



Collin County Historical Commission  
Minutes October 26, 2023

**Item No. 1** Call to Order

Eric Hogue, Chairman called the meeting to order at 4:00 p. m.

**Item No. 2** Roll Call and Volunteer hours

The following **members present:** Elden Baker, Joy Gough, Linda Hess, Eric Hogue, Colin Kimball, Paula Ross, Harold Sickler, Janet Stovall, Jennifer Wakefield, Marianne Wells, Nathan White, Misty Wiebold, Jane Yancey, Brittany Yurkovitch

**Collin County Staff present:** Judy Moody

**Absent members:** Mary Kaye Adams, Andy Howard, Jan Thatcher

Volunteer hours totaled: 745

**Item No. 3** Public Comments

Marianne Wells spoke to the Melissa Mayor, at a club meeting when he was presenting the program, in support of saving the Scott-Barker House. He explained that he does not feel it is a city responsibility to save historic buildings. Marianne told the Commission that it important to recognize this mindset. as Historic cemeteries and property owned by cities are among the most vulnerable historic assets.

Joy Gough announced that CCHC member Linda Hess won a Yellow Rose of Texas award.

**Item No. 4** Grant Report from Heritage Association of Frisco

Donna Anderson reported on the \$5000 grant received for conserving military uniforms. A World War I uniform worn by a Sergeant from Frisco was conserved. He was sent to France and was the personal chauffeur and bodyguard of Woodrow Wilson and was present at the signing of the Treaty of Versailles. The uniform is presently on display at the Frisco Heritage Museum until end of November as displaying for too long will damage the material. Grant also funded a workshop on preserving textiles which was attended by members of other historical groups who found it extremely beneficial.

**Item No.5** Approval of September 28, 2023 CCHC meeting minutes

Harold Sickler made a motion to approve the minutes, second was by Jane Yancey  
The minutes were approved unanimously.

**Item No. 6**      Approval of Treasurer's Report/Financials

Marianne moving the grant cycle to begin in the fall so that such a large percentage of our expenditures don't hit at the end of the fiscal year when it is difficult to reallocate a shortfall.

No vote on Treasurer Report

**Item No. 7**      Staff Liaison updates

None

**Item No. 8**      Review of 2023/2024 Committees

Grants: Harold Sickler wishes to be removed from the grant committee due to too many commitments.

State Markers: The State Marker Book was last published in 2011 and needs to be updated. Although many resources are available online today, many researchers prefer to work with an actual book which we can supply to public libraries and archives. There needs to be a budget and a committee chair to start this project.

Dedication Ceremonies for Markers (State and County): The THC requires that a dedication ceremony be held for each new marker and that it be publicized locally and on its website.-Linda Hess volunteered to train Jennifer Wakefield on the logistics by starting with the ceremony for Orenduff Cemetery in Melissa. Jane Yancey will help Marianne with the ceremony for Brinlee Cemetery in Melissa. Colin Kimball will help Marianne with the ceremony for the cemetery medallion at Ross Cemetery. The Anna Area Historical Preservation Society will help with the dedication ceremony for Lair Cemetery. All the ceremonies have not been scheduled yet.

Preservation Celebration: Brittany is on the committee with Janet Stovall.

Cruise: Questions concerning the scope of the cruise, the target audience of the cruise, and the possibility of eliminating the cruise were discussed. Joy mentioned the value of the cruise in its earlier iterations when it was done by county quadrant. Shifting the target audience to local elected officials and government staff and emphasizing the role of local government can play in historic preservation could be a new focus more in line with our mission of the preservation and protection of the historic cultural assets of the county.

Oral History: Jane Yancey wants to join this committee.

Education Programs: Brittany received 75 files from Judy of the old Carry Along Collin program. The budget 10 years ago was \$5250, the majority of which was spent on printing materials. Local museums participated and provided some kind of takeaway from the museum and documented the names of the attendees. At the end of the year, a reception was held for students/families who completed the entire program. CCHC seems enthusiastic to bring back this program and needs to work out how to get it going again. Colin Kimball and Janet Stovall wish to join this committee.

Historic Cemeteries: Jane Yancey has joined this committee.

**Item No. 9** Discussion and Possible Action of National Alliance of Preservation Commissions membership

The cost is \$150 for the entire organization to join and we would have access to research materials, trainings, and seminars. Some info suggests that costs may be set to increase in the future to over \$200 but that has yet to be determined. Harold has been to 4 conferences and the conferences are excellent. Local trainings are available for commissions, too.

