

FY 2027 Department Funding Request for a NEW Position

Department/Program #	Department Name / Program	Priority #	Department Improvement Title
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN	1	Court Officer

Budget Category, FINAL Recommendation and Comments		
FINAL Budget Department Category	FINAL RECOMMENDATION for Funding	Comments (if any)
G-Not Supported	Not Recommended	Other Constable offices use a deputy to cover for bailiff. Recommend 2 Deputies for Pct 4 instead. The employee who serves as the bailiff could also be out in the field when not in court.

WHY is this position needed?

Actual JP Court operations in FY 2025 required 974 bailiff hours, equating to approximately 47% of a full-time equivalent (FTE) based on the standard 2,080 annual work hours. This level of utilization reflects a recurring operational need, not an isolated or temporary demand. Establishing a part-time bailiff position allows the County to meet courtroom security and operational requirements in a fiscally responsible manner without the long-term cost obligations of a full-time position. Courtroom staffing demands are occurring alongside a sustained increase in civil workload. Civil papers increased from 7,917 in 2024 to 8,268 in 2025, a 4.4% year-over-year increase. A standard deputy processes an average of 138 civil papers per month, per deputy, and as volume continues to rise, sworn personnel are increasingly reassigned from civil functions to meet court coverage needs. This diversion impacts overall service delivery and reduces operational efficiency. The most resource-intensive area remains Writs of Possession, which increased from 619 in 2024 to 675 in 2025, a 9% increase. Each Writ of Possession (eviction/move-out) requires an average of 1.5 hours and two deputies due to officer safety considerations, including the presence of multiple occupants, contraband, and narcotics concerns. In 2025, 675 Writs of Possession accounted for approximately 2,025 deputy hours, representing a substantial commitment of sworn personnel. Funding a part-time bailiff would reduce the need to divert deputies from these critical duties, improve court security and efficiency, and support responsible workload management while maintaining budgetary discipline.

HOW will this position benefit your office and/or the County?

Establishing a part-time bailiff position would provide a direct and measurable benefit to both the office and the County by ensuring consistent courtroom security while preserving sworn law enforcement resources for their core public safety and civil service functions. A part-time position appropriately aligns staffing with workload demand, allowing the County to meet its security obligations in a fiscally responsible manner without assuming the salary and benefit costs associated with a full-time position.

Is there statutory authority for this request?	Yes - Local Government Code 86.021 e	Will this generate revenue?	NO	If Yes, potential amount?	
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Job Duties of NEW Position

Provides safety and security for the judge, courtroom personnel, and others by maintaining order and security in the courtroom, recognizing and handling potential problems, supervising inmate movement, and making arrests when necessary. Handles and controls the daily docket by preparing and maintaining docket entries and records, coordinating the persons involved in trials, and performing the duties of the personnel when required. Coordinates jury panels by assisting with seating, striking the jury list, retrieving witnesses, and maintaining security outside the jury room during deliberations. Performs related duties by researching outstanding warrants.

NEW POSITION(S) REQUEST											
Requested Position Title	Requested Quantity	Requested Grade	Part-Time (20 hrs.) Full-Time (40 hrs.)	Requested Salary Per Position	Total Estimated Amount with Benefits	CORRECTED Salary	CORRECTED Position Title/Grade (match to job duties detailed above)	CORRECTED Salary with Benefits	FY 2027 Recommend Quantity	FY 2027 Recommended Amount	
Court Officer (Bailiff)	1	555	Part-Time	\$70,201.00	\$82,664.00	\$35,100.50	Deputy Constable /555	\$41,334.00	0	\$0.00	
Requested NEW Position(s) Subtotal:						\$82,664.00	CORRECTED New Position(s) Subtotal:		\$41,334.00		
									RECOMMENDED New Position(s) Subtotal:		\$0.00

TRAINING INCREASE REQUESTS									
Name of Attendee	Purpose for Conference Attendance (CLE, CE, etc. as required)	Estimated Travel Expense*	Requested Quantity	Total Requested	Budget Dept. Comments	Recommend Amount	FY 2027 Recommend Quantity	FY 2027 Recommend Total	
NEW P/T Court Officer Position	Training	\$500.00	1	\$500.00		\$0.00	0	\$0.00	
NEW P/T Court Officer Position	Arms Training	\$300.00	1	\$300.00		\$0.00	0	\$0.00	
*Include registration, mileage, airfare, hotel, taxi/Uber/Lyft, airport parking, hotel parking, per diem, etc.					Training Requested Subtotal:		\$800.00	Recommended Training Subtotal:	\$0.00

MAINTENANCE/OPERATIONS EXPENSES (SUPPLIES, DUES, MAINTENANCE, ETC):					
Account Description	Details	Amount Requested	Budget Dept. Comments	Recommend Amount	
Uniforms - Recurring	(Shirts, Pants, Badge, Etc)	\$400.00		\$0.00	
Uniforms - 1-Time	(Shirts, Pants, Badge, Etc)	\$400.00		\$0.00	
Psych Eval - HR		\$300.00		\$0.00	
M&O Requested Subtotal:		\$1,100.00	Recommended M&O Subtotal:		\$0.00

FY 2027 Department Funding Request for a NEW Position

Department/Program #	Department Name / Program				Priority #	Department Improvement Title					
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN				1	Court Officer					
FURNITURE, EQUIPMENT, TECHNOLOGY, ONE-TIME PURCHASES (ITEMS THAT NEED TO BE PRICED)											
Item Detailed Description	New / Replace	Quantity Requested	User Name and/or Job Title	Estimated Unit Cost	Estimated Total Requested	Unit Cost Provided by Purchasing	Updated Item Description (if applicable)	Recommend Quantity	FY 2027 Recommend Amount	FY 2026 Recommend Amount	
Computer - Tablet/Enhanced Laptop W/GOBI	New	1		\$3,000.00	\$3,000.00	\$8,928.00	Computer - MDC w/ Gobi Card	0	\$0.00	\$0.00	
		1			\$0.00	\$396.00	Gobi Card Service	0	\$0.00	\$0.00	
Software - EA/Adobe Pro/ICS	New	1		\$11,815.00	\$11,815.00	\$624.00	Software - EA	0	\$0.00	\$0.00	
		1			\$0.00	\$130.00	Software - Adobe Pro	0	\$0.00	\$0.00	
		1			\$0.00	\$13,054.00	Software - ICS	0	\$0.00	\$0.00	
Employee Desk Phone	New	1		\$597.00	\$597.00	\$597.00	Phone - Employee Desk Phone	0	\$0.00	\$0.00	
Angel Amor Protective Vest W/ plates	New	1		\$3,000.00	\$3,000.00	\$3,542.00	RISE, TACTICAL CARRIER, RANGER GREEN, 2XL & LARGER, QUICK	0	\$0.00	\$0.00	
Watch Guard Body Camera w/accessories	New	1		\$2,000.00	\$2,000.00	\$1,822.00	Body Camera - Watch Guard w/ Accessories	0	\$0.00	\$0.00	
Taser	New	1		\$1,400.00	\$1,400.00	\$2,576.00	YELLOW X26P HANDLE w/4 YEAR WARRANTY, HOLSTER, BATTERY	0	\$0.00	\$0.00	
Uniforms (Shirts, Pants, Badge, Etc)	New	1		\$800.00	\$0.00	\$0.00		0	\$0.00	\$0.00	
Estimated Requested Equipment Subtotal:						\$21,812.00	Recommended Equipment Subtotal:			\$0.00	\$0.00
Total Estimated Department Request:						\$106,376.00	Updated Total Department Request:				\$74,903.00
							RECOMMENDED Total Department Request Utilizing FY 2027 Funds:				\$0.00
							RECOMMENDED Total Department Request Utilizing FY 2026 Funds:				\$0.00

ANALYSIS					
Q & A Discussions with Department					
Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Constable Asher	3/13/2026		3/16/2026	Constable Asher	
Questions TO Department			Response From Department		
• Workload: Briefly describe how you currently handle court duties and bailiff hours (personnel, scheduling, and time required) and provide a 5-year history of these measures.			• Court duties and bailiff assignments are currently managed through daily supervision scheduling. • Deputies are assigned to the court as needed and are temporarily reassigned from their normal civil process duties to fulfill bailiff responsibilities. • On average, deputies spend approximately 4–6 hours per day covering court operations, depending on the court's docket and scheduling needs. • Regarding historical tracking, prior administrations did not consistently document bailiff hours. Since my arrival at Constable Pct. 4 in the 3rd Quarter of 2024, we have implemented improved tracking and reporting practices. The PBM Bailiff Hours report (attached) reflects the data formally reported since that time. Consequently, a full five-year historical record is unavailable due to the lack of documentation prior to 2024.		
• Funding & Equipment: Specify line items and amounts if this position requires maintenance/operational funding (supplies, dues) or equipment (cell phone/service, mobile/portable radio).			• There are no supplies or dues required for this position. A cell phone is not necessary for the role. Our precinct currently has and will provide a portable radio, which will be assigned to the Court Officer.		
• Workspace: Does this position require furniture? Do you have existing office space for them? If not, what is the plan for accommodations?			• No additional furniture will be required for this position. The assigned workspace will be within the courtroom, serving as the court officer's primary work and office area.		

