



Plat Fees

# COLLIN COUNTY CLERK

## Property Records Copy Request Form



Land Fees

DATE: \_\_\_\_\_ DEPARTMENT: PUBLIC ASSISTANCE

TO: COLLIN COUNTY CLERK, STACEY KEMP FROM: \_\_\_\_\_

EMAIL: VITALS@CO.COLLIN.TX.US EMAIL: \_\_\_\_\_

PHONE: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

This form authorizes the merchant (CertifiedPayments) to charge my account for services rendered by the Collin County Clerk's office, plus any applicable service fees. Please see our website by scanning QR codes above for all fees related to copies of documents and service fees.

Visit <https://collin.tx.publicsearch.us/> to obtain document numbers

List the documents requested below. If more space is required, you may use multiple forms.

	Document Number	Certified Copy (Y/N)	Number of Copies
1.			
2.			
3.			
4.			
5.			
6.			

### ADDRESS TO SEND CERTIFIED COPIES TO:

### EMAIL TO SEND DOCUMENTS TO:

ADDRESS: \_\_\_\_\_

**(FOR NON-CERTIFIED COPIES ONLY)**

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

### Payment Information

CARD TYPE:  VISA  MASTERCARD  AMEX  DISCOVER

NAME AS IT APPEARS ON CARD: \_\_\_\_\_

CREDIT CARD ACCOUNT NUMBER: \_\_\_\_\_

CVV: \_\_\_\_\_ EXP DATE: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

**\*\*Note\*\*** The ZIP Code must match the cardholder's billing address; if not, the transaction will be declined.