Jane Yancey motioned to become a member of the NACP and Harold Seconded. Unanimously passed.

**Item No. 10** Updates regarding the 2024 Preservation Celebration

2024 Preservation Celebration will be held in Allen and food portion of the event will occur in the Allen senior center. Part of event will go across street to the church for the presentation of awards.

**Item No. 11** Updates regarding Tax Abatement

End of application period is October 31 with only one new application received this year so far. Inspections need to occur in November. At the November meeting, we will discuss and vote on what we will recommend to the Commissioners Court to be approved or not. The Central Appraisal District requires that property owners reapply annually for the tax reduction. CCHC members assess the state of the property and look for obvious signs of disrepair and take a picture from a public road. The Commissioners Court makes the final decision.

**Item No. 12** Discussion and Possible Action of the CCHC Art Competition for K-12 students

Motion to select Macen Rogers' "A Bug's Eye View" as the Elementary Winner of the CCHC art competition with the other elementary submissions to receive honorable mentions made by Jennifer Wakefield was seconded by Janet Stovall. The motion was unanimously approved.

**Item No. 13** Updates regarding the Speakers Bureau Workshop

Nov 11 is the workshop date. Brittany will be registrar. Stovall will administer and Jennifer Wakefield will speak. Event begins at 8:30am. Workshop is open to the Bureau and other interested parties. Point of workshop is to promote speakers, develop a flier and help speakers improve their marketing.

**Item No. 14** Possible future agenda items

Portfolios for CCHC members.

Recognizing the CCHC art winners.

Report on Speakers Bureau workshop and tax abatement updates.

Info upon receiving NACP membership and accessing information.

**Item No. 15**    Event and Commission Member announcements

The contract with Collin College regarding the Oral History Project will be voted on at Commissioners Court on December 4<sup>th</sup>.

Harold commends Paula for all the awesome work she has done in Allen.

Van Alstyne Historical Museum has moved to 130 Waco Street. On November 1 at 1 p.m, a ribbon-cutting ceremony will be held at the new location.

On December 10, the Allen Heritage Village is hosting “Christmas on the Prairie.”

On Monday November 6<sup>th</sup>, four new portraits will be installed in the Collin County courthouse. This brings the total number to 100 portraits.

**Item No. 16**    Adjourn

Eric Hogue adjourned the meeting at 5:31 p.m.

**COLLIN COUNTY HISTORICAL COMMISSION**  
**Historic Cemeteries Committee Report**  
**Marianne Wells**  
**October 2023**

**Projects Completed:**

Kelly Cemetery (Anna) – Waiting for approval of the HTC designation.

Issue: Advised cemetery board that they cannot bury on top of old burial without permission of both families.

**Projects Ongoing (by City):**

Kelly Cemetery (Anna) – Encourage plan for preservation and protection

Lair Cemetery (Anna) – HTC marker at foundry

Unidentified Cemetery (Celina) – Working with THC and local citizens to determine possible location for archaeologists to search.

Lovell Cemetery (Farmersville) – Finishing HTC application and writing HTC marker

Buckner Cemetery (McKinney) – Being shipped. Placement will need THC approval if it is nonstandard.

Horn Cemetery (McKinney) – Writing HTC marker narrative.

Ross Cemetery (McKinney) – Install and plan dedication ceremony for HTC medallion

Orenduff Cemetery (Melissa)– HTC marker dedication ceremony

Brinlee Cemetery (Melissa) – HTC marker dedication ceremony

Bethany Cemetery (Plano) – HTC marker inscription on October THC state commissioners' agenda

Walnut Grove Cemetery (Prosper) – Starting HTC application and writing HTC marker. Marker will replace the damaged RTHL marker for church building that is no longer standing.

Princeton Cemetery – HTC marker on list for next foundry order.

Pleasant Hill Cemetery (Royce City) – Measure circumference of pole to make sure brackets will fit.

Inspect the condition of the marker prior to installing the Supplemental Plaque to correct name of the cemetery.

THC Data Sheet of all Cemeteries in the County.

THC Contact List for all Cemeteries in the County.

THC County Cemetery Preservation Plan.

**Expenditures to date:**

\$0.00

**Expected Remaining Expenses:**

\$7,900.00

**COLLIN COUNTY HISTORICAL COMMISSION**  
**State Markers (completion of past projects) Committee Report**  
**Marianne Wells**  
**October 2023**

**Projects Completed:**

Yates-Strickland House (Celina) – Marker inscription approved by CCHC.