STATISTICS RELATED TO NEW POSITION REQUEST									
STATISTICS - MULTI DEPARTMENT COMPARISON									
Precinct Square Miles - GIS									
	Constable 1		Constable 2		Constable 3		Constable 4		
Fiscal Year	Square Miles	% Change in sq. miles	Square Miles	% Change in sq. miles	Square Miles	% Change in sq. miles	Square Miles	% Change in sq. miles	Comment
Prior to 2022	185.93		348.65		219.09		131.58		Pct. 2 has largest sq. miles to cover
Effective 2022 (Current)	232.01	24.8%	302.26	-13.3%	156.30	-28.7%	195.07	48.3%	Pct. 2 has largest sq. miles to cover
Constable Precinct Population Estimate - GIS									
	Constable 1		Constable 2		Constable 3		Constable 4		
Year	Population	% Change	Population	% Change	Population	% Change	Population	% Change	
2016	160,714		95,272		373,904		313,700		
2017	160,859	0.1%	95,397	0.1%	375,426	0.4%	316,945	1.0%	
2018	169,859	5.6%	103,718	8.7%	378,174	0.7%	328,910	3.8%	
2019	178,889	5.3%	107,032	3.2%	389,907	3.1%	363,684	10.6%	
2020	194,602	8.8%	114,739	7.2%	401,074	2.9%	381,548	4.9%	
2021	201,344	3.5%	120,291	4.8%	404,126	0.8%	383,992	0.6%	
2022	219,815	9.2%	134,657	11.9%	420,495	4.1%	407,015	6.0%	
2023	228,413	3.9%	140,308	4.2%	422,828	0.6%	411,443	1.1%	
2024	239,634	4.9%	151,169	7.7%	433,153	2.4%	418,642	1.7%	
2025	282,114	17.7%	167,213	10.6%	451,159	4.2%	454,065	8.5%	
2026 ESTIMATE (5 YEAR AVERAGE)	304,226	7.8%	180,367	7.9%	461,955	2.4%	470,353	3.6%	

FY 2027 Department Funding Request for a NEW Position

Department/Program #	Department Name / Program			Priority #	Department Improvement Title	
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN			1	Court Officer	
Constable Staffing History						
Fiscal Year	Position Titles	Constable 1	Constable 2	Constable 3	Constable 4	Comments
FY 2018	Chief Deputy	-	-	1	-	
	Deputy II	1	-	-	1	
	Deputy I	4	3	8	4	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	1	1	
FY 2019	Chief Deputy	-	-	1	-	Pct. 3 received 1 Deputy I
	Deputy II	1	-	-	1	
	Deputy I	4	3	9	4	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2020	Chief Deputy	-	-	1	-	Pct. 1 received 1 Deputy I
	Deputy II	1	-	-	1	
	Deputy I	5	3	9	4	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2021	Chief Deputy	-	-	1	-	Pct. 3 and Pct. 4 received 1 Deputy I
	Deputy II	1	-	-	1	
	Deputy I	5	3	10	5	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2022	Chief Deputy	-	-	1	-	
	Deputy II	1	-	-	1	
	Deputy I	5	3	10	5	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2023	Chief Deputy	-	-	-	-	Chief Deputy position changed to Deputy II
	Deputy II	1	-	1	1	
	Deputy I	5	3	10	5	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2024	Chief Deputy	-	-	-	-	
	Deputy II	1	-	1	1	
	Deputy I	5	3	10	5	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2025	Chief Deputy	-	-	-	-	Pct. 1 and Pct. 4 each received 1 Deputy I
	Deputy II	1	-	1	1	
	Deputy I	6	3	10	6	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2026	Chief Deputy	1	1	1	1	Deputy II changed to Chief Deputy in Pct. 1, 3 and 4. Deputy 1 changed to Chief Deputy in Pct. 2
	Deputy II	-	-	-	0	
	Deputy I	6	2	10	6	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	2	-	2	2	
FY 2027 Requested	Chief Deputy	1	1	1	1	Pct. 1 and 4 each received 1 Legal Clerk I
	Deputy II	-	-	-	0	
	Deputy I	8	3	12	7	
	Bailiff	-	-	-	1	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	2	1	2	2	
						Pct. 2 requested 1 Legal Clerk I

Bailiff Hours									
	Constable 1		Constable 2		Constable 3		Constable 4		
Fiscal Year	Bailiff Hours	% Change	Bailiff Hours	% Change	Bailiff Hours	% Change	Bailiff Hours	% Change	Comment
FY 2022	101	#REF!	Not Tracked	#VALUE!	741	#REF!	362	#REF!	
FY 2023	302	199.0%	Not Tracked	#VALUE!	695	-6.2%	0	-100.0%	
FY 2024	431	42.7%	Not Tracked	#VALUE!	803	15.5%	366	#DIV/0!	C4-Q3-Q4 (Constable Asher)
FY 2025	589	36.7%	The Constable serves as bailiff	#VALUE!	709	-11.7%	874	138.8%	
FY 2026 as of 2nd Quarter	298		The Constable serves as bailiff		363		488		
FY 2026 Year-End Estimate	596	1.2%	The Constable serves as bailiff	#VALUE!	726	2.4%	976	11.7%	
	Constable 1		Constable 2		Constable 3		Constable 4		
Fiscal Year	Bailiff Hours	% Change	Bailiff Hours	% Change	Bailiff Hours	% Change	Bailiff Hours	% Change	Comment
FY 2027 Estimate	596		The Constable serves as bailiff		726		976		

FY 2027 Department Funding Request for a NEW Position

Department/Program #	Department Name / Program	Priority #	Department Improvement Title
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN	2	Deputy Constable
Budget Category, FINAL Recommendation and Comments			
FINAL Budget Department Category	FINAL RECOMMENDATION for Funding	Comments (if any)	
F-Supported	Supported	Stats support the addition of 2 deputies. Department asked for 1 deputy and 1 part-time bailiff. Recommending 2 deputies. The second deputy can bailiff as well as be out in the field. The other constable offices utilize a deputy for the bailiff (except Pct 2). This would put Pct 4 in line with Pct 1 and 3.	

WHY is this position needed?

This request is to add one (1) additional Deputy Constable to the Precinct 4 workforce due to a substantial and sustained increase in workload that has significantly outpaced staffing growth. Since FY2021, assigned civil papers have increased from 3,841 to 8,268 in FY2025, representing a 115% increase over five (5) years. Annual increases reflect a consistent upward trend: 47% growth in FY2022, 20% in FY2023, 17% in FY2024, and an additional 5% in FY2025. Despite this dramatic increase in demand, the office has received only one additional deputy position during that period. Staffing levels have not increased proportionally to the workload, creating operational strain and reducing overall efficiency. The increase in Writ of Possession (evictions) has been especially impactful. In FY2021, the office received 106 writs; in FY2025, that number rose to 675 — a 537% increase. Each Writ of Execution requires a minimum of two deputies for officer safety due to the high-risk nature of evictions, which often involve multiple occupants, potential weapons, narcotics, or barricaded subjects. On average, each Writ takes approximately 1.5 hours to complete. In FY2024, 619 writs were executed, totaling 1,857 deputy hours. In FY2025, 675 writs were executed, totaling 2,025 deputy hours. These hours represent a significant allocation of personnel time and directly impact deputies' availability to manage other civil process responsibilities. Additionally, the assigned paper totals do not fully reflect other time-intensive duties such as serving warrants and protective orders. Protective orders typically take approximately 30 minutes to execute and require a minimum of two deputies for officer safety. These duties, combined with other complex and high-risk service types, further increase the workload burden on existing staff.

Precinct 4 deputies also provide bailiff services for the Justice of the Peace Court Precinct 4. Bailiff hours increased 33% from 731 hours in FY2024 to 974 hours in FY2025. Court coverage requirements remove deputies from field operations, compounding the strain created by rising civil process demands. Currently, Precinct 4 has six deputies assigned; however, one full-time bailiff is exempt from the field count, leaving five deputies to manage civil process operations. In FY2025, those five deputies handled 8,268 civil papers, averaging 1,655 civil papers per deputy. By comparison, Precinct 3, with nine deputies, received 10,728 civil papers, averaging 1,192 civil papers per deputy. Precinct 4 deputies handle 463 more civil papers per deputy than Precinct 3 deputies, indicating a measurable workload disparity. The growth within Precinct 4 reflects continued population expansion and increased service demand. Given the documented 115% increase in workload, the sharp rise in high-risk writ executions, increased bailiff responsibilities, and staffing disparities, the addition of one Deputy Constable is operationally necessary to maintain timely service, ensure officer safety, support court operations, and sustain effective civil process enforcement. Approval of this position will align staffing levels with documented demand and allow the office to continue meeting its statutory responsibilities while effectively serving the community.

