

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Alyssa Adams
First Name Middle Initial Last Name

Honoree's Job Title: Criminal Justice Information Specialist

Department: Records and Warrants

Years of Service with the County: 3

Why the Honoree is receiving a GEM Award including dates:

Criminal Justice Information Specialist Alyssa Adams consistently looks for ways to improve processes within Open Records, always seeking opportunities to make our workflow more efficient and effective. Alyssa's willingness to evaluate existing procedures and identify improvements has positively impacted the efficiency of our department and the quality of service we provide.

Alyssa has also been instrumental in training our new staff, willingly sharing knowledge, providing guidance, and builds confidence of other employees. Alyssa's patience, professionalism, and commitment to developing others reflect the qualities of an outstanding team member.

In addition to Alyssa's training responsibilities, she has assumed the majority of the department's most time-intensive and detail-oriented responsibilities within Open Records. Alyssa's initiative, exceptional work ethic, and willingness to take on demanding assignments make her an invaluable asset to our department. Alyssa consistently demonstrates professionalism, reliability, and commitment to improving our processes while supporting those around her.

Approved by elected official or department head on the 16th day of July 20 26

Jim Skinner
Signature of Elected Official
Or Department Head

Jim Skinner Sheriff
Printed Name