

FY 2027 Department Funding Request

Department/Program #	Department Name / Program	Priority #	Department Improvement Title
08030-0001	08030 - COUNTY CLERK TREASURY/0001 - ADMIN	1	Cannon (CR-150) Check Scanner
Budget Category, FINAL Recommendation and Comments			
FINAL Budget Department Category	FINAL RECOMMENDATION for Funding	Comments (if any)	
D-No Budget Impact	FY 2026	The check scanners are essential to the business processes of the Clerk's Office. Repair/replace in FY 2026.	
WHY is this request needed?			
The Treasury Department currently has a Cannon Image FORMULA CR-L1 check scanner. The parts for the CR-L1 are no longer provided by Cannon and the machine was discontinued in January, 2019. Due to the fact that this scanner is not in production and parts are no longer obtainable, it would cause significant impact on the Treasury office if the machine becomes inoperable and is no longer supported by service providers.			
WHAT are you requesting?			
This request is for one new Cannon (CR-150) Check Scanner. The machine would be utilized by the Treasury office. The machine allows the offices to remote deposit checks on a daily basis to American National Bank. The ability to remote deposit checks ensures more efficient reconciliation for bookkeeping and deposits into interest bearing accounts. The check scanner is essential in providing remote deposit of checks. The check scanner will replace the existing machine plus required consumables and maintenance.			

FURNITURE, EQUIPMENT, TECHNOLOGY, ONE-TIME PURCHASES (ITEMS THAT NEED TO BE PRICED)										
Item Detailed Description	New / Replace	Quantity Requested	User Name and/or Job Title	Estimated Unit Cost	Estimated Total Requested	Unit Cost Provided by Purchasing	Updated Item Description (if applicable)	Recommend Quantity	FY 2027 Recommend Amount	Recommend FY 2026 Amount
Cannon (CR-150) Check Scanners	Replace	1		\$1,295.00	\$1,295.00	\$1,151.00	Cannon (CR-150) Check Scanners	1	\$0.00	\$1,151.00
Estimated Requested Equipment Subtotal:					\$1,295.00	Recommended Equipment Subtotal:				
Total Estimated Department Request:					\$1,295.00	Updated Total Department Request:				
						RECOMMENDED Total Department Request Utilizing FY 2027 Funds:				
						\$0.00				
						RECOMMENDED Total Department Request Utilizing FY 2026 Funds:				
						\$1,151.00				

ANALYSIS						
Q & A Discussions with Department						
Q & A Discussions with IT						
Sent To:	Date Sent	Comment		Date Received	Responder's Name	Comment
					Greg E	
Questions to IT				Response From IT		
Has the department reported any issues with this current machine?				None that can be found in the service desk ticketing system that went live in October 2024.		
Do you have any idea how old this machine is?				No.		
Is there anything missing from this request - technology wise?				Unknown. The IT department does provide direct support for these scanners. The only task found since October 2024 is a driver install request on new computers.		