HOW will this position benefit your office and/or the County?

Our office is constitutionally mandated under the Texas Constitution to serve as bailiff for the Justice Court and to execute all criminal and civil process issued within our precinct. These responsibilities include evictions, warrants, divorce citations, lawsuits, attachments, protective orders, writs, and other court-issued documents. Each document entrusted to this office is time-sensitive and critically important to the citizens and attorneys we serve. No document holds greater priority than another—every request for service represents a legal right that deserves prompt and professional execution.

As workload demands continue to increase, staffing levels have not kept pace. The office has experienced service delays due to the substantial rise in assigned papers, increased bailiff hours, the growing number of time-intensive Writs of Possession, and continued population growth within the precinct. These factors collectively strain existing personnel and impact turnaround times.

Additionally, the implementation of SB 38 has introduced new restrictions and delivery requirements, further increasing operational demands. The statutory requirement to complete service within a five-day timeframe necessitates sufficient staffing to ensure compliance. Without additional personnel, meeting these mandated timelines becomes increasingly difficult.

The addition of deputies is essential to maintain timely and efficient service, uphold statutory obligations, and meet the expectations of the citizens of Collin County. Increasing staffing levels will ensure continued compliance with SB 38, reduce service delays, and allow this office to provide the level of professionalism and responsiveness the public deserves.

Is there statutory authority for this request?	SB 38 and 1333	Will this generate revenue?	If Yes, potential amount?
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Job Duties of NEW Position

Deputy Constables enforce federal, state and local laws by serving criminal warrants and civil papers to individuals and make arrests when necessary. Perform investigations and searches when the individuals to serve/arrest cannot be located. Serve evictions and writs by driving to the location and maintaining peace while persons and/or property are forcibly removed. Enforce traffic laws by patrolling farm to market roads, county roads, and city streets within the county while also issuing citations as necessary. Deputy Constables perform in-office duties by verifying information on documents to be served, preparing and returning legal documents, routing information to locations in the county and answering the phone. Execute Mental Health warrants/commitments when required. Provide court testimony and write reports. Selected candidate must be available if called upon after hours to respond to county and/or regional related emergencies, such as tornados, floods or mass casualties. Perform related duties as assigned. Work is performed under the direction of the Sergeant (Constable).equipped to fulfill the role's legal, operational, and public-facing responsibilities.

NEW POSITION(S) REQUEST

Requested Position Title	Requested Quantity	Requested Grade	Part-Time (20 hrs.) Full-Time (40 hrs.)	Requested Salary Per Position	Total Estimated Amount with Benefits	CORRECTED Salary	CORRECTED Position Title/Grade (match to job duties detailed above)	CORRECTED Salary with Benefits	FY 2027 Supported Quantity	FY 2027 Supported Amount
Deputy Constable Grade 555	1	555	Full-Time	\$70,201.00	\$105,897.00	\$70,201.00	Deputy Constable /555	\$105,897.00	2	\$211,794.00
Requested NEW Position(s) Subtotal:					\$105,897.00	CORRECTED New Position(s) Subtotal:				
						SUPPORTED New Position(s) Subtotal:				
						\$211,794.00				

TRAINING INCREASE REQUESTS

Name of Attendee	Purpose for Conference Attendance (CLE, CE, etc. as required)	Estimated Travel Expense*	Requested Quantity	Total Requested	Budget Dept. Comments		Supported Amount	FY 2027 Supported Quantity	FY 2027 Supported Total	
NEW Deputy Constable Position	Training	\$500.00	1	\$500.00			\$500.00	2	\$1,000.00	
NEW Deputy Constable Position	Arms Training	\$300.00	1	\$300.00			\$300.00	2	\$600.00	
*Include registration, mileage, airfare, hotel, taxi/Uber/Lyft, airport parking,		Training Requested Subtotal:					\$800.00	Supported Training Subtotal:		\$1,600.00

*Include registration, mileage, airfare, hotel, taxi/Uber/Lyft, airport parking, hotel parking, per diem, etc.

MAINTENANCE/OPERATIONS EXPENSES (SUPPLIES, DUES, MAINTENANCE, ETC):

Account Description	Details	Amount Requested	Budget Dept. Comments	Supported Amount
Uniforms - Recurring	(Shirts, Pants, Badge, Etc)	\$400.00		\$800.00
Uniforms - 1-Time		\$400.00		\$800.00
Psych Eval		\$300.00		\$600.00
M&O Requested Subtotal:		\$1,100.00	Supported M&O Subtotal:	
			\$2,200.00	

FY 2027 Department Funding Request for a NEW Position

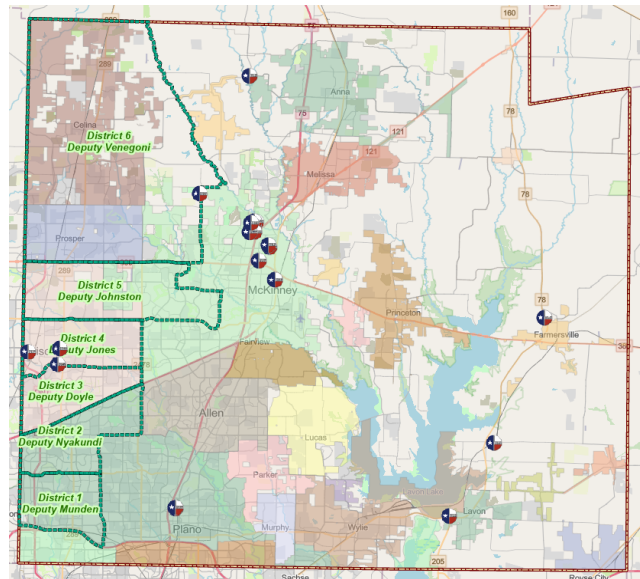
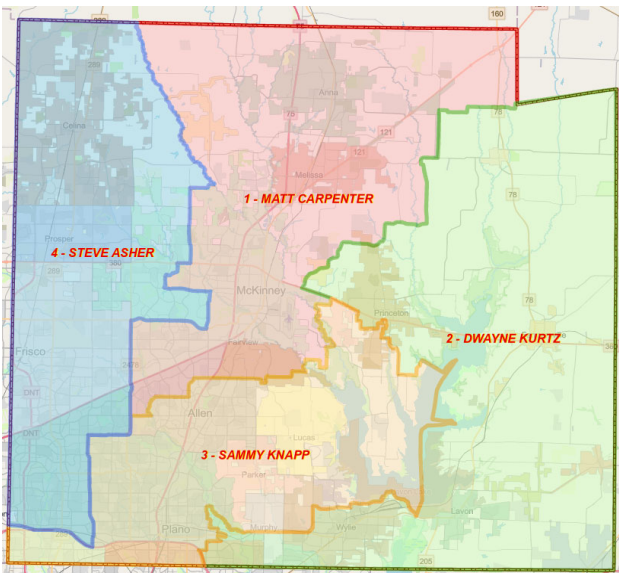
Department/Program #	Department Name / Program				Priority #	Department Improvement Title						
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN				2	Deputy Constable						
FURNITURE, EQUIPMENT, TECHNOLOGY, ONE-TIME PURCHASES (ITEMS THAT NEED TO BE PRICED)												
Item Detailed Description	New / Replace	Quantity Requested	User Name and/or Job Title	Estimated Unit Cost	Estimated Total Requested	Unit Cost Provided by Purchasing	Updated Item Description (if applicable)	Supported Quantity	FY 2027 Supported Amount	FY 2026 Recommend Amount		
Vehicle (SUV)/Make Ready/Fuel/Maint	New	1		\$95,426.00	\$95,426.00	\$68,000.00	Vehicle - SUV	2	\$136,000.00	\$0.00		
		1			\$0.00	\$30,000.00	Make Ready	2	\$60,000.00	\$0.00		
		1			\$0.00	\$2,000.00	Fuel	2	\$4,000.00	\$0.00		
		1			\$0.00	\$1,500.00	Auto Maintenance	2	\$3,000.00	\$0.00		
MDC w/ Accessories	New	1		\$4,600.00	\$4,600.00	\$8,928.00	Computer - MDCw/ Gobi Card	2	\$17,856.00	\$0.00		
		1			\$0.00	\$396.00	Gobi Card - Service	2	\$792.00	\$0.00		
Software - EA/Adobe Pro/ICS	New	1		\$11,815.00	\$11,815.00	\$624.00	Software - EA	2	\$1,248.00	\$0.00		
		1			\$0.00	\$130.00	Software - Adobe Pro	2	\$260.00	\$0.00		
		1			\$0.00	\$13,054.00	Software - ICS	2	\$26,108.00	\$0.00		
Cradlepoint - Modem/Router & Antenna	New	1		\$2,123.00	\$2,123.00	\$2,113.00	Sierra Wireless Device	2	\$4,226.00	\$0.00		
		1			\$0.00	\$396.00	Sierra Wireless Device - Service	2	\$792.00	\$0.00		
Watchguard - Vehicle	New	1		\$11,688.00	\$11,688.00	\$8,489.00		2	\$16,978.00	\$0.00		
Mobile Radio - APX6000 - Vehicle	New	1		\$4,576.00	\$4,576.00	\$8,713.00	Vehicle - In-Car Radio	2	\$17,426.00	\$0.00		
Portable Radio - APX6000	New	1		\$4,045.00	\$4,045.00	\$8,180.00		2	\$16,360.00	\$0.00		
Uniforms (Shirts, Pants, Badge, Etc)	New	1		\$800.00	\$0.00	\$0.00		2	\$0.00	\$0.00		
County Cell Phone and Service	New	1		\$540.00	\$540.00	\$130.00	Phone - Cell Phone Voice & Data	2	\$260.00	\$0.00		
		1			\$0.00	\$509.00	Phone Service - Voice & Data	2	\$1,018.00	\$0.00		
Angel Amor Protective Vest W/ plates	New	1		\$3,000.00	\$3,000.00	\$3,542.00	RISE, TACTICAL CARRIER, RANGER GREEN, 2XL & LARGER, QUICK	2	\$7,084.00	\$0.00		
Watch Guard Body Camera w/ accessories	New	1		\$2,000.00	\$2,000.00	\$1,822.00	Body Camera - Watch Guard w/ Accessories	2	\$3,644.00	\$0.00		
		1			\$0.00	\$0.00	Vehicle - Docking Station	2	\$0.00	\$0.00		
MDC Desk Monitor & Docking Station & Accessories	New	1		\$555.00	\$555.00	\$221.00	MDC Desk Monitor & Accessories	2	\$442.00	\$0.00		
Taser	New	1		\$1,400.00	\$1,400.00	\$2,576.00	YELLOW X26P HANDLE w/4 YEAR WARRANTY, HOLSTER, BATTERY	2	\$5,152.00	\$0.00		
Estimated Requested Equipment Subtotal:					\$141,768.00	Supported Equipment Subtotal:					\$322,646.00	\$0.00
Total Estimated Department Request:						\$249,565.00	Updated Total Department Request:				\$269,120.00	
						SUPPORTED Total Department Request Utilizing FY 2027 Funds:				\$538,240.00		
						RECOMMENDED Total Department Request Utilizing FY 2026 Funds:				\$0.00		

