

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Kaitlyn Moore
First Name Middle Initial Last Name

Honoree's Job Title: Detention Officer

Department: Detention Operations

Years of Service with the County: 4 years 4 months

Why the Honoree is receiving a GEM Award including dates:

Officer Moore consistently executes her duties with exemplary professionalism and reliability. She fulfills all assigned responsibilities with minimal supervision and demonstrates an unwavering commitment to the facility's operational needs. When issues arise, Officer Moore is quick to take decisive action. She has an infectious positive attitude every day, a proactive willingness to assist in any capacity, making her an invaluable asset to the platoon. In addition to her daily responsibilities, Officer Moore proactively fosters positive staff morale by creating opportunities for team engagement through platoon potlucks and holiday events. Her dedication to building esprit de corps through the platoon contributes to a healthier work environment, stronger team cohesion, and elevates workplace morale through the events she has taken upon herself to plan.

Approved by elected official or department head on the

26th day of May, 2026

Jim Skinner
Signature of Elected Official
Or Department Head

Jim Skinner, Sheriff
Printed Name