

# Things to know about Collin County Animal Services Community Service Information Sheet

1. No appointment needed. Please **Do Not Call** ahead as we have a high call volume that won't allow for your call to be returned.
2. Community Services **hours** are as follows:

**Mondays** - Must check in between 6am and 8am. Must be able to stay the entire time, until 3pm. (please park in the back of the Shelter next to the storage container and come through the back door.)

**Tuesday through Sunday** - Check in anytime between 6am and 3pm. There is a 2-hr minimum stay. There is a limit of 20-available community service slots at any given time. If you arrive before the doors are open to the public, please drive around and park in the back of the shelter. You may enter through the back exit door located in the back of the shelter.

3. You **MUST bring your hour sheet**, which is provided by the court or your PO. **You will not be allowed to perform hours without your hour log.**
4. Wear comfortable, modest clothing. **Shorts are allowed but they must be Bermuda style (length close to the knee). No sleeveless shirts, no sagging pants and no cleavage showing.** Remember your clothes will get dirty.
5. You will be cleaning, mopping, etc. You will **NOT** be allowed to touch the animals.
6. We **do not** have a secure place to store your valuables.
7. Do **NOT** park in the front parking spaces near the building. These spaces are reserved for our customers.
8. Your records are **YOUR** responsibility. We are not able to look up previous Community Service hours for you. **No Exceptions!**

\*\*\*\*Collin County Animal Services does not accept cash or other donations in lieu of community service credit. (03-01-2016)