ANALYSIS					
Q & A Discussions with Department					
Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Constable Asher	3/13/2026		3/16/2026	Constable Asher	
Questions TO Department			Response From Department		
• Writ of Possessions: Is it department policy to require two deputies for these? If so, when was this implemented (Month/Year)?			•YES. 9/8/2023		
• Funding: Specify line items and amounts for any required supplies, dues, or maintenance.			•There are no supplies or dues required for this position.		
• Workspace: Does this position require furniture? Do you have existing office space for them? If not, what is the plan for accommodations?			•No additional furniture will be required. We currently have a workstation available in the office that can accommodate the deputy assigned to this position.		

FY 2027 Department Funding Request for a NEW Position

Department/Program #	Department Name / Program	Priority #	Department Improvement Title		
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN	2	Deputy Constable		
Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Constable Asher	6/12/2026		6/12/2026	Constable Asher	
Questions TO Department			Response From Department		
Could you please provide a breakdown of your department's district assignments. To ensure our employee counts and metrics align accurately, could you please specify which metrics apply to each position? Without knowing who handles what, our data will be inaccurate. Let me know if you have any questions. Comparison Metrics Tracked: •papers received •attempts •writs •forcibles •calls for service •protective orders •warrants issued •warrants served			Our office currently has five (5) district deputies assigned to 5 geographic districts within Precinct 4. These deputies are responsible for handling all civil papers and field activity associated with their assigned districts. As such, the following metrics apply to each of the five district deputy positions: •All Civil Papers Received •Attempts •Forcible Actions, including Writs of Possession •Calls for Service •Protective Orders •Warrants Served (when encountered during the course of their duties) In addition to the district deputies, we have one (1) deputy assigned to specialized civil process. This deputy is responsible for handling Writs of Execution, Orders of Sale, Tax Warrants, and other complex civil enforcement actions. These assignments are significantly more time-consuming and carry substantial liability for both the office and the county due to their involvement with personal property and real estate. This deputy also provides operational support to district deputies on matters requiring a two-deputy response, including Protective Orders and writs that involve the seizure of property or persons, such as Writs of Possession, Writs of Attachment (Property/Person), Writs of Sequestration, and other high-risk or complex civil enforcement actions Regarding warrants, due to the volume of civil process handled by our office, warrants are not actively assigned to deputies for service. However, if a deputy encounters an individual with an outstanding warrant during the course of their duties, they will take the individual into custody and serve the warrant as appropriate. Therefore, "Warrants Issued" would not be an applicable metric for our office, and "Warrants Served" would occur only on an incidental basis.		

STATISTICS RELATED TO NEW POSITION REQUEST



STATISTICS - MULTI DEPARTMENT COMPARISON

Precinct Square Miles - GIS

Fiscal Year	Constable 1		Constable 2		Constable 3		Constable 4		Comment
	Square Miles	% Change in sq. miles	Square Miles	% Change in sq. miles	Square Miles	% Change in sq. miles	Square Miles	% Change in sq. miles	
Prior to 2022	185.93		348.65		219.09		131.58		Pct. 2 has largest sq. miles to cover
Effective 2022 (Current)	232.01	24.8%	302.26	-13.3%	156.30	-28.7%	195.07	48.3%	Pct. 2 has largest sq. miles to cover

Constable Precinct Population Estimate - GIS

Year	Constable 1		Constable 2		Constable 3		Constable 4		
	Population	% Change	Population	% Change	Population	% Change	Population	% Change	
2016	160,714		95,272		373,904		313,700		
2017	160,859	0.1%	95,397	0.1%	375,426	0.4%	316,945	1.0%	
2018	169,859	5.6%	103,718	8.7%	378,174	0.7%	328,910	3.8%	
2019	178,889	5.3%	107,032	3.2%	389,907	3.1%	363,684	10.6%	
2020	194,602	8.8%	114,739	7.2%	401,074	2.9%	381,548	4.9%	
2021	201,344	3.5%	120,291	4.8%	404,126	0.8%	383,992	0.6%	
2022	219,815	9.2%	134,657	11.9%	420,495	4.1%	407,015	6.0%	
2023	228,413	3.9%	140,308	4.2%	422,828	0.6%	411,443	1.1%	
2024	239,634	4.9%	151,169	7.7%	433,153	2.4%	418,642	1.7%	
2025	282,114	17.7%	167,213	10.6%	451,159	4.2%	454,065	8.5%	
2026 ESTIMATE (5 YEAR AVERAGE)	304,226	7.8%	180,367	7.9%	461,955	2.4%	470,353	3.6%	

FY 2027 Department Funding Request for a NEW Position

Department/Program #	Department Name / Program	Priority #	Department Improvement Title
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN	2	Deputy Constable

Constable Staffing History						
Fiscal Year	Position Titles	Constable 1	Constable 2	Constable 3	Constable 4	Comments
FY 2018	Chief Deputy	-	-	1	-	
	Deputy II	1	-	-	1	
	Deputy I	4	3	8	4	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	1	1	
FY 2019	Chief Deputy	-	-	1	-	
	Deputy II	1	-	-	1	
	Deputy I	4	3	9	4	Pct. 3 received 1 Deputy I
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	Pct. 3 received 1 Legal Clerk I
FY 2020	Chief Deputy	-	-	1	-	
	Deputy II	1	-	-	1	
	Deputy I	5	3	9	4	Pct. 1 received 1 Deputy I
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2021	Chief Deputy	-	-	1	-	
	Deputy II	1	-	-	1	
	Deputy I	5	3	10	5	Pct. 3 and Pct. 4 received 1 Deputy I
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2022	Chief Deputy	-	-	1	-	
	Deputy II	1	-	-	1	
	Deputy I	5	3	10	5	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2023	Chief Deputy	-	-	-	-	
	Deputy II	1	-	1	1	Chief Deputy position changed to Deputy II
	Deputy I	5	3	10	5	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2024	Chief Deputy	-	-	-	-	
	Deputy II	1	-	1	1	
	Deputy I	5	3	10	5	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2025	Chief Deputy	-	-	-	-	
	Deputy II	1	-	1	1	
	Deputy I	6	3	10	6	Pct. 1 and Pct. 4 each received 1 Deputy I
	Admin Secretary	1	1	1	1	
	Legal Clerk I	1	-	2	1	
FY 2026	Chief Deputy	1	1	1	1	Deputy II changed to Chief Deputy in Pct. 1, 3 and 4. Deputy 1 changed to Chief Deputy in Pct. 2
	Deputy II	-	-	-	0	
	Deputy I	6	2	10	6	
	Admin Secretary	1	1	1	1	
	Legal Clerk I	2	-	2	2	Pct. 1 and 4 each received 1 Legal Clerk I
FY 2027 Requested	Chief Deputy	1	1	1	1	
	Deputy II	-	-	-	0	
	Deputy I	8	3	12	7	Pct. 1 and 3 requesting 2 Deputy I / Pct. 2 and 4 requesting 1 Deputy I
	Bailiff	-	-	-	1	Pct. 4 requesting 1 part-time Bailiff
	Admin Secretary	1	1	1	1	
	Legal Clerk I	2	1	2	2	Pct. 2 requested 1 Legal Clerk I

Constable Pct. 4 Stats (2% increase used for FY 2027 estimate as each document has a different estimated growth percentage.)

