Collin County
Going the **E**xtra **M**ile (**GEM**) Recognition Form

Honoree's Name: Tara (First Name) _____ (Middle Initial) Powell (Last Name)

Honoree's Job Title: Criminal Justice Information Specialist

Department: Sheriff's Office - Records & Warrants

Years of Service with the County: 2

Why the Honoree is receiving a GEM Award including dates:

We recognize Criminal Justice Information Specialist Tara Powell for her contributions to the Records and Warrants Department at the Sheriff's Office. Tara consistently demonstrates knowledge, skill, and professionalism and has always supported the departments needs and objectives.

Tara is a valuable asset to our team. In addition to completing her work accurately and on time, she is frequently the first to offer support to others, contributing to a strong, collaborative team environment.

Her dedication to improving the department is evident in the way she consistently takes on additional responsibilities and contributes thoughtful ideas for procedural improvements. An excellent example of this is her successful completion of a time-intensive project. Tara worked diligently to label, pack, and index approximately 350 boxes of old jail and offense records. Her efforts have had several positive impacts, including reducing the time spent searching for records, simplifying the application of retention requirements, and creating much-needed space.

Approved by elected official or department head on the 16th day of Feb ,2026

Jim Skinner

Signature of Elected Official
Or Department Head

Jim Skinner, Sheriff
Printed Name