

## **PROCEDURES FOR NAME CHANGE OF TWO MINORS One Parent as Petitioner**

This form packet contains these documents:

1. Name Change Checklist
2. Original Petition for Change of Name of Child
3. Civil Case Information Sheet
4. Consent(s)
5. Notice of Hearing
6. Waiver of Service
7. Order Granting Name Change
8. Sample Prove Up

### **Steps to Follow:**

**1. Prepare the Original Petition for Change of Name of Child**, keeping the basic format shown. You may use this form as a “fill in the blank” if it fits your set of circumstances. This form has space for two children. If you are changing the name of one child, please cross out the sections for the second child. You may also re-write or re-type the forms if they do not fit your circumstances. You will be assigned a case number and court when you file. Sign the declaration on this form under penalty of perjury. (You could be criminally prosecuted for lying on this form.)

**2. Have any of the children that are ten years of age or older** sign the Consent form.

**3. Fill out the Civil Case Information Sheet completely.**

**4. Make two additional copies of the completed Original Petition and any signed consent forms needed for your case prior to filing. (You do not need a copy of the civil case information sheet.)**

**5. File the Original Petition and Civil Case Information Sheet** in the District Clerk’s office on the first floor of the courthouse at 2100 Bloomdale Road in McKinney. If any of the children are ten years of age or older, file the child’s signed Consent form(s) with the District Clerk at this time. You will be required to pay a filing fee to the Clerk at this time. The clerk will file-stamp the original and copies with the date and time, and return the copies to you.

**6. Give the Waiver of Service to the other party** along with the copy of the Petition that has been stamped “filed” by the District Clerk. A copy of the filed Petition and Waiver of Citation must be delivered to all parties having a legal interest in the children. This satisfies service of process, rather than having the other party served by a Constable. The following persons are entitled to citation:

- a. a parent of the children whose parental rights have not been terminated.
- b. any managing conservator whose parental rights have not been terminated.
- c. any guardian of the children.

The other party should sign the Waiver of Citation in front of a Notary Public. File this signed Waiver in the District Clerk's office.

**7. If the other party will not sign the Waiver**, then you must have him/her served by a constable. The District Clerk's office can arrange this for you.

**8. Once the party is served and files a response**, give the **Notice of Hearing** to the District Clerk; the Clerk will arrange to get a hearing date set for you. A copy of the Notice of Hearing with the date filled in and with the Judge's signature must be delivered to all parties having a legal interest in the children as stated above. A Certificate of Service must be completed for each party provided the Notice of Hearing.

**9. If you do not know the whereabouts of the other party**, you may ask the court to allow you to have them served by publication. You will also need to pay for an attorney ad litem to look for the other party. Please ask for a **Citation by Publication** packet.

**10. Prepare the Order Granting Name Change** prior to the hearing.

**11. At the hearing**, you will state the facts of your petition as shown on the Sample Prove Up sheet. The judge will not help or ask questions. Give the Order Granting Name Change to the judge to sign after he or she hears the Prove Up.

## **Name Change Checklist**

Some places to contact after you have changed your name:

- 1. Social Security**
- 2. Motor-vehicle agency**
- 3. Passport agency**
- 4. Financial services, including banks, credit cards, retirement plans, and insurance companies**
- 5. Utilities and phone company**
- 6. Medical services, including doctor, dentist, and health plan**
- 7. Voter registration**
- 8. Employer**
- 9. Estate lawyer, for will and other estate planning documents**
- 10. Schools and alumni groups**
- 11. Airlines and frequent-flier miles**
- 12. Family and friends**

# CIVIL CASE INFORMATION SHEET

CAUSE NUMBER (FOR CLERK USE ONLY): \_\_\_\_\_ COURT (FOR CLERK USE ONLY): \_\_\_\_\_

STYLED \_\_\_\_\_ (e.g., John Smith v. All American Insurance Co; In re Mary Ann Jones; In the Matter of the Estate of George Jackson)

A civil case information sheet must be completed and submitted when an original petition or application is filed to initiate a new civil, family law, probate, or mental health case or when a post-judgment petition for modification or motion for enforcement is filed in a family law case. The information should be the best available at the time of filing.