Constable Pct. 4 Stats Per Deputy - Not all deputies are used for the items below. The uses of all Deputy I positions for the below stats are to make comparisons equal.

Paper's Received							
Fiscal Year	# of Papers Received	% Change	# of Deputy I positions	# Per Deputy I position	% Change per Employee	Comments / Findings	
FY 2018	5,963		4	1,491			
FY 2019	6,387	7.1%	4	1,597	7.1%		
FY 2020	4,319	-32.4%	4	1,080	-32.4%		
FY 2021	3,841	-11.1%	5	768	-28.9%		
FY 2022	5,638	46.8%	5	1,128	46.8%		
FY 2023	6,790	20.4%	5	1,358	20.4%		
FY 2024	7,917	16.6%	5	1,583	16.6%		
FY 2025	8,268	4.4%	6	1,378	-13.0%	received 1 new deputy in FY 2025	
FY 2026 as of 2nd Quarter	4,516		6			1st quarter already slightly more than half of last year.	
FY 2026 Year-End Estimate	9,032	9.2%	6	1,505	9.2%	papers are steadily increasing.	
Fiscal Year	# of Papers Received	Estimated % Change	Total # of Employees Requested	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Requested
FY 2027 Estimate THIS Request	9,213	2.0%	7	1,316	-12.6%		1

Fiscal Year	# of Papers Received	Estimated % Change	Total # of Employees Recommended	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Recommended
FY 2027 Estimate - with only 1	9,213	2.0%	8	1,152	-23.5%	Stats support 2 deputies, but department asked for only 1	2

FY 2027 Department Funding Request for a NEW Position

Department/Program #	Department Name / Program	Priority #	Department Improvement Title
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN	2	Deputy Constable

Attempts							
Attempts are the number of times a document is worked. Some documents take more than one attempt to complete the service, arrest, etc.							
Fiscal Year	# of Attempts	% Change	# of Deputy I positions	# Per Deputy I position	% Change per Employee	Comments / Findings	
FY 2018	14,711		4	3,678			
FY 2019	15,296	4.0%	4	3,824	4.0%		
FY 2020	12,078	-21.0%	4	3,020	-21.0%		
FY 2021	10,318	-14.6%	5	2,064	-31.7%		
FY 2022	12,082	17.1%	5	2,416	17.1%		
FY 2023	10,243	-15.2%	5	2,049	-15.2%		
FY 2024	11,164	9.0%	5	2,233	9.0%		
FY 2025	10,573	-5.3%	6	1,762	-21.1%		
FY 2026 as of 2nd Quarter	5,562		6				
FY 2026 Year-End Estimate	11,124	5.2%	6	1,854	5.2%	Attempts vary on the type of document. Difficult to use this stat to determine workload.	
Fiscal Year	# of Attempts	Estimated % Change	Total # of Employees Requested	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Requested
FY 2027 Estimate THIS Request	11,346	2.0%	8	1,418	-23.5%		2

Fiscal Year	# of Attempts	Estimated % Change	Total # of Employees Recommended	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Recommended
FY 2027 Estimate - with only 1	11,346	2.0%	7	1,621	-12.6%		1

Writs of Possession							
Along with Forcible, Writs of Possession are one of the most time consuming type of paper process and served by the Constable Deputies. Each Eviction Paper processed/served can potentially take up to several hours, and some of them might need processing time over multiple days.							
Fiscal Year	# of Writs of Possession	% Change	# of Deputy I positions	# Per Deputy I position	% Change per Employee	Comments / Findings	
FY 2018	306		4	77			
FY 2019	347	13.4%	4	87	13.4%		
FY 2020	186	-46.4%	4	47	-46.4%		
FY 2021	106	-43.0%	5	21	-54.4%		
FY 2022	374	252.8%	5	75	252.8%		
FY 2023	484	29.4%	5	97	29.4%		
FY 2024	619	27.9%	5	124	27.9%		
FY 2025	675	9.0%	6	113	-9.1%	received 1 new deputy in FY 2025	
FY 2026 as of 2nd Quarter	323		6				
FY 2026 Year-End Estimate	646	-4.3%	6	108	-4.3%	Writs have steadily increased the past couple of years	
Fiscal Year	# of Writs of Possession	Estimated % Change	Total # of Employees Requested	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Requested
FY 2027 Estimate THIS Request	659	2.0%	7	94	-12.6%		1

Fiscal Year	# of Writs of Possession	Estimated % Change	Total # of Employees Recommended	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Recommended
FY 2027 Estimate - with only 1	659	2.0%	8	82	-23.5%	Stats support 2 deputies, but department asked for only 1	2

Forcible							
Along with Writs of Possession, Forcible are one of the most time consuming type of paper process and served by the Constable Deputies.							
Fiscal Year	# of Forcible	% Change	# of Deputy I positions	# Per Deputy I position	% Change per Employee	Comments / Findings	
FY 2018	2,612		4	653			
FY 2019	2,665	2.0%	4	666	2.0%		
FY 2020	1,773	-33.5%	4	443	-33.5%		
FY 2021	1,284	-27.6%	5	257	-42.1%		
FY 2022	2,477	92.9%	5	495	92.9%		
FY 2023	3,569	44.1%	5	714	44.1%		
FY 2024	4,245	18.9%	5	849	18.9%		
FY 2025	4,194	-1.2%	6	699	-17.7%	received 1 new deputy in FY 2025	
FY 2026 as of 2nd Quarter	2,262		6				
FY 2026 Year-End Estimate	4,524	7.9%	6	754	7.9%	Forcible are on track to continue to rise	
Fiscal Year	# of Forcible	Estimated % Change	Total # of Employees Requested	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Requested
FY 2027 Estimate THIS Request	4,614	2.0%	7	659	-12.6%	deputy added in FY 2025 helps, but stats show another position needed	1

Fiscal Year	# of Forcible	Estimated % Change	Total # of Employees Recommended	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Recommended
FY 2027 Estimate - with only 1	4,614	2.0%	8	577	-23.5%	2 deputies would get them back to 2022 levels.	2

FY 2027 Department Funding Request for a NEW Position

Department/Program #	Department Name / Program	Priority #	Department Improvement Title
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN	2	Deputy Constable

Calls for Service

Constable Pct. 1 covers 232 square miles, Constable Pct. 2 covers 302 square miles, Constable Pct. 3 covers 156 square miles, Constable Pct. 4 covers 195 square miles.

