

Collin County Going the **Extra Mile (GEM)** Recognition Form

Honoree's Name: Jennifer Baker

Honoree's Job Title: Administrative Assistant

Department: Equipment Services

Years of Service with the County: 18

Why the Honoree is receiving a GEM Award including dates:

Jennifer has been an immense help to the department since the absence of our Fleet Analysis. She stepped in helping to ensure that all merchandise is properly received and accounted for. Jennifer also took the initiative to scan in all pertinent documents for future access and has been willing to assist me in whatever way possible. She has also continued to cross train learning other Fleet Analysis job responsibilities.

Approved by elected official or department head on the 27 day of Sept., 2024

Jon Kleinheksel
Signature of Elected Official
or Department Head

Jon Kleinheksel
Printed Name