1. Contact information for person completing case information sheet:	Names of parties in case:	Person or entity completing sheet is:
Name: _____ Email: _____  Address: _____ Telephone: _____  City/State/Zip: _____ Fax: _____  Signature: _____ State Bar No: _____	Plaintiff(s)/Petitioner(s): _____  Defendant(s)/Respondent(s): _____  _____  [Attach additional page as necessary to list all parties]	<input type="checkbox"/> Attorney for Plaintiff/Petitioner <input type="checkbox"/> Pro Se Plaintiff/Petitioner <input type="checkbox"/> Title IV-D Agency <input type="checkbox"/> Other: _____  Additional Parties in Child Support Case:  Custodial Parent: _____  Non-Custodial Parent: _____  Presumed Father: _____

2. Indicate case type, or identify the most important issue in the case (select only 1):			
Civil		Family Law	
Contract	Injury or Damage	Real Property	Marriage Relationship
Debt/Contract <input type="checkbox"/> Consumer/DTPA <input type="checkbox"/> Debt/Contract <input type="checkbox"/> Fraud/Misrepresentation <input type="checkbox"/> Other Debt/Contract: _____  Foreclosure <input type="checkbox"/> Home Equity—Expedited <input type="checkbox"/> Other Foreclosure <input type="checkbox"/> Franchise <input type="checkbox"/> Insurance <input type="checkbox"/> Landlord/Tenant <input type="checkbox"/> Non-Competition <input type="checkbox"/> Partnership <input type="checkbox"/> Other Contract: _____	<input type="checkbox"/> Assault/Battery <input type="checkbox"/> Construction <input type="checkbox"/> Defamation Malpractice <input type="checkbox"/> Accounting <input type="checkbox"/> Legal <input type="checkbox"/> Medical <input type="checkbox"/> Other Professional Liability: _____ <input type="checkbox"/> Motor Vehicle Accident <input type="checkbox"/> Premises Product Liability <input type="checkbox"/> Asbestos/Silica <input type="checkbox"/> Other Product Liability List Product: _____ <input type="checkbox"/> Other Injury or Damage: _____	<input type="checkbox"/> Eminent Domain/Condemnation <input type="checkbox"/> Partition <input type="checkbox"/> Quiet Title <input type="checkbox"/> Trespass to Try Title <input type="checkbox"/> Other Property: _____  <b>Related to Criminal Matters</b> <input type="checkbox"/> Expunction <input type="checkbox"/> Judgment Nisi <input type="checkbox"/> Non-Disclosure <input type="checkbox"/> Seizure/Forfeiture <input type="checkbox"/> Writ of Habeas Corpus—Pre-indictment <input type="checkbox"/> Other: _____	<input type="checkbox"/> Annulment <input type="checkbox"/> Declare Marriage Void Divorce <input type="checkbox"/> With Children <input type="checkbox"/> No Children  <b>Other Family Law</b> <input type="checkbox"/> Enforce Foreign Judgment <input type="checkbox"/> Habeas Corpus <input type="checkbox"/> Name Change <input type="checkbox"/> Protective Order <input type="checkbox"/> Removal of Disabilities of Minority <input type="checkbox"/> Other: _____
		Post-judgment Actions (non-Title IV-D)	
		<input type="checkbox"/> Enforcement <input type="checkbox"/> Modification—Custody <input type="checkbox"/> Modification—Other	
		Title IV-D	
		<input type="checkbox"/> Enforcement/Modification <input type="checkbox"/> Paternity <input type="checkbox"/> Reciprocal (UIFSA) <input type="checkbox"/> Support Order	
		Parent-Child Relationship	
		<input type="checkbox"/> Adoption/Adoption with Termination <input type="checkbox"/> Child Protection <input type="checkbox"/> Child Support <input type="checkbox"/> Custody or Visitation <input type="checkbox"/> Gestational Parenting <input type="checkbox"/> Grandparent Access <input type="checkbox"/> Parentage/Paternity <input type="checkbox"/> Termination of Parental Rights <input type="checkbox"/> Other Parent-Child: _____	
Employment	Other Civil		
<input type="checkbox"/> Discrimination <input type="checkbox"/> Retaliation <input type="checkbox"/> Termination <input type="checkbox"/> Workers' Compensation <input type="checkbox"/> Other Employment: _____	<input type="checkbox"/> Administrative Appeal <input type="checkbox"/> Antitrust/Unfair Competition <input type="checkbox"/> Code Violations <input type="checkbox"/> Foreign Judgment <input type="checkbox"/> Intellectual Property	<input type="checkbox"/> Lawyer Discipline <input type="checkbox"/> Perpetuate Testimony <input type="checkbox"/> Securities/Stock <input type="checkbox"/> Tortious Interference <input type="checkbox"/> Other: _____	
Tax	Probate & Mental Health		
<input type="checkbox"/> Tax Appraisal <input type="checkbox"/> Tax Delinquency <input type="checkbox"/> Other Tax	Probate/Wills/Intestate Administration <input type="checkbox"/> Dependent Administration <input type="checkbox"/> Independent Administration <input type="checkbox"/> Other Estate Proceedings	<input type="checkbox"/> Guardianship—Adult <input type="checkbox"/> Guardianship—Minor <input type="checkbox"/> Mental Health <input type="checkbox"/> Other: _____	

