building**  
**104 North Cedar Drive, Allen, Texas**  
**October 22, 2015**

**Board Members**

Ernest Myers  
Matt Duncan  
Dee Roessler  
Rick Crawford  
Catherine Gibb  
Doug Kowalski  
Dona Watson

**Staff Present**

Randy Routon  
Robert Murphy  
Fern Gimenez  
Tammy Mahan  
Barbara Inch-Paeth

**Guests**

Absent: Mary Dell Green, Eric Hogue

7:04 p.m. Quorum was established and the meeting was called to order by Ernest Myers.

011015 Consent Agenda

A motion to approve the Consent Agenda as presented was made by Doug Kowalski and seconded by Catherine Gibb. A motion to accept the Monthly Early Childhood Services Division Report and the Monthly Financial Report (page 8), as amended, as part of the Consent Agenda was made by Doug Kowalski and seconded by Dona Watson. The motion passed unanimously.

021015 Public Input and Partner Organizations

a) Public Commentary

There were no guests in attendance.

b) LifePath Systems Foundation

Randy Routon reported over two-hundred walkers and runners attended the Super Run held at Myers Park and Event Center in McKinney on October 17, 2015.

031015 CEO's Report

a) Randy Routon reported the quarterly funds have not been received from Department of Aging and Disability Services and advised he has been in contact with the entity and was assured the funds would be released within a week.

Randy Routon advised the grant agreement for the After Hours Crisis Clinic in Plano has not been received from the North Texas Behavioral Health Authority. The clinic is scheduled to be operational on December 1<sup>st</sup>.

Randy Routon shared he continues to received positive feedback from staff and clients regarding the new Plano Behavioral Health facility. He also commented the Intellectual and Developmental Disabilities Plano facility is progressing on schedule and is expected to be ready for occupancy the last week of December. Randy Routon also advised the auction of items from the Plano facilities has not taken place yet.

Randy Routon distributed the Behavioral Health newsletter, *A Closer Look*, a tool that will be used to communicate news items associated with LifePath Systems' transition into the authority function. The newsletter will be published monthly and include trainings, news, staff bios and other transition news.

Randy Routon reported he and several staff members will be visiting several centers to learn their best practices as the authority. They will also be meeting with hospitals and other potential providers to open the lines of communications and discuss future opportunities. He also reported they have a standing bi-weekly call scheduled with the Department of State Health Services to discuss the transition.

041015 Executive Session

The board convened into Executive Session under Texas Government Code 551.072 for deliberation of real property at 7:21 p.m. No official actions or votes took place in closed session. The Executive Session adjourned at 7:54 p.m.

051015 Committee Reports and Action Items

a) Budget and Finance Committee

- 1) Matt Duncan reported the Budget and Finance Committee met at 6:30 p.m. this evening to review the financial reports included in the consent agenda.

b) Facilities and Technology Committee

- 1) A motion to authorize the CEO to continue negotiations for the purchase of the property as discussed in Executive Session was made by Doug Kowalski and seconded by Dona Watson. The motion passed unanimously.

c) Communications Committee

- 1) No report given.

d) Compliance and Quality Assurance Committee

- 1) Catherine Gibb presented Policies 9.06 through 9.12. A motion to for the approval of Policies 9.06 through 9.12 as presented was made by the Compliance and Quality Assurance Committee. The motion passed unanimously.

e) Human Resources Committee

- 1) Dee Roessler advised she is working on clarification of areas within the CEO Job Description.

f) Legislative Committee

- 1) Rick Crawford reported a lunch meeting is being pursued with Representative Shaheen to present an award for the work performed on behalf of LifePath Systems during the 84<sup>th</sup> Legislature.

061015

Chairman's Report

- a) Ernest Myers reported he attended the All Staff Celebration on October 15<sup>th</sup> where he was honored to present the Award of Excellence to the recipients for 2015 and the 30 Year Tenor Award to Randy Routon.

Randy Routon advised historically the November and December Board of Trustees Meetings have been combined and held on the first Tuesday of December. Ernest Myers polled the Trustees and confirmed the next meeting will be held on Tuesday, December 1, 2015. The LifePath Foundation Board Members and Collin County Commissioners will also be invited to attend the holiday event following the December board meeting.

- b) Doug Kowalski suggested the chair consider convening a Strategic Planning Meeting during January.

071015

Adjournment

A motion for adjournment was made by Doug Kowalski at 8:07 p.m. and seconded by Catherine Gibb. The motion passed unanimously. Meeting adjourned.

Respectfully submitted,

  
P. Dee Roessler, Secretary

  
Date of Approval