



# COLLIN COUNTY LEPC

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## LOCAL EMERGENCY PLANNING COMMITTEE MEETING MINUTES

**June 7, 2018 at 1:30 p.m.**  
**Collin County Elections Office**  
**2010 Redbud Blvd., #102, McKinney, TX 75069**

1. Call to order
  - The meeting was called to order at 1:30 p.m.
2. Approve minutes from March 1, 2018 meeting
  - Eric Everson - motion to approve minutes; motion seconded Will Allen
3. Introduction of members present; present membership application for Markay Welsh, C. David Leonard and David Milligan to committee members for approval; Eric Everson motion to approve; motion to seconded Dan Dalton; unanimous I's for approval.
4. Officer Elections: Chair & Vice Chair
  - Will Allen made motion to appoint Lance Gant as LEPC Vice Chair; motion seconded by Eric Everson; Monica Love made motion for Derek Borg to remain as LEPC Chairperson; motion seconded by Will Allen
5. Sara Title II Membership Video
  - The video viewed was produced by Pennsylvania LEPC and shown to us as an example of what an LEPC is, does and can be.
6. Committee assignments
  - Membership Committee – Things that can be done to increase membership
    - Create video explaining LEPC and membership; have it posted FD websites, city websites, etc.
    - Create a LEPC Facebook page, LinkedIn, twitter, etc
    - Set up a booth at local events, i.e. public safety day and Skywarn training
    - Create a brochure detailing LEPC membership and what we do
    - Create membership letter, distribute to businesses that have filed Tier II reports inviting them to become members of LEPC



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- Compliance Committee
    - John Hebert nominated as Chair; Andrea Dearing nominated as Vice Chair
    - TCEQ take more active role in their Tier II inspections:
      - Working with facilities, local jurisdictions, EMC's & FM
      - Tier II review, getting from DSHS
      - More Tier II updates
    - Take Tier II submittals and invite them to the LEPC meetings
    - Need to look at Annex Q
  - Training Committee
    - Require new members to become certified in NIMS 100 & 700 within 6 months of becoming a member
    - Work with County and local jurisdictions to conduct mass casualty incident training and after action review, etc.
    - Jason Browning gave an update on recent incidents – fertilizer spill-originally reported as 2,000 gallons of liquid fertilizer and actually was 20,000 + gallons of pellet fertilizer; current incident school bus with occupants rear ended by semi truck
7. The next LEPC meeting - Executive Board to meet @9:00 a.m.; membership meeting to follow at 10:00 a.m.
  8. On July 18, 2018 – will hold a full scale mass casualty/mass fatality exercise
  9. Jim McCrone - Wally Wise program which has taken off nationally is geared toward youth and teaches the importance of shelter in place and chemical hazards
  10. Topics and suggestions for next quarterly meeting
    - Continue to review By Law
    - The next meeting is scheduled for September 6, 2018 @ 10:00 a.m. Location TBD
  11. Adjourn
    - The meeting adjourned at 3:09 p.m.

Meeting attendees: Will Allen, Ana Chavez (guest TCEQ), Victoria Muzquiz (guest TCEQ), Zac Johnson (guest TCEQ), William Fell, Andrea Dearing, Jedidiah Lane, Lance Gant, Markay Welsh, Sherry Swalek R.N., John Hebert, Dr. Muriel Marshall, Rob Monaghan, Cory Sockwell, Yolanda



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Scott, Jim McCrone, David Leonard, Eric Everson, Michael Walker, Dan Dalton, Randall Gurney, Dawn Redwine, Monica Love, Aaron Alderdice, Jason Lane, Jason Browning