



## Collin County Historical Commission Grant Funding Cycle

**Grant Cycle:** The **FY2027** (February 1, 2027 – January 31, 2028) Collin County Historical Commission Grant Funding Program review process will follow this calendar.

- Monday, June 1 2026 Public notice of grant funding opportunities: Applications will be available at the July 25, 2026 Collin County Coalition Meeting or will be emailed upon request by contacting CCHCmail@yahoo.com. Informational copies of the 2027 CCHC Grant Application and Grant Guidelines will be emailed to the Collin County Historical Commission and CCHC Coalition members on or before June 1, 2026.
- Saturday, July 25 2026 **Orientation Meeting. Attendance is Mandatory at 9am**  
*\*Attendance of this meeting satisfies the grant guideline requirement for attending a Coalition meeting. Meeting location:*  
**The Collin County History Museum**  
**300 East Virginia, McKinney, TX 75069**
- Monday, August 24 – Friday, September 18 Applications accepted. Applications are sent by **email only** with the subject line  
“Grant Application.”  
**Email documents to: CCHCmail@yahoo.com**
- Tuesday, September 8 Applications received by September 8<sup>th</sup> @ 4 PM will be reviewed **for completeness of the packet** (documents, NOT content). If a required document is missing, the applicant will be notified.  
**\*\*\*NOTE: Applicants must still submit the remedy items by the Grant Application Deadline\*\*\*** This review is optional, any application received between September 8<sup>th</sup> (after 4PM) and September 18<sup>th</sup> will be submitted to the Grant Committee **AS IS**.
- Friday, September 18 Grant Application Deadline is 4:00 p.m. -- NO EXCEPTIONS –**
- Monday, September 21- Applications are forwarded to Collin County Historical Commission  
Wednesday, October 21 Grant Funding Standing Committee members. Members study grant requests and contact applicants if additional information is required.
- Wednesday, October 28 The Collin County Historical Commission Grant Funding Standing Committee make initial recommendations to the Collin County Historical Commission at the regular monthly meeting. The Historical Commission will vote on final recommendations to submit to the Commissioners Court. All meetings are open to the general public.

- November            **Historical Commission recommendations regarding funding will be placed on one of the November agendas of the Collin County Commissioners Court for approval.** The applicant will be notified of the court's action.
- December - January      Approved Applications will receive a Funding Agreement through DocuSign to complete and return as soon as possible. Funding Agreements will be placed on one of the December/January agendas of the Collin County Commissioners Court for final approval and execution. All Agreements will be signed by the County Judge and returned to the County liaison. Funding is then processed.
- February                The grantee must follow county procurement and spending procedures in the use of the grant funds. Funding period will extend from February 1, 2027 to January 31, 2028.