

# Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Kevin Hyland  
First Name Middle Initial Last Name

Honoree's Job Title: Detention Officer

Department: Classification

Years of Service with the County: 2.5 years

Why the Honoree is receiving a GEM Award including dates:

Officer Kevin Hyland has served with the Collin County Sheriff's Office for 2.5 years and is assigned to the Classification Division. In addition to his primary duties, Officer Hyland was assigned to assist in managing the TRN (tracking incident number) responsibilities, a critical and challenging role that must be executed with proficiency. His responsibilities in this role are extensive: assisting other departments county-wide; maintaining loyal communication with and organizing documentation for the Texas Department of Public Safety when submitting error corrections; assisting outside agencies; meticulously reviewing supporting documents, Odyssey records, and court dockets to ensure that the adjustments are warranted. Each month, the DPS generates reports based on TRN closure and completion rates, and grant funding is awarded to agencies that uphold a 90% or higher completion rate. Officer Hyland's diligence and attention to detail play a key role in ensuring that Collin County exceeds this standard. Quoted from the Collin County District Clerk's Office, "He's always courteous and professional, so we enjoy working with him to achieve resolutions to these high-priority matters." Officer Hyland's commitment to excellence and his valuable contributions to this ever-evolving process are exemplary. His constant dedication and exceptional performance symbolize the values and standards of the Sheriff's Office. For these reasons, I am proud to recommend Officer Kevin Hyland for Employee of the Month

Approved by elected official or department head on the 3rd day of Dec, 2025

Jim Skinner  
Signature of Elected Official  
Or Department Head

Jim Skinner, Sheriff  
Printed Name