

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Shannon Poe
First Name Middle Initial Last Name

Honoree's Job Title: Budget Technician

Department: Sheriff's Office - Detention Bureau

Years of Service with the County: 7

Why the Honoree is receiving a GEM Award including dates:

Budget Technician Shannon Poe is a designee of Sheriff Jim Skinner for the expansion-building project of the Collin County Sheriff's Office Detention Facility (CCSODF) booking/orientation building. Budget Tech. Poe researched trends involving multiple Maintenance and Operations (M&O) "line items" within the detention bureau. From the trends identified, Budget Tech. Poe created a budget presentation for the detention bureau for a recommendation involving an increase in multiple M&O lines. Trends identified were used during the National Institute of Corrections Staffing Analysis training, which was used in the FY 2025 Budget Workshop.

The recommendations presented to the Budget Department and Commissioner's Court of Collin County during the Fiscal Year 2025 Budget Workshop yielded additional detention officers (and a standard for future budgeting for the Detention Bureau involving staff), equipment for the expansion building/staff, and additional funding for multiple Maintenance and Operations line items in preparation for the occupancy of the booking/orientation building.

Approved by elected official or department head on the 11th day of Oct, 2024

Jim Skinner
Signature of Elected Official
Or Department Head

Jim Skinner
Printed Name