



# COLLIN COUNTY

Development Services  
4690 Community  
Suite 200  
McKinney, Texas 75071  
972-548-5585  
www.collincountytx.gov

## Foster Home Inspection Application

Please provide a request for inspection letter from your licensing agency to validate inspection request. Enclose the following documents: \_\_ copy of Driver License, & \_\_ request for inspection from licensing agency. Collin County provides the initial inspection free of charge. Subsequent inspections will be charged a re-inspection fees to cover the cost of the service. Application must be made at least five (5) working days prior to scheduling an appointment for inspection. Collin County will conduct the inspection as required by the TX Department of Family and Protective Services (TX DFPS). Once the inspection is completed, you will be given a copy of the inspection report so that you may provide it to the appropriate licensing agent.

Name of Applicant: \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

*Please check the type of Service that is most applicable*

Water Supply:  Public  Private Well Name of Water Utility District: \_\_\_\_\_

Wastewater Disposal:  Public  Septic  Aerobic Name of Utility District \_\_\_\_\_

Number of Pets: \_\_\_\_\_

*Please check*

Foster to Adopt  Foster Home Number of Children: \_\_\_\_\_ Age Range: \_\_\_\_\_

Licensing Agency: \_\_\_\_\_

Licensing Representative: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Deadline for Inspection Completion: \_\_\_\_\_

Please acknowledge you have read and understand the requirements of the State Law and Texas Department of Family & Protective Services. By signing I certify that all facts stated in this application are true and correct.

Signature of Applicant Print Name Date \_\_\_\_\_

----- Office Use Only -----

## ENVIRONMENTAL HEALTH CONSIDERATIONS FOR FOSTER HOMES

### **Building/Equipment**

- Building and grounds must be maintained, clean, and repaired so that they are not hazardous to health and safety.
- Outdoor areas must be well drained.
- Equipment and furniture must be safe, sturdy, and kept in good repair.
- Glass in sliding glass doors must be clearly marked with decals or other materials placed at children's eye level.
- Stairs, porches, and platforms must be splinter free and must have railings the children can reach.
- Guns and other weapons should be kept locked away or out of reach. Ammunition must be kept separate and apart from guns and also must be locked up or out of reach.
- Indoor and outdoor floors, porches and railings should not be slippery
- Poisonous substances must be stored out of reach or locked away separately from food and medications.
- Each child must have his own bed, bunk, cot, mat, and linens. Beds must be kept clean and comfortable.
- Linens must be changed as often as needed for cleanliness and sanitation or at least once a week.
- Bedding, including cots and mats, must be laundered or otherwise sanitized between assignments to different children.
- Personal storage space must be provided for each child's clothing and possessions. Children who are able to look after their own needs must have individual storage space in their bedrooms for clothing and possessions.
- The temperature of hot water must be controlled by a thermostat so that water temperature is no higher than 120 degrees F.
- There must be child-proof covers or safety outlets for electrical outlets accessible to children younger than 8 years. **Ventilation /**

### **Lighting / Heating**

- There must be adequate light, ventilation, and heat. Electric fans securely mounted with guards to disallow touching the blades.
- Room temperature should be comfortable.
- Noxious odors should be identified and the cause corrected. Excess humidity should be avoided to prevent fungal growth.
- Windows and doors used for ventilation must be screened.
- Gas appliances should be vented to the outside.

### **Toilet Facilities**

- Plumbing must be in good working condition.
- Bathrooms should be kept clean, and properly maintained in a safe and sanitary manner.
- The facility must have one lavatory, one tub or shower with hot and cold running water, and one toilet for every eight children (24-hour facilities)
- Hot and cold water through a mixing faucet should be available for hand washing.
- Toilet paper should be available for each toilet.
- Soap and a sanitary means of drying hands should be available for every lavatory.
- Bathrooms should be constructed so that all surfaces are easily cleanable.
- Potty chairs must be sanitized after each child's use.

### **Water Supply**

- There must be a supply of drinking water supplied in a safe and sanitary manner and meeting the standards of the Texas Commission of Environmental Quality. If on a water well, must submit test report, dated no more than 3 months prior to Foster Home inspection, from a certified testing company.
- The use of common drinking cups is prohibited.

**Waste Water** - There must be a sewage system that is sanitary and meets the standards of the Texas Commission of Environmental Quality and Collin County.

### **Solid waste Disposal**

- All garbage must be kept/managed to maintain sanitary conditions inside and outside the facility and removed at least once weekly.
- Garbage containers should have lids and should be stored outside of play areas.

### **Insects and Rodents**

- Appropriate measures must be taken to keep the facility free of rodents, insects, and stray animals.
- Pesticides used by owner should be properly stored away from children, and used in accordance with label directions.
- All other pest control work must be done by someone licensed by the Structural Pest Control Board (SPCB).

### **Pets**

- All animals on the premises, including pets and livestock, must be vaccinated for rabies and treated by a licensed veterinarian. Documentation of vaccinations and treatment for animals must be on file at the facility.
- Pet living quarters should be kept clean.
- Animal feces should be removed from play areas immediately.
- Stray animals should not be present on the premises.

### **Food Sanitation**

- Appliance thermometers must be present in refrigerators and freezers. Perishable food must be refrigerated or stored safely.

### **Swimming Pools**

- Swimming pools should meet the State Pool Rules. Proper fencing, locked gates and safety equipment must be present.
- Pools must be maintained clear and in sanitary condition.

**PLEASE NOTE: This is not an all-inclusive list of items to be evaluated during the inspection.**