**Projects Ongoing (by City):**

Yates-Strickland House (Celina) – On THC state commissioners' agenda for approval in October.

Forest Grove Christian Church (Lucas) – Measure size of pole to make sure bracket fits. Refinish marker before installing Supplemental Plaque.

Price House (McKinney) – Waiting for first draft of inscription.

Bethany Cemetery (Plano) – On THCstate commissioners' agenda for approval in October.

First Baptist Church of Plano – Bracket on Supplementary Plaque was the wrong size. Not sure if pre-drilled holes will fit new bracket. Sent information to the Marker Team at the THC.

At foundry: Liberty Baptist Church (Plano)

E.A. and Lydia Housewright House (Wylie) – Waiting for the first draft of the inscription.

State Marker Book

Updating seven boxes of files to transfer.

**Expenditures to date:**

See Treasurer's Report

**Expected Remaining Expenses:**

\$0.00

**Comments:**

Continuing to follow through on completing projects I started.

## **Oral History Committee Report**

September/October 2023

Oral History Committee:

Misty Wiebold, Nathan White, Jane Yancey and Colin Kimbal

### **Projects Complete:**

### **Projects Ongoing:**

- Oral History Deliverable: Received 2 of 5 videos this week. Will send to interviewees for review and any modifications. Any updates will be done prior to final deliverables.
- Collin County/Collin College MOU: Misty Wiebold continues coordination with CCHC and Collin College.
- Upon approval of the MOU agreement our committee will approach other historical organization to collect/archive as many interviews as possible.

### **Current Status of Memorandum Of Understanding:**

*MOU and Statement of Procedure drafted by college. County has initially approved of draft with minor edits. MOU has been returned to College for review and signature. Once returned to the county, if approved in court then Judge Hill will sign to execute the document with a court order. We are anticipating being on the October 16<sup>th</sup> agenda for possible final approval.*

### **Update:**

Collin County purchasing department is requesting additional review and updates of the MOU prior to court review. Liaison from Collin College is supportive and responsive.

### **Expenditures to Date:**

No additional expenditures.

**Expected Remaining Expenses:**

If we need an additional editing, we may require the additional \$200 budgeted, but that is not likely.

**Additional Comments:**

Consider increased budget 2024 of \$2500 for an estimated 12-14 interviews.

## **Education Committee Report: October 2023**

Keep short and direct

### **Projects Complete:**

Completion of the

The fall cemetery art competition ended. We had a total of 4 Elementary age submissions and a winner will have to be determined with plans for winning submissions to be recognized at the next meeting.

### **Projects Ongoing:**

We were contacted by the Melissa historical group who would like to submit a page too the CCHC coloring book. Once they have submitted a page, the coloring book will be updated and the file will be sent to Jennifer to be included on the website.

3 competitions have been completed with the most recent art competition closed out on Monday. The competitions have been difficult to generate public interest and submissions. While the photography competition was the most successful, the other competitions have not seen as much participation county wide.

We have discussed the possibility at the previous meeting to stop the competitions and replace with the return of the 'Carry on Collin' program. Judy has found the files for the program so this will need to be discussed further with the CCHC if this is an ideal path to pursue.

### **Expenditures to Date:**

\$1025.66

### **Expected Remaining Expenses:**

\$0

### **Additional Comments:**



# Communications & PR Committees Report

## October 2023



Collin County Historical  
Commission

### Website

The County's temporary website is functioning. Though we are still very limited on updates. In the meantime, we will still gather items to post when it is available again.

Jennifer Rogers requested CCHC members review the website over the next couple of months and submit feedback to one CCHC member (the Communications Chair seems logical) That member will combine and condense all the feedback into one email submitted to Jennifer Rogers by Jan 4, 2024.

*\*\*\* Please note that links to the old website are no longer viable. \*\*\**

### Newsletter

The October/November newsletter was scheduled for Sunday October 1<sup>st</sup> but was delayed due to the PIO review, while the PIO's direction given did not require many changes, it did lead to additional delays from additional late feedback from members, plus technical issues with emails not being received by staff due to spam filters. Those were resolved, and the newsletter finally went out Oct 23<sup>rd</sup> as the October/November issue.

Members are encouraged to submit photos, links and information about CCHC projects and related events to the editor: JennyWakefield001@gmail.com. The deadline to submit content for each newsletter is the 10<sup>th</sup> of the month.

