

FY 2027 Department Funding Request

Department/Program #	Department Name / Program	Priority #	Department Improvement Title		
23030-0001	23030 - DISTRICT CLERK JURY MANAGEMENT/0001 - ADMIN	1	JuryQ Services for JP Courts		

Budget Category, FINAL Recommendation and Comments					
FINAL Budget Department Category	FINAL RECOMMENDATION for Funding	Comments (if any)			
G-Not Supported	Not Recommended	Not enough data to support moving JP Courts to a separate jury summons product which does not integrate with Odyssey. JP Courts account for roughly 7% of the jurors requested over the last few years. The FY 2026 budget for Tyler Summons Direct is \$125,500 for all courts and this request is \$99,000 for just the JP Courts. While this product would expedite jury check-in for JP courts, the stats do not support the cost of this request in comparison to the other courts. There would also be additional annual software maintenance costs for this requests on top of our current jury system.			

WHY is this request needed?

Currently the justice courts of Collin County rely on the District Clerk's Jury Services to summon jurors for their courts, this a provision found in Govt. Code § 62.011 and is a statutory requirement that is a function of the District Clerk's office. The justice courts have a shortened timeline for issuing summons to appear for an eviction trial and this is currently done in a manual fashion since the current jury management system cannot issues summons quick enough to satisfy the needs of those courts. There is also an abbreviated process for jury check in at each justice court and this process is manual in nature and likely creates a bottleneck in workflow for an already small staff for those courts. The current response rate for jury summons for the justice courts is currently 76%, with the relatively small amount of jurors that are summoned, increasing yeild is imparative to allow for a more reliable pool of jurors to choose from.

WHAT are you requesting?

Jury Q is a vendor that contracted a developoment agreement with Collin County in 2025 to help guide their app-based prduct to suit the needs of the courts in Collin County and help streamline the processes and create an app that keeps the juror informed of their staus with push notifications. Throughout the development it became increasingly apparent that the product actually helped the justice courts perform more efficiently on the limited they have in place. After testing was completed, the live product performed exceptionally well and the board of judges voted unanimously they would like to use this jury product over the current Tyler product. We are requesting to sign a one year agreement with JuryQ to impliment their platform and allow them to send summons on behalf of the justice courts.

HOW will this benefit your office and/or the County?

This is a great benefit not only to the JP courts and their staff, but also is an excellent new convienience to expedite jury service for our communities. By ensuring jurors are engaged in the process and putting notifications aboout their selection and dismissal, pay, exemptions and disqualifications and even directions to their respective courthouses.

Is there statutory authority for this request?	Govt. Code § 62.011	Will this generate revenue?	No	If Yes, potential amount?	
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FURNITURE, EQUIPMENT, TECHNOLOGY, ONE-TIME PURCHASES (ITEMS THAT NEED TO BE PRICED)										
Item Detailed Description	New / Replace	Quantity Requested	User Name and/or Job Title	Estimated Unit Cost	Estimated Total Requested	Unit Cost Provided by Purchasing	Updated Item Description (if applicable)	Recommend Quantity	FY 2027 Recommend Amount	Recommend FY 2026 Amount
JuryQ Services Agreement	New	1	JP1, JP2, JP3-2, JP4	\$90,000.00	\$90,000.00	\$99,000.00	JuryQ Services Agreement	0	\$0.00	\$0.00
iPad's	New	4	JP1, JP2, JP3-2, JP4	\$329.00	\$1,316.00	\$443.00	iPad's with protective cases	0	\$0.00	\$0.00
Estimated Requested Equipment Subtotal:							Recommended Equipment Subtotal:		\$0.00	\$0.00
Total Estimated Department Request:							Updated Total Department Request:		\$100,772.00	
						RECOMMENDED Total Department Request Utilizing FY 2027 Funds:		\$0.00		
						RECOMMENDED Total Department Request Utilizing FY 2026 Funds:		\$0.00		

ANALYSIS					
Q & A Discussions with Department					
Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Brenda	4/8/2026	Email	4/10/2026	Mike G.	Email

Questions TO Department	Response From Department
Why are you only asking for one year of this product? Is this something you intend to ask for every year?	Yes, I anticipate the pricing to change and we will re-evaluate for FY28 and moving forward
If this were approved - would the JP Courts be handling their own jury management from beginning to end?	Short answer is no. This office is mandated by statute to summons jurors for all county courts, this new vendor is able to summons jurors on a shorter notice, often times needed in the JP courts. The summoning, pay and pool management is still maintained by the District Clerk’s office.
What will this change from the current process of how jury duty is done for the JP Courts?	The primary change for the JP courts will be the check in process which is currently a manual process to check jurors in when they arrive. This new system establishes a kiosk where jurors will scan themselves in, they can also get a letter of service through the application. This new system minimizes utilizing court staff on jury days and frees them up to do important court business.
Who performs the check-in process for the Justice Courts now? The District Clerk or the JP Courts?	The JP courts do their own check in, then send it to the Jury clerks for payment.

Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Cindy W.	4/14/2026	Email	4/14/2026	Cindy W.	

Questions TO Department	Response From Department
Are the JP Courts on board with this request? It sounds like it would help streamline the process for them – but I wanted to make sure they were aware and agreed to this if it will change their	Yes the JP courts are aware. They tried the system out and was pleased with it.

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23030-0001	23030 - DISTRICT CLERK JURY MANAGEMENT/0001 - ADMIN	1	JuryQ Services for JP Courts		
Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Shonda P.	5/13/2026	Email	5/13/2026	Shonda P.	Email
Questions TO Department			Response From Department		
As you know the District Clerk’s Office has requested JuryQ over the Tyler product for the JP Courts. Are there any major issues you/JP Courts experience with the Tyler product? It sounds like JuryQ may allow for easier check in of jurors and somehow has a quicker turnaround time than the Tyler product, but I wanted to get your input on how things are going with the current product. Does it meet the needs of the JP Courts?			If the decision is made to move forward with JuryQ, I would support that request. Currently, most of our staff assist with jury check-in because the process is completed manually. Implementing JuryQ would allow us to cancel last-minute juries without having to contact another department, and we would also be able to check jury status when receiving calls without transferring them elsewhere. Below is a comparison of our current procedures versus the JuryQ process: Current Process: We set a jury trial and send a request for a jury panel to the Jury Clerk. Usually, the day before trial (late afternoon), we receive the jury packet from the Jury Clerk. On the day of trial, one clerk is in the lobby collecting juror cards, checking in jurors, and assigning seat numbers. If a juror does not have their card, a clerk must make a copy of the juror’s driver’s license. Another clerk prepares the seating chart for the Judge, Plaintiff, and Defendant, and organizes the juror bio forms in order. Once all jurors are checked in, we verify the seating chart and make copies for the Judge and parties. All cards and sign-in sheets are then sent back to the Jury Clerk through interoffice mail so attendance can be verified for payment. With JuryQ: We will be able to print the jury list earlier in the day without waiting on the Jury Clerk. Jurors will use their assigned number as their seat number, allowing the clerk to prepare seating charts and bio form packets ahead of time. Only one clerk would need to assist with check-in on the day of trial. Overall, instead of requiring several staff members on the day of a jury trial, the process would only require one staff member.		
Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Mike G.	5/14/2026	Email	5/18/2026	Mike G.	Email
Questions TO Department			Response From Department		
Are you intending for this to be a 2nd “pilot” program for 1 year so you can evaluate and see if you like it...or are you truly wanting to implement this and have this product going forward? If you are requesting for 1 year we will make this a one-time request and you will have to request it every year (can’t guarantee it will be adopted every year). If you are wanting to make this a permanent solution but are just concerned with the potential for a price increase that is something that IT will look at every year and tell us what to budget.			This would not be a “pilot” but would be for multiple years. We are only asking for FY27 as their pricing is based on volumes of summons sent, inbound calls to their call center and how many or few panels are called by each court. We would need to come back after FY27 and ask for future years once the first “paid” year was completed.		
In the verbiage of the request you mention that there is a “shortened timeline for issuing summons to appear for an eviction trial and this is currently done in a manual fashion since the current jury management system cannot issues summons quick enough to satisfy the needs of those courts.” How is this process done manually? Is this not something the jury summons software does – or are your clerks manually sending out the summons? If you can give me a brief overview of what that manual process looks like it might make it easier for me to understand.			The current process for an eviction is a jury must hear the case within 10 days of the setting, currently the JP courts will notify our jury office and we would print and mail summons to jurors that reside within that precinct. Our current system using Summons Direct		
You also mention that check in for JP courts is done manually. How is this process handled in the County and District Courts currently? What does this manual process look like?			The check in process is manual in nature. Juror arrives, name is checked off from a list. With JuryQ the juror scans the juror summons and the kiosk checks them and they are given on-screen instructions		
If the County and District Court process is manual in nature (check-in process) is JuryQ something you are considering down the line for those courts since there are double/triple the amount of jurors in those courts as compared to JP Courts?			Do to the sheer volume we are handling with the District and County Courts, we may choose to include the Courts at Law in the near future but the District Courts would take quite a bit more time.		
Q & A Discussions with IT					
Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
				Ben W.	
Questions to IT			Response From IT		
Would IT assist in the implementation of this new platform?			BW - It is IT's understanding that a pilot has already been implemented in the JP3 Court and was done so largely without any assistance from IT. Therefore, we assume the same would be applicable to the remaining JP Courts if approved.		
If yes, does IT have the bandwidth to work on this project?			BW - It is IT's understanding that a pilot has already been implemented in the JP3 Court and was done so largely without any assistance from IT. Therefore, we assume the same would be applicable to the remaining JP Courts if approved.		
Does IT have any concerns about this request?			BW - No concerns		
Anything else we may need to know about this request - or things to add for Purchasing to price?			No		
Q & A Discussions with Purchasing					
Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Hunter A.	5/13/2026		5/13/2026	Hunter A.	
Questions to Purchasing			Response From Purchasing		
In the District Clerk packet they mention the BODJ voted unanimously to use the JuryQ product for the JP Courts over the current Tyler product. If we used JuryQ for the JP Courts – would that give us a cost savings if we stopped using the Tyler product?			At this time, I cannot say for certain. A full formal RFP process will be required to solicit an alternative jury information/status system. Please note that we were unable to justify a sole-source procurement for JuryQ, and the system is not available through a cooperative contract. Also, after discussing with I.T., it was determined that JuryQ will not integrate with the current Odyssey system and would need to operate as a standalone solution.		