3. Indicate procedure or remedy, if applicable (may select more than 1):		
<input type="checkbox"/> Appeal from Municipal or Justice Court <input type="checkbox"/> Arbitration-related <input type="checkbox"/> Attachment <input type="checkbox"/> Bill of Review <input type="checkbox"/> Certiorari <input type="checkbox"/> Class Action	<input type="checkbox"/> Declaratory Judgment <input type="checkbox"/> Garnishment <input type="checkbox"/> Interpleader <input type="checkbox"/> License <input type="checkbox"/> Mandamus <input type="checkbox"/> Post-judgment	<input type="checkbox"/> Prejudgment Remedy <input type="checkbox"/> Protective Order <input type="checkbox"/> Receiver <input type="checkbox"/> Sequestration <input type="checkbox"/> Temporary Restraining Order/Injunction <input type="checkbox"/> Turnover

4. Indicate damages sought (do not select if it is a family law case):
<input type="checkbox"/> Less than \$100,000, including damages of any kind, penalties, costs, expenses, pre-judgment interest, and attorney fees <input type="checkbox"/> Less than \$100,000 and non-monetary relief <input type="checkbox"/> Over \$100,000 but not more than \$200,000 <input type="checkbox"/> Over \$200,000 but not more than \$1,000,000 <input type="checkbox"/> Over \$1,000,000

NO. \_\_\_\_\_

IN THE INTEREST OF

\_\_\_\_\_ AND

\_\_\_\_\_,  
CHILDREN

§  
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§  
§

IN THE DISTRICT COURT

\_\_\_\_\_ JUDICIAL DISTRICT

COLLIN COUNTY, TEXAS

**ORIGINAL PETITION FOR CHANGE OF NAME OF CHILD**

**1. Discovery**

Discovery in this case, if needed, is intended to be conducted under Level 2 of Rule 190 of the Texas Rules of Civil Procedure.

**2. Objection to Associate Judge**

Petitioner [objects/does not object] (*select one*) to the assignment of this matter to an associate judge for a trial on the merits or presiding at a jury trial.

**3. Petitioner**

This suit is brought by \_\_\_\_\_ (*name of Petitioner*),  
Petitioner, who is the parent of \_\_\_\_\_ (*name of Child One*) and \_\_\_\_\_ (*name of Child Two*).

(*Select any of the following that apply by placing a check mark and filling in the required information*)

The last three numbers of Petitioner's Texas driver's license number are \_\_\_\_\_.  
\_\_\_\_\_.

Petitioner has not been issued a driver's license.

The last three numbers of Petitioner's Social Security number are \_\_\_\_\_.