Fiscal Year	# of Calls for Service	% Change	# of Deputy I positions	# Per Deputy I position	% Change per Employee	Comments / Findings	
FY 2018	6,436		4	1,609			
FY 2019	7,128	10.8%	4	1,782	10.8%		
FY 2020	5,230	-26.6%	4	1,308	-26.6%		
FY 2021	5,994	14.6%	5	1,199	-8.3%		
FY 2022	8,601	43.5%	5	1,720	43.5%		
FY 2023	6,408	-25.5%	5	1,282	-25.5%		
FY 2024	8,442	31.7%	5	1,688	31.7%		
FY 2025	8,972	6.3%	6	1,495	-11.4%	calls for service increasing.	
FY 2026 as of 2nd Quarter	4,021		6				
FY 2026 Year-End Estimate	8,042	-10.4%	6	1,340	-10.4%		
Fiscal Year	# of Calls for Service	Estimated % Change	Total # of Employees Requested	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Requested
FY 2027 Estimate THIS Request	8,203	2.0%	7	1,172	-12.6%		1

Fiscal Year	# of Calls for Service	Estimated % Change	Total # of Employees Recommended	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Recommended
FY 2027 Estimate - with only 1	8,203	2.0%	7	1,172	-12.6%	Based on this stat alone, I would recommend 1 deputy	1

Warrants Received

of Warrants given to the Constables varies by year. Some are handled by the Sheriff's Office and some by the Constables

Fiscal Year	# of Warrants Received	% Change	# of Deputy I positions	# Per Deputy I position	% Change per Employee	Comments / Findings	
FY 2018	313		4	78			
FY 2019	690	120.4%	4	173	120.4%		
FY 2020	82	-88.1%	4	21	-88.1%		
FY 2021	35	-57.3%	5	7	-65.9%		
FY 2022	45	28.6%	5	9	28.6%		
FY 2023	65	44.4%	5	13	44.4%		
FY 2024	47	-27.7%	5	9	-27.7%		
FY 2025	5	-89.4%	6	1	-91.1%		
FY 2026 as of 2nd Quarter	10		6				
FY 2026 Year-End Estimate	20	300.0%	6	3	300.0%		
Fiscal Year	# of Warrants Received	Estimated % Change	Total # of Employees Requested	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Requested
FY 2027 Estimate THIS Request	20	2.0%	7	3	-12.6%		1

Fiscal Year	# of Warrants Received	Estimated % Change	Total # of Employees Recommended	# Per Employee	% Change per Employee	Comments / Findings	# of Employees Recommended
FY 2027 Estimate - Recommended	20	2.0%	6	3	2.0%		0

All Stats Below Show All Precincts by Square Mile

Papers Received by Precinct - Per Square Mile

	Constable 1		Constable 2		Constable 3		Constable 4		
Fiscal Year	# of Papers Received	Papers per Sq. Mile	# of Papers Received	Papers per Sq. Mile	# of Papers Received	Papers per Sq. Mile	# of Papers Received	Papers per Sq. Mile	Comment
FY 2018	6,476	34.8	2,758	7.9	11,025	50.3	5,963	45.3	
FY 2019	7,102	38.2	2,856	8.2	12,387	56.5	6,387	48.5	
FY 2020	4,651	25.0	1,951	5.6	8,150	37.2	4,319	32.8	
FY 2021	4,180	22.5	2,528	7.3	6,769	30.9	3,841	29.2	
FY 2022	5,270	22.7	2,797	9.3	8,251	52.8	5,638	28.9	New re-districting sq. miles
FY 2023	6,570	28.3	2,986	9.9	8,812	56.4	6,790	34.8	
FY 2024	7,542	32.5	2,980	9.9	10,177	65.1	7,917	40.6	
FY 2025	8,814	38.0	3,865	12.8	10,728	68.6	8,268	42.4	
FY 2026 as of 2nd Quarter	4,706		2,364		5,444		4,516		
FY 2026 Year-End Estimate	9,412	40.6	4,728	15.6	10,888	69.7	9,032	46.3	

FY 2027 Department Funding Request for a NEW Position

Department/Program #	Department Name / Program	Priority #	Department Improvement Title
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN	2	Deputy Constable

Attempts by Precinct - Per Sq. Mile

Attempts are the number of times a document is worked. Some documents take more than one attempt to complete the service, arrest, etc.

	Constable 1		Constable 2		Constable 3		Constable 4		
Fiscal Year	# of Attempts	Attempts per Sq. Mile	# of Attempts	Attempts per Sq. Mile	# of Attempts	Attempts per Sq. Mile	# of Attempts	Attempts per Sq. Mile	Comment
FY 2018	20,298	109.2	11,420	32.8	42,450	193.8	14,711	111.8	
FY 2019	25,947	139.6	13,189	37.8	50,006	228.2	15,296	116.2	
FY 2020	19,013	102.3	13,809	39.6	31,553	144.0	12,078	91.8	
FY 2021	16,865	90.7	10,616	30.4	27,232	124.3	10,318	78.4	
FY 2022	15,237	65.7	9,786	32.4	22,665	145.0	12,082	61.9	New re-districting sq. miles
FY 2023	9,593	41.3	8,108	26.8	16,446	105.2	10,243	52.5	
FY 2024	10,617	45.8	7,543	25.0	20,572	131.6	11,164	57.2	
FY 2025	11,494	49.5	8,874	29.4	20,136	128.8	10,573	54.2	
FY 2026 as of 2nd Quarter	6,620		5,585		10,823		5,562		
FY 2026 Year-End Estimate	13,240	57.1	11,170	37.0	21,646	138.5	11,124	57.0	

Writs of Possession by Precinct - Per Sq. Mile

Along with Forcible, Writs of Possession are one of the most time consuming type of paper process and served by the Constable Deputies. Each Eviction Paper processed/served can potentially take up to several hours, and some of them might need processing time over multiple days.

	Constable 1		Constable 2		Constable 3		Constable 4		
Fiscal Year	# of Writs of Possession	Writs per Sq. Mile	# of Writs of Possession	Writs per Sq. Mile	# of Writs of Possession	Writs per Sq. Mile	# of Writs of Possession	Writs per Sq. Mile	Comment
FY 2018	232	1.2	72	0.2	612	2.8	306	2.3	
FY 2019	296	1.6	89	0.3	766	3.5	347	2.6	
FY 2020	181	1.0	58	0.2	473	2.2	186	1.4	
FY 2021	118	0.6	65	0.2	372	1.7	106	0.8	
FY 2022	247	1.1	134	0.4	757	4.8	374	1.9	New re-districting sq. miles
FY 2023	379	1.6	150	0.5	824	5.3	484	2.5	
FY 2024	411	1.8	162	0.5	1,095	7.0	619	3.2	
FY 2025	492	2.1	204	0.7	1,031	6.6	675	3.5	
FY 2026 as of 2nd Quarter	314		108		516		323		
FY 2026 Year-End Estimate	628	2.7	216	0.7	1,032	6.6	646	3.3	

Forcible by Precinct - Per Sq. Mile

Along with Writs of Possession, Forcible are one of the most time consuming type of paper process and served by the Constable Deputies.

	Constable 1		Constable 2		Constable 3		Constable 4		
Fiscal Year	# of Forcible	Forcible per Sq. Mile	# of Forcible	Forcible per Sq. Mile	# of Forcible	Forcible per Sq. Mile	# of Forcible	Forcible per Sq. Mile	Comment
FY 2018	2,016	10.8	609	1.7	4,714	21.5	2,612	19.9	
FY 2019	2,551	13.7	650	1.9	5,581	25.5	2,665	20.3	
FY 2020	1,532	8.2	358	1.0	3,155	14.4	1,773	13.5	
FY 2021	989	5.3	436	1.3	2,140	9.8	1,284	9.8	
FY 2022	1,828	7.9	618	2.0	3,487	22.3	2,477	12.7	New re-districting sq. miles
FY 2023	2,587	11.2	807	2.7	4,382	28.0	3,569	18.3	
FY 2024	3,088	13.3	940	3.1	5,131	32.8	4,245	21.8	
FY 2025	3,906	16.8	1,095	3.6	5,462	34.9	4,194	21.5	
FY 2026 as of 2nd Quarter	2,232		654		2,731		2,262		
FY 2026 Year-End Estimate	4,464	19.2	1,308	4.3	5,462	34.9	4,524	23.2	

FY 2027 Department Funding Request for a NEW Position

Department/Program #	Department Name / Program		Priority #	Department Improvement Title					
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN		2	Deputy Constable					
Calls for Service by Precinct - Per Sq. Mile									
Constable Pct. 1 covers 232 square miles, Constable Pct. 2 covers 302 square miles, Constable Pct. 3 covers 156 square miles, Constable Pct. 4 covers 195 square miles.									
	Constable 1		Constable 2		Constable 3		Constable 4		
Fiscal Year	# of Calls for Service	Calls for Service per Sq. Mile	# of Calls for Service	Calls for Service per Sq. Mile	# of Calls for Service	Calls for Service per Sq. Mile	# of Calls for Service	Calls for Service per Sq. Mile	Comment
FY 2018	684	3.7	233	0.7	7,845	35.8	6,436	48.9	
FY 2019	927	5.0	274	0.8	9,500	43.4	7,128	54.2	
FY 2020	1,549	8.3	229	0.7	6,911	31.5	5,230	39.7	
FY 2021	1,759	9.5	139	0.4	7,080	32.3	5,994	45.6	
FY 2022	1,889	8.1	173	0.6	8,734	55.9	8,601	44.1	New re-districting sq. miles
FY 2023	4,353	18.8	94	0.3	6,557	42.0	6,408	32.8	
FY 2024	5,620	24.2	141	0.5	9,852	63.0	8,442	43.3	
FY 2025	6,511	28.1	168	0.6	10,785	69.0	8,972	46.0	
FY 2026 as of 2nd Quarter	3,628		89		5,317		4,021		
FY 2026 Year-End Estimate	7,256	31.3	178	0.6	10,634	68.0	8,042	41.2	
Warrants Received by Precinct - Per Sq. Mile									
# of Warrants given to the Constables varies by year. Some are handled by the Sheriff's Office and some by the Constables									
	Constable 1		Constable 2		Constable 3		Constable 4		
Fiscal Year	# of Warrants Received	Warrants per Sq. Mile	# of Warrants Received	Warrants per Sq. Mile	# of Warrants Received	Warrants per Sq. Mile	# of Warrants Received	Warrants per Sq. Mile	Comment
FY 2018	0	0.0	242	0.7	1,009	4.6	313	2.4	
FY 2019	4	0.0	213	0.6	1,009	4.6	690	5.2	
FY 2020	0	0.0	502	1.4	508	2.3	82	0.6	
FY 2021	0	0.0	90	0.3	523	2.4	35	0.3	
FY 2022	0	0.0	48	0.2	624	4.0	45	0.2	New re-districting sq. miles
FY 2023	1	0.0	207	0.7	236	1.5	65	0.3	
FY 2024	4	0.0	177	0.6	1,680	10.7	47	0.2	
FY 2025	0	0.0	NA	#VALUE!	470	3.0	5	0.0	
FY 2026 as of 2nd Quarter	0		NA		749		10		
FY 2026 Year-End Estimate	0	0.0	#VALUE!	#VALUE!	1,498	9.6	20	0.1	