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23030-0001	23030 - DISTRICT CLERK JURY MANAGEMENT/0001 - ADMIN		1	JuryQ Services for JP Courts		
Statistical Analysis						
STATISTICS RELATED TO NEW POSITION REQUEST						
STATISTICS - MULTI DEPARTMENT COMPARISON						
Jurors Requested						
	JP Courts		District Courts		County Courts	
Fiscal Year	Jurors Requested	% Change	Jurors Requested	% Change	Jurors Requested	% Change
FY 2018	3,156		21,022		8,796	
FY 2019	3,390	7.4%	23,013	9.5%	13,463	53.1%
FY 2020	1,350	-60.2%	11,594	-49.6%	7,221	-46.4%
FY 2021	231	-82.9%	16,213	39.8%	3,619	-49.9%
FY 2022	2,588	1020.3%	26,816	65.4%	15,910	339.6%
FY 2023	2,604	0.6%	26,262	-2.1%	16,385	3.0%
FY 2024	3,931	51.0%	34,622	31.8%	16,780	2.4%
FY 2025	3,958	0.7%	33,802	-2.4%	15,733	-6.2%
FY 2026 as of 2nd Quarter	2,026		25,131		8,235	
FY 2026 Year-End Estimate	3,473	-12.3%	43,082	27.5%	14,117	-10.3%
	JP Courts		District Courts		County Courts	
Fiscal Year	Jurors Requested	% Change	Jurors Requested	% Change	Jurors Requested	% Change
FY 2027 Estimate	4,078	17.4%	47,016	9.1%	14,077	-0.3%

FY 2027 Department Funding Request

LATE SUBMISSION

Department/Program #	Department Name / Program	Priority #	Department Improvement Title		
23030-0001	23030 - DISTRICT CLERK JURY MANAGEMENT/0001 - ADMIN	2	Jury Analytics		

Budget Category, FINAL Recommendation and Comments					
FINAL Budget Department Category	FINAL RECOMMENDATION for Funding	Comments (if any)			
D-No Budget Impact	FY 2026	Department was approved for one year of Jury Analytics software in July of 2025. Both the District Clerk's Office and IT finds value in this software. Recommend funding this request with BDM2301 - Jury Management Software project which is already funded. Year one will be paid for out of this project and the remaining project funds will be swept into non-departmental software maintenance for recurring annual maintenance.			

WHY is this request needed?

Tyler Technologies—through its jury management and analytics capabilities—provided the platform that allowed us to move from anecdotal observations to data-driven oversight of jury operations. Tyler’s system centralized jury summons, response behavior, excusals, deferrals, attendance, and court utilization data in a single, auditable environment. This allowed us to analyze the entire lifecycle of a juror—from summons issuance through service or dismissal—rather than viewing each step in isolation.

Key ways Tyler helped:

- Structured data capture: Standardized fields for response status, excusal reasons, deferrals, and attendance allowed us to perform consistent comparisons across courts and time periods.
- Reporting and extractability: Tyler enabled detailed reporting and data exports that we could analyze at the pool, court, case-type, and calendar level.
- Court-level visibility: We were able to identify patterns in over- or under-summoning by court and align jury supply more closely with actual utilization.
- Operational transparency: The system created a shared source of truth for clerks, courts, and leadership, reducing disputes driven by incomplete or anecdotal data.
- Scalability: As Collin County continues rapid population growth, Tyler’s platform supports forecasting, trend analysis, and future capacity planning.