### Social Media (Facebook)

Ongoing: CCHC Facebook page has regularly scheduled posts, which include original content, and shared content (relevant posts/events shared from other sources, such as the THC or historical groups). Collateral was collected and will continue ongoing for CCHC's social media posts.

Members are encouraged to "Like", "Follow" and "Tag" the CCHC's social media @CollinCountyHistoricalCommissionTexas

Growth: From September 26<sup>th</sup> to Oct 23<sup>rd</sup> the CCHC Facebook page gained 75 new "followers" from 195 to 270.

\*Note: Communications & PR have no budget items

Regards,  
Jennifer Wakefield  
Communications & PR Committees Chair

Communications Committee:

Jennifer Wakefield

Janet Stoval

# Grants Committee Report

## October 2023



Collin County Historical  
Commission

### Emergency Grant Request

The Chambersville United Methodist Church submitted their full application packet, and it is currently being reviewed by the committee.

### Final Report for 2022 Grant Period:

Coalition Member: Donna Anderson, a Board Member of The Heritage Association of Frisco (HAF) submitted their final report at the October Coalition meeting on October 21<sup>st</sup>. The project was the conservation of the WWI uniform of Sgt. Sam Lane of Prosper, TX.

#### Project Financial Report:

Grant Requested:	\$5,000	Grant Awarded:	\$5,000
Budget:	\$5,500	Actual:	\$5,510.71

Historical Significance: When the Treaty of Versailles was signed on June 28, 1919, it marked the end of the 5-year long Great War. The Ballroom was packed with witnesses to the historic moment when President Woodrow Wilson and other representatives of the Allied Powers signed the treaty with the Axis. One witness was a humble young man from Prosper, TX. His name was Sgt. Sam Lane and, of all the US servicemen in France, he was chosen to serve as President Wilson's chauffeur and bodyguard while he and Mrs. Wilson were in France. Newspapers proudly proclaimed that Collin County was represented at the signing of the Treaty of Versailles.

Sam returned to Texas, married, and started a family in Frisco. With his father, he owned the Texaco filling station. He remained civic minded and served on the Frisco ISD Board of Education. He later became mayor, serving from 1946-1948.

The uniform Sgt Lane wore during his military service is now part of the Heritage Association of Frisco's military collection.

Project Goals: "The initial goal was to stop the rapid deterioration of the Sam Lane uniform. It survived a war and the following century; we did not want it to disintegrate under our stewardship. As a 100% volunteer organization, we are comprised of people with various areas of expertise, but this did not extend to the textiles in our collection. Our second goal was to learn as much as we could about textile preservation, conservation, and restoration. We realized that other organizations in our area were likely experiencing the same issues and as part of our grant project, we organized a workshop with Melanie Sanford of Conserving Threads." With the knowledge gained from the Textile Conservation Workshop and the 2023 grant funding from the Collin County Historical Commission HAF plans to properly store the textiles in their collection.

About the Conservator: HAF set about to find a textile expert. Melanie Sanford came highly recommended by multiple organizations including the Texas Historical Commission, The Nimitz Foundation, The Bullock Texas State History Museum, and the Center for Art Conservation. [www.ConservingThreads.com](http://www.ConservingThreads.com)

Workshop Highlights: The November 7, 2022, workshop had 18 attendees, representing 10 organizations from Collin County and as far away as Montague County. Many topics were covered including handling, storage, cleaning, display, usage, as well as environmental threats and other impacts to textile collections. Restoration verses conservation. The

potential for hazardous substances on and in the textiles. Why nitrile gloves work best for dexterity and protection. How to clean delicate textiles. Acid-free storage and how to pack according to type: cellulose (vegetable), protein (animal) and manmade fibers. Preparing for disaster – water and fire are the most common, and how to salvage textiles. The resounding feedback from attendees was positive.

Conservation of the Uniform: HAF elected to conserve the uniform, which meant stabilizing the artifact to prevent further deterioration as well as having it properly mounted for display. A custom storage box was created, and the uniform fitted on a form ready for exhibition at any time. Nothing was altered missing buttons are still missing, and the worn areas are still worn as these tell the age and are part of the story of the history of the artifact – however the uniform was surfaced cleaned, previous poor attempts at repair were removed, and the insect holes and tears were stabilized to prevent further deterioration.

