

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Paul Garrison
First Name Middle Initial Last Name

Honoree's Job
Title: ERMS Specialist

Department: IT/Records

Years of Service with the
County: 24 years

Why the Honoree is receiving a GEM Award including dates:

Paul demonstrates the technical skills and knowledge that are needed to perform his job duties, but in addition to that, he is always challenging himself to increase his knowledge and capabilities by researching and learning ways to complete scripting tasks that otherwise would delay projects and involve App Dev team to needing to work these into their schedules. He diligently worked to find a way to track future termination of access requests that we receive. We may get these notices several weeks prior to the access needing to be removed and he created a form to enter these into that would then trigger reminders when they are actually due so that they can be done at that time. This is especially important for those instances where the access is future termination from a specific department, but the employee may still be going to another department within the county. He also found a way to utilize regular expressions within forms to allow for email modifications when needed to make sure that only county emails were used and complete. He was able to utilize this accomplishment in various forms including Records requests, automation requests, shred requests and intake requests.

Approved by elected official or department head on
the

Caren R. Skipworth

Signature of Elected Official
Or Department Head

12 day of Sep, 20 24

Caren R Skipworth

Printed Name