In short, Tyler gave us the infrastructure and visibility needed to ensure fairness, compliance, efficiency, and fiscal responsibility—without adding administrative burden to staff.

WHAT are you requesting?

Using Tyler’s data, we established baseline metrics and tracked improvements across equity, efficiency, cost, and service quality. Examples include:

Summons & Response A17 Increased overall summons response rates through targeted reminders and clearer messaging.

- Reduced non-response and no-show rates, lowering wasted summons volume.
- Improved digital response adoption, reducing paper handling and staff workload.

Equity & Compliance Metrics

- Ability to measure jury pool representativeness against eligible population benchmarks.
- Identification and monitoring of excusal and deferral patterns to ensure consistency across courts.
- Documentation supporting compliance with Texas Government Code Chapters 62–64.

Scheduling & Utilization Efficiency

- Reduction in over-summoning by aligning historical juror usage with court-specific demand.
- Improved jurors-seated-to-jurors-summoned ratios, reducing unnecessary juror inconvenience.
- Identification of courts with consistently high or low utilization to support corrective action.

HOW will this benefit your office and/or the County?

Cost & Budget Impact

- Clear calculation of jurors paid for defined time period
- Measurable savings from reduced no-shows, fewer excess jurors, and more accurate summons volumes.
- Data-backed justification for budget requests and staffing allocations.
- Jury donated pay by charity, by court and by locations (zip code)

Capacity Planning & Forecasting

- Identification of seasonal and historical demand patterns.
- Improved month-to-month and quarterly forecasting of juror needs.
- Better staffing alignment during peak jury demand periods.

Juror Experience

- Reduced average juror wait time before assignment or dismissal.
- Fewer complaints related to confusion, scheduling, and unnecessary appearances.
- Improved public perception through clearer, more consistent communication.

Is there statutory authority for this request?	Govt. Code § 62.011	Will this generate revenue?	No	If Yes, potential amount?	
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FURNITURE, EQUIPMENT, TECHNOLOGY, ONE-TIME PURCHASES (ITEMS THAT NEED TO BE PRICED)										
Item Detailed Description	New / Replace	Quantity Requested	User Name and/or Job Title	Estimated Unit Cost	Estimated Total Requested	Unit Cost Provided by Purchasing	Updated Item Description (if applicable)	Recommend Quantity	FY 2027 Recommend Amount	Recommend FY 2026 Amount
Jury Analytics SaaS fees (Year one)		1		\$21,744.00	\$21,744.00	\$22,780.00	Jury Analytics SaaS fees (Year one)	1	\$0.00	\$22,780.00
Year Two		1		\$22,832.00	\$22,832.00	\$25,058.00	Year Two	0	\$0.00	\$0.00
Year Three		1		\$23,973.00	\$23,973.00	\$27,564.00	Year Three	0	\$0.00	\$0.00
Estimated Requested Equipment Subtotal:							Recommended Equipment Subtotal:	\$0.00	\$22,780.00	
Total Estimated Department Request:						\$68,549.00	Updated Total Department Request:		\$75,402.00	
						RECOMMENDED Total Department Request Utilizing FY 2027 Funds:		\$0.00		
						RECOMMENDED Total Department Request Utilizing FY 2026 Funds:		\$22,780.00		

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FY 2027 Department Funding Request					
LATE SUBMISSION					
Department/Program #	Department Name / Program		Priority #	Department Improvement Title	
23030-0001	23030 - DISTRICT CLERK JURY MANAGEMENT/0001 - ADMIN		2	Jury Analytics	
ANALYSIS					
Q & A Discussions with IT					
Sent To:	Date Sent	Comment	Date Received	Responder's Name	Comment
Questions to IT			Response From IT		
Would IT assist in the implementation of this new platform?			It is already largely implemented. IT would continue to support/advocate for the District Clerk's Office in their usage of the platform.		
If yes, does IT have the bandwidth to work on this project?			There really is not much work left to be done on it.		
Does IT have any concerns about this request?			None - This is actually a valuable analytical tool that give the District Clerk insight into his Jury usage, preventing him from over-summonsing and, per his own words, reducing the amount of jurors we have to pay to show up and then send home. I advocate for the continued usage of the platform.		
Anything else we may need to know about this request - or things to add for Purchasing to price?			The contract we signed in August 2025 was a one-year-only contract funded by District Clerk discretionary funding. If we do continue usage, we will need either a new contract or an Amendment that extends usage for the 3-year term.		