Collin County
Going the **E**xtra **M**ile (**GEM**) Recognition Form

Honoree's Name: Rachel Alvarez

Honoree's Job Title: Clerk

Department: Community Supervision and Corrections Department

Years of Service with the County: 13

Why the Honoree is receiving a GEM Award including dates:

Rachel Alvarez has been a valuable member of the CSCD team since January 2013. As a Front Counter Clerk, she has continued to demonstrate professionalism and dedication to this department. Rachel has consistently shown dependability and is a respected member of the unit whose contributions extend beyond the day-to-day responsibilities of her position.

Over the past year, Rachel has played a role in training and mentoring several new clerks. With patience, she has shared her knowledge, and is genuinely committed to the success of others. She provided hands-on guidance helping each new employee to learn the full scope of their job duties.

Rachel took on these additional responsibilities without hesitation, maintaining a positive attitude, she understands the importance of teamwork. Her ability to coordinate competing priorities and maintain accuracy has been beneficial to the entire team.

What distinguishes Rachel is not simply her willingness to help, but the lasting impact of the help she provides. She freely shares her experience and knowledge, takes the time to ensure others understand their responsibilities, and serves as a dependable resource for both new and experienced staff. Through her leadership, cooperation, and commitment, Rachel has strengthened the team and contributed to the continued success of the unit.

Approved by elected official or department head on the 24th day of Sept., 20 26

Leticia Y. Gibbs
Signature of Elected Official

Leticia Gibbs
Printed Name or Department Head