FY 2027 Department Funding Request

Department/Program #	Department Name / Program	Priority #	Department Improvement Title
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN	3	Education and Conference

Budget Category, FINAL Recommendation and Comments

FINAL Budget Department Category	FINAL RECOMMENDATION for Funding	Comments (if any)
F-Supported	Supported	Additional funding would support mandated training for designated department PIO as required by change in statute. Recommend Chief Deputy be the position designated as department's PIO.

WHY is this request needed?

Currently, training allocations do not adequately account for the additional statutory responsibilities imposed by HB 33. Increasing the training budget will allow the office to send a designated PIO to state-recognized certification courses and continuing education programs. This funding request is not discretionary; it is operationally necessary to ensure statutory compliance, mitigate risk, and uphold the transparency standards required of a modern law enforcement agency. Investing in appropriate training ensures the Constable's Office remains compliant with state law while effectively serving the community and safeguarding the County's interests.

Accordingly, approval of increased training funds is recommended to support mandatory PIO designation requirements and to ensure sustained compliance with Texas Government Code §411.3735.

WHAT are you requesting?

Increase in Training Funds for the Public Information Officer (PIO) Requirement. Under the provisions of House Bill 33, in Texas Government Code §411.3735, certain law enforcement agencies must designate a Public Information Officer (PIO). County Constables' Offices are subject to this statutory mandate. Compliance with this requirement requires specialized training to ensure the designated PIO is properly equipped to fulfill the role's legal, operational, and public-facing responsibilities.

HOW will this benefit your office and/or the County?

Increasing training funds to support the Public Information Officer (PIO) directly benefits Constable Precinct 4 in several measurable by ensuring statutory compliance that HB 33 (Texas Government Code §411.3735) mandates law enforcement agencies, including County Constables' Offices, designate a PIO. Proper training ensures Precinct 4 not only meets the letter of the law but also fulfills the intent of professional, timely, and accurate public communication. This reduces the risk of non-compliance and potential scrutiny.

Is there statutory authority for this request?	HB 33 (Texas Government Code §411.3735)	Will this generate revenue?	NO	If Yes, potential amount?	NA
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TRAINING INCREASE REQUESTS

	Purpose for Conference Attendance (CLE, CE, etc. as required)	Estimated Travel Expense*	Requested Quantity	Total Requested	Supported Amount	Budget Dept. Comments	Supported Quantity	FY 2027 Supported Total
Name of Attendee	Public Information Officer (State Mandated)							
Jon Tutt		\$1,000.00	1	\$1,000.00	\$1,000.00		1	\$1,000.00
*Include registration, mileage, airfare, hotel, taxi/Uber/Lyft, airport parking, hotel parking, per diem, etc.		Training Requested Subtotal:		\$1,000.00		Supported Training Total: \$1,000.00		

Total Estimated Department Request: \$1,000.00

Updated Total Department Request: \$1,000.00

SUPPORTED Total Department Request Utilizing FY 2027 Funds: \$1,000.00

RECOMMENDED Total Department Request Utilizing FY 2026 Funds: \$0.00

ANALYSIS

Q & A Discussions with Department

Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Constable Asher	3/13/2026		3/16/2026	Constable Asher	

Questions TO Department	Response From Department
• PIO Designee: Does the statute require each individual precinct office to have its own PIO designee?	• PIO Designee: Does the statute require each individual precinct office to have its own PIO designee? Under the provisions of HB 33, certain law enforcement agencies are required to have a designated public information officer (PIO) (Texas Government Code Section 411.3735). Those agencies subject to this requirement are: • A municipal police department, • A sheriff's office, • A county constable's office, • A school district police department, and • The Texas Department of Public Safety.

Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Constable Asher	3/13/2026		6/8/2026	Constable Asher	

Questions TO Department	Response From Department
• Funding: How did you determine the required funding amount for this training?	Based on provider course fees ranging from \$395 to \$795 per class, plus associated lodging and per diem expenses, the estimated annual training cost was calculated at \$1,000 per employee.
• Location: Have you identified a venue/provider that will host it?	These are the only providers approved through HB33 1. Bill Blackwood LEMIT Public Information Officer course – Huntsville, TX or other Texas locations. 2. TEEX MGT 318 Public Information in an All-Hazards Incident – United States, different locations throughout the US 3. Course #3763- FBI LEEDA Media and Public Relations course - United States, different locations throughout the US 4. Course #3775- FBI LEEDA Master Public Information Officer - United States, different locations throughout the US
• Delivery Method: Can this training be conducted in-house or via an online course?	No. These courses must be completed through one of the institutions contracted under HB 33.
• Frequency: Will this be a one-time training or a recurring requirement? If recurring, how often?	This requirement is ongoing and recurring in accordance with Government Code §411.3735(b), which requires applicants to complete continuing education training in emergency communications.

Statistical Analysis

LINE ITEM TRENDS

604910 - TRN/TVL-EDUCATION & CONFERENCE

Fiscal Year	Adopted Amount	% Change in BUDGET	Actuals	% Change in ACTUALS	Difference in Budget vs Actual	Comments / Findings
FY 2018	\$3,500		\$3,974.54		-\$474.54	
FY 2019	\$4,120	17.7%	\$3,955.55	-0.5%	\$164.45	
FY 2020	\$2,500	-39.3%	\$1,285.00	-67.5%	\$1,215.00	
FY 2021	\$3,170	26.8%	\$2,111.95	64.4%	\$1,058.05	
FY 2022	\$4,199	32.5%	\$825.00	-60.9%	\$3,374.00	
FY 2023	\$3,000	-28.6%	\$1,486.72	80.2%	\$1,513.28	
FY 2024	\$3,000	0.0%	\$1,523.00	2.4%	\$1,477.00	New Administration Q3 - Constable Asher
FY 2025	\$3,800	26.7%	\$1,213.88	-20.3%	\$2,586.12	

FY 2027 Department Funding Request

Department/Program #	Department Name / Program				Priority #	Department Improvement Title
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN				3	Education and Conference
FY 2026 as of 6/4/26	\$3,500	-7.9%	\$1,032.00		\$2,468.00	*Does not include encumbrance amount of \$542
FY 2026 Year-End Estimate	\$3,500	-7.9%	\$2,064.00	70.0%	\$1,436.00	
Fiscal Year	FY 2027 Base	Request Amount	New Total	% Change from YE Estimate	% Change from FY 2026 Adopted	Comments / Findings
Total FY 2027 Base plus this Dept. Request	\$3,500	\$1,000	\$4,500	118.0%	28.6%	
FY 2027 Base plus <u>ALL</u> Dept. Requests impacting <u>THIS</u> line item	\$3,500	\$2,600	\$6,100	195.5%	74.3%	

