

Collin County Sheriff's Office (Detention Officer Position)

A Detention Officer provides custodial care necessary for the security and well-being of inmates confined in the Collin County jail. Responsibilities include preparing inmates for transport to court appearances, processing new inmates, assisting victim's advocates, supervising inmate visitation, distributing food to inmates, conducting security checks, overseeing inmate sentence calculation and releases by reviewing court commitments, handling control room operations, and reviewing and verifying inmates trust fund accounts. Work is performed under the general supervision of a Sergeant, Lieutenant, or Captain.

REQUIREMENTS:

- Only candidates, who are available for shift work, including overnight shifts, are eligible to apply for this position. Candidates MUST be available to work any shift.
 - 12 Hour Shifts: 5:30 am or 6:00 pm or 5:30 pm to 6:00 am
 - The schedule is based on a 14-day period in which employees work 2 days on, 2 days off, 3 days on, 2 days off, 2 days on, and 3 days off. It is sometimes referred to as "every other weekend off."
- Candidates must have the knowledge necessary to understand basic operational, technical, or office processes.
- Must have a high school diploma or GED
- Must have a Social Security Card, Birth Certificate, or Naturalization Certificate
- Must be able to obtain the Texas Commission on Law Enforcement (TCOLE) County Jailer Certification within twelve (12) months after assignment (paid for by Collin County).
- No previous experience necessary
- Must possess and maintain a valid Texas Operator's Driver's License with an acceptable driving record.

BENEFITS:

- Starting Salary is \$57,305 per year
- Certification and special teams pay
- We have several specialized units and opportunities for advancement throughout the Sheriff's Office.
- Tuition reimbursement
- Comprehensive benefits package including medical, dental, vision, life insurance, and long and short-term disability.
- Paid training, vacation, sick leave, and 10 paid holidays
- TCDRS Retirement with a 2-1 match
- Uniforms provided

LATERAL ENTRY PROGRAM:

This program provides selected candidates with a higher starting salary. The determination regarding whether a candidate qualifies for lateral entry will be made during the Chief Deputy's review portion of the Selection Process. Lateral entry or TCOLE-certified applicants should contact an Investigator at 972-547-5155 for more information.

The best way to learn more about our office is to schedule a tour. Not only will you see firsthand what happens throughout the Sheriff's Office, but you will also be able to see our facilities and the working environments, and you will have a one-on-one experience where you can ask questions.

If you would like to inquire about the position or you have any questions, request to speak with our recruiter at (972) 547-5155 or email CCSOJOBS@collincountytx.gov.

Collin County Sheriff's Office
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(972) 547-5100
www.collincountysheriff.org