

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Andrew Steenburg
First Name Middle Initial Last Name

Honoree's Job Title: Criminal Justice Information Specialist

Department: Records and Warrants

Years of Service with the County: 3 1/2 years

Why the Honoree is receiving a GEM Award including dates:

I would like to nominate CJIS employee Andrew Steenburg for employee of the month. His commitment and dedication to the Records and Warrants department has been nothing short of exceptional. He is always eager and willing to learn new tasks that can help other employees in our department. Andrew is a team player and is always coming to work with a positive attitude. Over the last few weeks, in September 2024, Andrew has moved his schedule around to fit the needs of the department, including staying late after his shift has ended. He has been learning new tasks that help out our "sub-departments," including the process of working conditions of bond and emergency protective orders. Andrew has stepped up and quickly learned how to work tasks I perform on a daily basis. Andrew has also offered help to both our Tech II positions and our Open Records Tech position as workload has recently increased. With learning new tasks and procedures, and delivering excellent quality work, he still has been up to date with all his work as a CJIS employee.

Approved by elected official or department head on the 3rd day of Oct, 2024

Jim Skinner
Signature of Elected Official
Or Department Head

Jim Skinner, Sheriff
Printed Name