LIFEPATH SYSTEMS BOARD OF TRUSTEES

LIFEPATH SYSTEMS

2295 Bloomdale Rd., McKinney, Texas – Lone Star Meeting Room

DECEMBER 4, 2025

BOARD MEMBERS PRESENT		STAFF MEMBERS PRESENT	
Matt Duncan	Rick Crawford	Tammy Mahan	Colby McLatchy
Arthur Cotten	Dan Reiss	Brent Phillips-Broadrick	Brooke Shepard
Doug Kowalski	Nathan Holton	Deanna Easley	Brittany Waymack
Matt Foster	Dona Watson	Pete Kabira	Austin Belrose
Melvin Thathiah		Jennifer Morgan	Tanya Escalon
		Danielle Sneed	
		Keyanta Gaddy	

Quorum Establishment and Call to Order: A quorum was present, and the meeting was called to order at 6:03 PM by Doug Kowalski, Chair of the LifePath Systems Board of Trustees.

011225 - Consent Agenda

Doug Kowalski requested comments or concerns regarding items within the Consent Agenda. There being none:

MOTION: Dona Watson moved to accept the Consent Agenda as presented. Rick Crawford seconded the motion. The vote to accept the Consent Agenda was unanimous.

021225 - Public Input and Partner Organizations

a. **Public Commentary**: Doug Kowalski called for public comments. None were offered.
b. **LifePath Foundation Monthly Report**: Keyanta Gaddy, Director of Development, presented highlights of the Foundation Monthly Report. Keyanta informed the members about the "40 for 40" fundraising project aligning with LifePath Systems' 40th Anniversary in 2026 during which donors would commit to $40 per month for 12 months. LifePath will also be participating in "Bowl for Souls" where area non-profits are available to meet the public about their services. Also, Credit Union of Allen was added as a sponsor for the annual LifePath Foundation event, Celebrate to Elevate. The next Foundation Board meeting and holiday luncheon are scheduled for December 15 at 11:30am.

031225 - CEO Report (a)

In addition to the written report submitted in the Board packet, Tammy reported the Executive Directors Consortium at Texas Council included a history of IDD Case Management. LifePath has been selected as one of eight Centers to implement a Youth Crisis Outreach Team program with operating funds being distributed over a five-year period. The budget for this project will be brought for Board approval in January.

Bloomdale building contractors remain on site to finish punch list items. Several community partners, including State Representative Leach, have toured the building. Dr. Crawford attended the November 17th Commissioners' Court meeting to present a thank you keepsake to each Commissioner for their support in enabling us to build LifePath Systems' new Bloomdale facility. Collin County Sheriff Skinner also received appreciation for his support. Tammy announced that Sergeant Nathan Holton will be replaced by Captain Nick Bristow as the Sheriff's designee on the Board.

Training Presentations

(b) OIG Audit Presentation – Brent Phillips, Broadrick – LifePath Systems Chief of Administration. Brent reported the status of the Office of the Inspector General (OIG) audit of the Texas 39 MHMR Community Centers. Centers completing their audit have shared helpful information from which Brent summarized areas of particular focus. He also informed the board members about what can be expected and preparations being taken to assure readiness. LifePath has not been notified about our audit to date.

(c) Communications Presentation – Deanna Easley, Director of Communications. Deanna presented the plans for the 2026 LifePath Systems' 40th Anniversary celebrations. Celebration activities afford opportunities for community engagement in education about LifePath and the value as a community resource. She mentioned various internal and external plans to highlight individuals and organizations who have been part of LifePath's success.

(d) Governmental Accounting Presentation – Melissa Lynch, CPA, PLLC. Melissa, who is familiar with Community Centers' accounting practices, discussed the financial regulatory parameters of the Centers as governmental entities.

0401225 - Committee Reports and Action Items

a. **Budget and Finance Committee:** Matt Duncan, Chair, reported that the Committee met to review the Financials through October 2025. The Committee considered and recommended approval of the TCRMF Interlocal Agreement 4th Amendment as shown in the Board meeting packet.
    1. **MOTION**: There being no further discussion, the Committee's recommendation for approval of the Texas Council Risk Management Fund Interlocal Agreement 4th Amendment was approved by unanimous vote.

b. **Facilities Committee:** No report.

c. **Compliance and Quality Assurance Committee:** No report.

d. **Human Resources Committee**: Dona Watson, Committee Chair, and Doug Kowalski, Board Chair, recognized the following Awards of Excellence 2025 recipients: Amanda Hudgens, Management; Alma McGary, Intellectual Developmental Disabilities; Aaron Zarn, Behavioral Health; Dionne Machart, Early Childhood Intervention; and Linda Miller, Administration.

e. **Programs and Communications Committee**: Arthur Cotten reported for Ernest Myers. The committee met with program services management for review of monthly dashboards stating that Youth & Family services did not meet their contract service target last month.

f. **Technology Committee:** Arthur Cotten, Committee Chair. No report.

g. **Legislative Report**: Rick Crawford, Board Legislative Liaison, reported that visits to Collin County state representatives at the Capitol went well, with majority discussion on IDD funding issues. He mentioned that the appreciation recognitions for the County Commissioners and Sheriff were well received.

h. **Nominating Committee**: The Nominating Committee, consisting of Matt Duncan, Dona Watson, and Ernest Myers, made recommendation for the 2026 Board Officers and requested Board approval.

1. **MOTION**: was made by Committee to approve the following members as Board of Trustees Officers for 2026: Doug Kowalski, Chair; Arthur (Trey) Cotten, Vice Chair; and Dona Watson, Board Secretary. The call for a vote resulted in unanimous approval.

051225 - Chairman's Report and Announcements

a. **Announcements & Upcoming Events:** Doug Kowalski reminded the members to review the Events Calendar located in the board meeting packet.

b. **New Business**:

1. **Special Presentation:** On behalf of the Board of Trustees, Dr. Crawford presented a special appreciation to Matt Duncan for his support in the Bloomdale building project.

061225 - Adjournment - There being no further business:

MOTION: Dona Watson moved to adjourn. Matt Duncan seconded the motion. The vote to adjourn was unanimous. The meeting adjourned at 7:08 PM.

Dona Watson   3/26/26

Dona Watson, Board Secretary   Date