



COLLIN COUNTY LEPC

LOCAL EMERGENCY PLANNING COMMITTEE MEETING MINUTES

September 7, 2017 at 1:00 p.m.

Collin County Elections Office

4300 Community Avenue, McKinney, Texas 75071

1. Call to order
 - The meeting was called to order at 1:05 p.m. by Jim McCrone
2. Approve minutes from June 2, 2017 meeting
 - Eric Everson - motion to approve minutes; motion seconded by Matt Jones; members passed unanimously
3. Review/approve membership applications:
Michael Walker, Austin Lindsey
 - Jim McCrone - motion to approve; motion seconded by Matt Jones; members passed unanimously
4. Operation Release after action review
 - Consistent feedback – need for communication
5. Tier II Reports
 - Jim McCrone provided an overview of Tier II Reporting and the importance of supplying the information to all parties
6. Committee organization/assignments
 - Jim McCrone suggested we form at least two committees: right-to-know and compliance committee
 - Right-to-know – provide the public with information regarding LEPC, Tier II Reports, etc.
 - Compliance committee – research Tier II submittals, notify those companies that failed to supply a Tier II report to the LEPC and inform them they are not in compliance and guide them



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7. Topics and suggestions for next quarterly meeting , place and time TBD
 - What can the LEPC do to make a difference in the community and streamline the dispatch of information to appropriate parties?
 - The LEPC needs to take opportunities to meet with fire chiefs, rotary clubs and various organizations
 - The next meeting is scheduled for December 7, 2017 @ 1:00 p.m. at Collin County Elections Office
 - There is a possibility of future bi-monthly meetings and forming sub-committees

8. Adjourn
 - The meeting adjourned at 2:10 p.m.

Meeting attendees: Jim McCrone, Will Allen, Matt Jones, Jawaid Asghar, Danny Ballenger, Austin Lindsey, Michael Walker, Jason Cole, Dr. Muriel Marshall, Dawn Redwine, Monica Love, Larry Summage Jr., Eric Everson, Allison Findley, Kent Bauer, Brian Martin