CATEGORY TRENDS (LESS ONE-TIME)						
20 - TRAINING & TRAVEL Total						
Fiscal Year	Adopted Amount	% Change in BUDGET	Actuals	% Change in ACTUALS	Difference in Budget vs Actual	Comments / Findings
FY 2018	\$7,060		\$8,124.97		-\$1,064.97	
FY 2019	\$7,620	7.9%	\$7,163.69	-11.8%	\$456.31	
FY 2020	\$6,500	-14.7%	\$2,760.50	-61.5%	\$3,739.50	
FY 2021	\$6,170	-5.1%	\$5,617.45	103.5%	\$552.55	
FY 2022	\$7,199	16.7%	\$4,068.85	-27.6%	\$3,130.15	
FY 2023	\$6,500	-9.7%	\$4,722.26	16.1%	\$1,777.74	
FY 2024	\$6,500	0.0%	\$5,456.75	15.6%	\$1,043.25	New Administration Q3 - Constable Asher
FY 2025	\$7,583	16.7%	\$5,425.97	-0.6%	\$2,157.03	
FY 2026 as of 2nd Quarter	\$7,500	-1.1%	\$1,032.00		\$6,468.00	*Does not include encumbrance amount of \$1,041.46
FY 2026 Year-End Estimate	\$7,500	-1.1%	\$2,064.00	-62.0%	\$5,436.00	
Fiscal Year	FY 2027 Base	Request Amount	New Total	% Change from YE Estimate	% Change from FY 2026 Adopted	Comments / Findings
Total FY 2027 Base plus this Dept. Request	\$7,500	\$1,000	\$8,500	311.8%	13.3%	
FY 2027 Base plus <u>ALL</u> Dept. Requests impacting <u>THIS</u> line item	\$7,500	\$2,600	\$10,100	389.3%	34.7%	

MULTIPLE DEPARTMENTS CATEGORY STATISTICAL DATA PER EMPLOYEE COMPARISON							
20 - Travel & Training							
Department Name	Fiscal Year	# of Employees	Adopted Amount	Budget Per Employee	Actuals	Difference	Comments / Findings
Constable1	FY 2018	6	\$4,532	\$755.33	\$827.48	\$3,704.52	Postion count includes Deputy I, Deputy II, Chief Deputy and Constable
Constable2	FY 2018	4	\$2,815	\$703.75	\$712.26	\$2,102.74	
Constable3	FY 2018	10	\$8,100	\$810.00	\$2,154.50	\$5,945.50	
Constable4	FY 2018	6	\$7,060	\$1,176.67	\$8,124.97	-\$1,064.97	

Department Name	Fiscal Year	# of Employees	Adopted Amount	Budget Per Employee	Actuals	Difference	Comments / Findings
Constable 1	FY 2019	6	\$5,762	\$960.33	\$2,124.09	\$3,637.91	Postion count includes Deputy I, Deputy II, Chief Deputy and Constable
Constable 2	FY 2019	4	\$2,815	\$703.75	\$649.91	\$2,165.09	
Constable 3	FY 2019	11	\$9,200	\$836.36	\$7,049.70	\$2,150.30	
Constable 4	FY 2019	6	\$7,620	\$1,270.00	\$7,163.69	\$456.31	

Department Name	Fiscal Year	# of Employees	Adopted Amount	Budget Per Employee	Actuals	Difference	Comments / Findings
Constable 1	FY 2020	7	\$4,451	\$635.86	\$1,066.20	\$3,384.80	Postion count includes Deputy I, Deputy II, Chief Deputy and Constable
Constable 2	FY 2020	4	\$2,715	\$678.75	\$1,502.94	\$1,212.06	
Constable 3	FY 2020	11	\$9,200	\$836.36	\$2,060.06	\$7,139.94	
Constable 4	FY 2020	6	\$6,500	\$1,083.33	\$2,760.50	\$3,739.50	

FY 2027 Department Funding Request

Department/Program #	Department Name / Program	Priority #	Department Improvement Title
55040-0001	55040 - CONSTABLE PCT4/0001 - ADMIN	3	Education and Conference

Department Name	Fiscal Year	# of Employees	Adopted Amount	Budget Per Employee	Actuals	Difference	Comments / Findings
Constable 1	FY 2021	7	\$5,032	\$718.86	\$1,590.49	\$3,441.51	Postion count includes Deputy I, Deputy II, Chief Deputy and Constable
Constable 2	FY 2021	4	\$2,310	\$577.50	\$851.60	\$1,458.40	
Constable 3	FY 2021	12	\$10,930	\$910.83	\$5,989.60	\$4,940.40	
Constable 4	FY 2021	7	\$6,170	\$881.43	\$5,617.45	\$552.55	

Department Name	Fiscal Year	# of Employees	Adopted Amount	Budget Per Employee	Actuals	Difference	Comments / Findings
Constable 1	FY 2022	7	\$5,000	\$714.29	\$1,797.76	\$3,202.24	Postion count includes Deputy I, Deputy II, Chief Deputy and Constable
Constable 2	FY 2022	4	\$2,310	\$577.50	\$1,419.79	\$890.21	
Constable 3	FY 2022	12	\$10,930	\$910.83	\$4,838.99	\$6,091.01	
Constable 4	FY 2022	7	\$7,199	\$1,028.43	\$4,068.85	\$3,130.15	

Department Name	Fiscal Year	# of Employees	Adopted Amount	Budget Per Employee	Actuals	Difference	Comments / Findings
Constable 1	FY 2023	7	\$5,000	\$714.29	\$4,880.50	\$119.50	New Administration - Constable Carpenter
Constable 2	FY 2023	4	\$1,850	\$462.50	\$2,378.40	-\$528.40	Postion count includes Deputy I, Deputy II, Chief Deputy and Constable
Constable 3	FY 2023	12	\$10,930	\$910.83	\$7,434.52	\$3,495.48	
Constable 4	FY 2023	7	\$6,500	\$928.57	\$4,722.26	\$1,777.74	

Department Name	Fiscal Year	# of Employees	Adopted Amount	Budget Per Employee	Actuals	Difference	Comments / Findings
Constable1	FY 2024	7	\$6,500	\$928.57	\$4,802.90	\$1,697.10	Postion count includes Deputy I, Deputy II, Chief Deputy and Constable
Constable2	FY 2024	4	\$1,850	\$462.50	\$2,378.00	-\$528.00	
Constable3	FY 2024	12	\$10,930	\$910.83	\$7,392.02	\$3,537.98	
Constable4	FY 2024	7	\$6,500	\$928.57	\$5,456.75	\$1,043.25	New Administration Q3 - Constable Asher

Department Name	Fiscal Year	# of Employees	Adopted Amount	Budget Per Employee	Actuals	Difference	Comments / Findings
Constable1	FY 2025	8	\$7,583	\$947.88	\$5,438.56	\$2,144.44	Postion count includes Deputy I, Deputy II, Chief Deputy and Constable
Constable2	FY 2025	4	\$1,850	\$462.50	\$1,848.64	\$1.36	
Constable3	FY 2025	12	\$11,930	\$994.17	\$5,969.96	\$5,960.04	
Constable4	FY 2025	8	\$7,583	\$947.88	\$5,425.97	\$2,157.03	

Department Name	Fiscal Year	# of Employees	Adopted Amount	Budget Per Employee	Actuals as of 6/4/26	Difference	Comments / Findings
Constable1	FY 2026	8	\$7,583	\$947.88	\$5,281.72	\$2,301.28	*Actuals include encumbrance of \$3,562
Constable2	FY 2026	4	\$2,900	\$725.00	\$1,877.72	\$1,022.28	*Actuals include encumbrance of \$0
Constable3	FY 2026	12	\$11,930	\$994.17	\$4,696.27	\$7,233.73	*Actuals include encumbrance of \$2,956.85
Constable4	FY 2026	8	\$7,500	\$937.50	\$2,073.46	\$5,426.54	*Actuals include encumbrance of \$1041.46

Department Name	Fiscal Year	# of Employees	FY 2027 Base	Requested Increase	FY 2027 Requested Total	FY 2027 Requested Per Employee	Comments / Findings
Constable1	FY 2027 Requested	10	\$7,583	\$2,600.00	\$10,183.00	\$1,018.30	Includes positions requested and training to go with those positions plus this request
Constable2	FY 2027 Requested	5	\$1,800	\$800.00	\$2,600.00	\$520.00	Includes positions requested and training to go with those positions
Constable3	FY 2027 Requested	14	\$11,930	\$2,200.00	\$14,130.00	\$1,009.29	Includes positions requested and training to go with those positions
Constable4	FY 2027 Requested	9.5	\$7,500	\$1,800.00	\$9,300.00	\$978.95	Includes positions requested and training to go with those positions plus this request

Department Name	Fiscal Year	# of Employees	FY 2027 Base	Requested Increase	FY 2027 Requested Total	FY 2027 Requested Per Employee	Comments / Findings
Constable1	FY 2027 Recommended	9	\$7,583	\$2,300.00	\$9,883.00	\$1,098.11	Recommend Chief Deputy being designated as the PIO
Constable2	FY 2027 Recommended	5	\$1,800	\$800.00	\$2,600.00	\$520.00	
Constable3	FY 2027 Recommended	14	\$11,930	\$2,200.00	\$14,130.00	\$1,009.29	
Constable4	FY 2027 Recommended	10.0	\$7,500	\$1,800.00	\$9,300.00	\$930.00	Recommend Chief Deputy being designated as the PIO