

COLLIN COUNTY BAIL BOND LICENSE APPLICATION

(For New Licenses and Renewal of Licenses)

Date: _____

Name of Applicant: _____

Business Address: _____

Identify each person who has answered, assisted Applicant in answering, or provided information or documentation for answering the questions contained in this Application, including full name, address, telephone number where the person(s) can be reached during business hours, position of employment held with this Applicant, length of employment, job title and description, and if more than one person provided answers, the question or portion thereof that the person was responsible for answering:

A. Name under which Applicant's bail bond business will be conducted:

B. State each place, including the street address and municipality, at which the Applicant's bail bond business will be conducted:

C. Applicant, if a corporation, designates the below-named person as its Agent to be in charge of Applicant's bail bond business in Collin County:

Agent's Name: _____

Agent's Mailing Address: _____

Agent's Telephone Number: _____

D. The name and address of Applicant's Agent for service of process in Collin County:

Name: _____

Street Address: _____

E. Is the Applicant a corporation? Yes: _____ No: _____ If Yes, answer the following:

1. Is the Applicant chartered in Texas? Yes: _____ No: _____

2. If Applicant is not a Texas-chartered corporation, in what state is Applicant incorporated?

State of Incorporation: _____

3. Is the Applicant admitted to do business in Texas: Yes: _____ No: _____

4. Is the Applicant qualified to write fidelity, guaranty and surety bonds under the Texas Insurance Code, as amended? Yes: _____ No: _____

If the answer is Yes, attach a certified copy of Applicant's certificate of authority to do business in this state.

Any corporation which acts as surety, before executing any bail bonds, shall file in the office of the County Clerk, a power of attorney designating the Agent of the corporation authorized to execute bail bonds on behalf of the corporation. This power of attorney shall be a valid and binding obligation of the corporation. A separate license is required for each Agent operating under a corporate power of attorney.

F. If the Applicant is an individual, has Applicant, in the two years preceding the date this application is filed, had at least one year of continuous work experience in the bail bond business, and completed at least eight hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an institution of higher education accredited by the state?

Yes: _____ No: _____

If your answer is "Yes" to "F", please provide pertinent documents regarding same.

If Applicant is a corporation, has the Agent designated by the corporation in the application, in the two years preceding the date this application is filed, had at least one year of continuous work experience in the bail bond business, and completed at least eight hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an institution of higher education accredited by the state?

Yes: _____ No: _____

If your answer is "Yes" to "F", please provide pertinent documents regarding same.

G. Does Applicant intend to pledge real property to secure Applicant's bonds?

Yes: _____ No: _____

1. If Yes, attach to this application a list of all non-exempt real property owned by the Applicant that the Applicant intends to convey in trust to the Board to secure payment of any obligations incurred by the Applicant in the bonding business if the Applicant's application is approved. If the application is approved, the Applicant must execute in trust to the Board deeds conveying the real property listed on the application. The net value of the property executed in trust may not be less than \$50,000.
2. The net value of the non-exempt real property shall be determined according to a current appraisal made by a member of the Society of Real Estate Appraisers or a member of the Appraisal Institute, or, alternatively, the value according to a statement from the county from the county's most recent certified tax appraisal role.
3. The list of non-exempt real property must include for each parcel listed:
 - a. A legal description of the real property that would be sufficient to convey the property by general warranty deed;
 - b. A current statement from each taxing unit authorized to impose taxes on the real property showing that there are no outstanding tax liens against the real property; and
 - c. A statement by the Applicant that, while the property remains in trust, the Applicant:
 - (1) agrees to pay the taxes on the property;
 - (2) will not further encumber the property unless the Applicant notifies the Board of the Applicant's intent to encumber the property and the Board permits the encumbrance; and
 - (3) agrees to maintain insurance on any improvements on the property against damage or destruction in the full amount of the value claimed for the improvements.

H. Is the Applicant married? Yes: _____ No: _____

If Yes, and the applicant intends to pledge real property as security, then the Applicant must attach to the application a sworn statement from the Applicant's spouse agreeing to transfer to the Board, as a part of the trust, any right, title, or interest that the spouse may have in the real property to be pledged by Applicant; and the spouse must execute the deeds of trust to any community property placed in the security deposit.

I. Does Applicant intend to pledge cash or certificates of deposit to secure Applicant's bonds? Yes: _____ No: _____

If Yes, what is the amount of cash or the cash value of the certificate(s) of deposit or cashier's check(s) that the Applicant intends to deposit with the County Clerk if the Applicant's application is approved?

Cash Amount: \$ _____

If the application is approved, the Applicant must deposit with the County Clerk cashier's check(s), certificate(s) of deposit or cash in an amount of not less than \$50,000. The cash deposit or the funds realized from the trust shall be used to pay the final judgments of any bail forfeitures that result from the licensee's execution of a bail bond.

J. Has Applicant or any person currently employed by Applicant ever been convicted of or granted probation for any criminal offense in a court of record? (Does not include class "C" misdemeanor convictions in courts of record.)

Yes: _____ No: _____

If Yes, list the name of each person, offense, the court and the date of the final disposition.

If the Applicant is a corporation, has the Agent designated by the corporation, or any person currently employed by Agent, ever been convicted of or granted probation for any criminal offense in a court of record? (Does not include class "C" misdemeanor convictions in courts of record.)

Yes: _____ No: _____

If Yes, list the name of each person, offense, the court and the date of the final disposition.

K. Is Applicant involved in any civil litigation at this time?

Yes: _____ No: _____

If Yes, give the date of filing of each suit, the names of the parties, the court in which the case is pending and a brief description of nature of the litigation:

Additionally, if the Applicant is a corporation, is the Agent designated by the corporation in the application involved in any civil litigation at this time?

