

Collin County
Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Jeannie (Diane) Alexander
First Name Middle Initial Last Name

Honoree's Job Title: Lead Clerk

Department: Collin County TAC Office

Years of Service with the County: 22

Why the Honoree is receiving a GEM Award including dates:

Diane went the extra mile by leading the seamless relocation of the Frisco Tax Office. From early
planning, through reopening, she was a vital person in this event. Diane was very detailed when
dealing with the landlord, facilities, IT, county officials and other vendors, which ensured we were
able to reopen on schedule.

The move of the Frisco office was planned well before Diane was Lead Clerk in Frisco, or the
current TAC Administration was in place, but that did not stop Diane from taking the initiative to
stay informed and on task. This move would have been quite a bit more painful than it was without
her. She showed true "extra mile" leadership.

Approved by elected official or department head on the 30th day of Sept, 2025

Scott Grigg
Signature of Elected Official
Or Department Head

SCOTT GRIGG
Printed Name