Exhibition: HAF plans to put the uniform on temporary display along with Sam Lane’s story during October and November, in honor of Veteran’s Day. In the future, it will again be displayed for brief periods of time in keeping with the recommendations from Melanie for limited exposure to light, dust, and other elements. NAF purchased a tall case that can accommodate the uniform on the display stand, which will be a significant improvement over the way it has been displayed in the past.

Future Expansion of the Project: “We will continue to clean and store our textile collection according to the methods we learned from Melanie and with the generous and vital support of the Collin County Historical Commission. By showing we can properly care for and preserve what is entrusted to us, we will gain the confidence of veterans and other community members to contribute textile artifacts to our collection that tell a story about our history.”

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## Committee Financial Report

Committee Budget 2022-2023:	\$ 26,000 (original)	\$ 22,033 (revised in June)
YTD Expenses:	\$ 17,461 – Funded seven historical projects, averaging \$2,495 each.	
Expected Remaining Expenses	\$ 1,000 – Emergency Grant is always a possibility.	

## Comments:

There were 18 organizations represented at our February mandatory grant meeting, only 8 submitted applications. Feedback from those who did not submit applications included concern that limited funds should go to other organizations who were in greater need of funding, and some newer groups did not have their 501(c)3 status in place.

There are a number of new Historical organizations in the area, it would be helpful to have a grant workshop maybe at the January Coalition meeting.

Regards,  
Jennifer Wakefield  
Grants Chair

Grants Committee:

*Mary Kaye Adams  
Joy Gough  
Linda Hess  
Andy Howard  
Jan Thatcher  
Jennifer Wakefield*

**October Committee Report**  
**Preservation Celebration 2024 Allen**

**Projects Complete:**

**Projects Ongoing:**

- a. Met with Pat Moran and Paula Ross to review plans for the PC event, and to view the Sr. Citizens Center, where food will be served, and the Allen Christian Church, where the Presentation of Awards will be held.

Deposit invoices for the event center and food cater will be sent to Janet so they can be sent to the County for approval as soon as they are available. The Guild has not decided on the time of day for the meal and ceremonies. Multiple ideas were discussed for the meal including getting a sponsor to pay.

Next meeting is December 13<sup>th</sup>.

- b. We need one more CCHC member on the PC Committee to help with publicity and support/help plan the event.
  - a. Brittany agreed to be on this committee.

**Expenditures to Date:**

\$0

**Expected Remaining Expenses:**

**We will need \$3500 in the PC budget for 2024.**

**Additional Comments:**

**We can consider being the Awards Committee if needed.**

**Final Budget  
Preservation Celebration Celina**

**Host - CAHA**

<b>Item</b>	<b>Cost</b>	<b>CAHA</b>	<b>Other Cost</b>	<b>Description</b>
SS Events & Rentals LLC	\$ 703.80			Two29 Event Center
Catering by Swirls	\$1,270.00			Food (included coffee, cups, etc.)
Tip	\$ 254.00			(20% Tip)
Registration refreshments		\$ 50.00		(bottled water and OJ)
Speaker		\$100.00		<u>Rick Carey</u>
County Guide				<u>No tip</u>
Decorations		\$104.00		(Placemats, picture holders, table numbers.)
Table flowers		\$ 75.00		(13 tables and awards table)
Frames			\$ 30.99	Brittany Yurkovitch
Alpha Graphics			\$ 134.67	Program Book (100 copies)
<b>Total Food and Event Center</b>	<b>\$2,227.80</b>			
<b>Total CAHA</b>		<b>\$329</b>		
<b>Total Other Cost</b>			<b>\$165.66</b>	
<b>Total Expenses</b>				<b><u>\$2,772.46</u></b>

This does not include cost of invitations and mailing, nor the plaques given to the award recipients \$525.

The total was \$3,247.46 plus the County's cost for the invitation and mailing.

The 2024 Budget request is \$3,500, which does not give much wiggle room.

## **October Committee Report**

### **Speakers Bureau**

#### **Projects Complete:**

#### **Projects Ongoing:**

Planning a Speakers Bureau Workshop on November 11, 2023, 9 to 11 AM at Heard-Craig Center Carriage House, McKinney. Registration will be at 8:45 AM.

Flyer sent with the Oct./Nov. CCHC Newsletter, and a reminder Flyers will be sent Oct. 26<sup>th</sup> and Nov. 2<sup>nd</sup>.

#### **Expenditures to Date:**

\$0

#### **Expected Remaining Expenses:**

**We will need \$500 (\$250 for the Workshop and \$250 for flyers) in budget for 2024.**

#### **Additional Comments:**