Yes: _____ No: _____

If Yes, give the date of filing of each suit, the names of the parties, the court in which the case is pending and a brief description of nature of the litigation:

- L. If the Applicant is or has been licensed in any other county in the State of Texas under Chapter 1704 Texas Occupations Code, list each county in which the Applicant currently holds or has held a bail bond license, including in your answer the date such license(s) was issued and expired.

_____	_____
_____	_____
_____	_____

Additionally, if the Applicant is a corporation, for the Agent designated by the corporation in the application, if the Agent is or has been licensed in any other county in the State of Texas under Chapter 1704 Texas Occupations Code, list each county in which the Agent currently holds or has held a bail bond license, including in your answer the date such license(s) was issued and expired

_____	_____
_____	_____
_____	_____

- M. Has Applicant previously been engaged in a bail bond business?

Yes: _____ No: _____

If Yes, list the name and address of each bail bond company with which Applicant is or was previously associated.

Additionally, if the Applicant is a corporation, has the Agent designated by the corporation in the application, previously been engaged in a bail bond business?

Yes: _____ No: _____

If Yes, list the name and address of each bail bond company with which the Agent is or was previously associated.

To the best of their knowledge, Applicant affirms that they are in good standing in all counties in which they are currently licensed.

N. Has Applicant been denied or refused a license to act as a bail bond surety?

Yes: _____ No: _____

If Yes, state where and when such action occurred and the reason(s) for the denial or refusal.

Additionally, if Applicant is a corporation, has the Agent designated by the corporation in the application, been denied or refused a license to act as a bail bond surety?

Yes: _____ No: _____

If Yes, state where and when such action occurred and the reason(s) for the denial or refusal.

O. Does the Applicant currently have any unpaid final judgments of forfeiture in any county in the State of Texas ?

Yes: _____ No: _____

If Yes, list the County in which the unpaid final judgment(s) are located, the amount of such judgment, and the names of the Defendant and Cause Number.

Additionally, if the Applicant is a corporation, does the Applicant's designated Agent currently have any unpaid final judgments of forfeiture in any county in the State of Texas ?

Yes: _____ No: _____

If Yes, list the County in which the unpaid final judgment(s) are located, the amount of such judgment, and the names of the Defendant and Cause Number.

ATTACHMENTS:

Applicant has attached to this application:

1. Applicant's complete, sworn financial statement;
2. Three letters of recommendation which fully comply with the requirements of Texas Occupations Code Section 1704.154(C) and Collin County Bail Bond Board Local Rule 2.26;
3. A nonrefundable fee of \$500 (payable to the County Clerk) for the filing of this application;
4. A photograph of the Applicant, or, if Applicant is a corporation, of the agent designated by the corporation in the application;
5. A set of fingerprints of the Applicant, or, if Applicant is a corporation, of the Agent designated by the corporation in the application;
6. If the Applicant is a corporation, a statement by the designated Agent of any unpaid final judgments of forfeiture on any bond executed by the Agent; and
7. A due diligence background investigation performed by a licensed private investigator.

The foregoing is not an exhaustive list of the materials and/or information which may be required for licensing and it is solely the obligation of the Applicant to ensure that the application is complete and correct. Applicants are encouraged to carefully review Texas Occupations Code Chapter 1704 and the Collin County Bail Bond Board Local Rules prior to submission of their application for any other requirements for licensing.

ELECTRONIC SUBMISSION OF APPLICATION

The Collin County Bail Bond Board requires that all applications be submitted electronically in a scannable PDF format. Paper copies and other formats will not be accepted.

APPLICANT STATES AND DECLARES UNDER OATH that:

1. As of the date of this application, the Applicant, and if applicable, its designated Agent, has no unpaid final judgments of forfeiture against the Applicant in any county in which the Applicant holds a bail bond license;
2. Applicant and Applicant's agents and employees will comply with the provisions of Chapter 1704, Texas Occupations Code and the rules adopted by the Board;
3. No bondsman may execute, in any county, bail bonds that in the aggregate exceed 10 times the value of the property held as security of deposit or in trust;
4. All licensed sureties, or agents who execute bonds in their behalf, are required to have on file, as directed by the Board, a current signature card on the form provided by the board before they will be permitted to execute bonds;
5. Each licensee or agent who uses an assumed name must submit to the Board a valid Assumed Name Certificate or certified copy thereof properly filed with the Collin County Clerk;
6. No licensee may use a telephone number, address or office of a non-licensee to conduct any bail bond activities; and
7. They have not been finally convicted of a felony or misdemeanor involving moral turpitude in the past ten years in any jurisdiction and, to the best of their knowledge, there are no outstanding warrants for their arrest.

X _____
Signature:

Title, if any: _____

SWORN VERIFICATION FOR APPLICANT

THE STATE OF TEXAS:

COUNTY OF COLLIN:

BEFORE ME, a Notary Public, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and, under oath, acknowledged to me that he (she) has personal knowledge of the information contained in this Collin County Bail Bond License Application unless otherwise stated, that they have made a good faith effort to fully and truthfully provide the responses contained in such Collin County Bail Bond License Application, and that they executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this the _____ day of _____, 201____.

Notary Public, State of Texas

SWORN VERIFICATION FOR APPLICANT’S DESIGNATED AGENT

THE STATE OF TEXAS:

COUNTY OF COLLIN:

BEFORE ME, a Notary Public, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and, under oath, acknowledged to me that he (she) has personal knowledge of the information contained in this Collin County Bail Bond License Application as it applies to designated agents unless otherwise stated, that they have made a good faith effort to fully and truthfully provide the responses contained in such Collin County Bail Bond License Application, and that they executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this the _____ day of _____, 201____.

Notary Public, State of Texas