Petitioner has not been issued a Social Security number.

**4. Children**

**4.1. Child One.**

\_\_\_\_\_ (present name of Child One) is a minor and resides in \_\_\_\_\_ County, Texas. \_\_\_\_\_'s (Child One's) present full legal name, home address, and Social Security number are:

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Social Security number: XXX-XX-X\_\_\_\_ \_

\_\_\_\_\_ (name of Child One) was born on \_\_\_\_\_, (month, day, year) in \_\_\_\_\_ (City, State, Country).

(Select any of the following that apply by placing a check mark and filling in the required information)

\_\_\_\_\_ (name of Child One) is not subject to the continuing exclusive jurisdiction of any court.

\_\_\_\_\_ (name of Child One) is subject to the continuing exclusive jurisdiction of the \_\_\_\_\_ Court of \_\_\_\_\_ County, Texas.

This court is the court of continuing exclusive jurisdiction as result of prior proceedings involving \_\_\_\_\_ (name of Child One).

\_\_\_\_\_ (name of Child One):

(Select one.)

is not subject to the sex offender registration requirements of chapter 62 of the Texas Code of Criminal Procedure.

is subject to the sex offender registration requirements of chapter 62 of the Texas Code of Criminal Procedure. Attached to this Petition is proof that the child has notified the appropriate local law enforcement of the proposed name change. The proposed name change is in the interest of the public.

**4.2. Child Two.**

\_\_\_\_\_ (present name of Child Two) is a minor and resides in \_\_\_\_\_ County, Texas. \_\_\_\_\_'s (Child Two's) present full legal name, home address, and Social Security number are:

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Social Security number: XXX-XX-X\_\_\_\_ \_

\_\_\_\_\_ (name of Child Two) was born on \_\_\_\_\_, \_\_\_\_\_ (month, date, year) in \_\_\_\_\_ (City, State, Country).

(Select any of the following that apply by placing a check mark and filling in the required information)

\_\_\_\_\_ (name of Child Two) is not subject to the continuing exclusive jurisdiction of any court.

\_\_\_\_\_ (name of Child Two) is subject to the continuing exclusive jurisdiction of the \_\_\_\_\_ Court of \_\_\_\_\_ County, Texas.

This court is the court of continuing exclusive jurisdiction as result of prior proceedings involving \_\_\_\_\_ (*name of Child Two*).

\_\_\_\_\_ (*name of Child Two*):

(*Select one.*)

is not subject to the sex offender registration requirements of chapter 62 of the Texas Code of Criminal Procedure.

is subject to the sex offender registration requirements of chapter 62 of the Texas Code of Criminal Procedure. Attached to this Petition is proof that the child has notified the appropriate local law enforcement of the proposed name change. The proposed name change is in the interest of the public.

**5. Respondent**

Respondent, \_\_\_\_\_, is the [parent/non-parent managing conservator/legal guardian] (*select one*) of \_\_\_\_\_ (*name of Child One*) and \_\_\_\_\_ (*name of Child Two*)

Respondent should be served with process at

\_\_\_\_\_.

No service is necessary at this time because a Waiver of Citation will be signed.

Respondent will be served by Citation by Publication or an alternate manner approved by the Court.

(*Or*)  There is no Respondent because: (*Select one.*)

the child's other parent died, and a copy of the death certificate is attached to this Petition as Exhibit \_\_\_\_.

the child's other parent's parental rights have been terminated, and a copy of the



court order terminating those rights is attached to this Petition as Exhibit \_\_\_\_.

No other person has a legal relationship with the children.

**6. Request for Change of Name**

Petitioner requests the Court to grant a change of

\_\_\_\_\_ 's (*Child One's present name*) name to  
\_\_\_\_\_ (*Child One's requested name*).

Petitioner requests the Court to grant a change of

\_\_\_\_\_ 's (*Child Two's present name*) name to  
\_\_\_\_\_ (*Child Two's requested name*).

The reason for the requested change for the children is: (*state reason*)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_. The name change is in the best interest of the child(ren).

(*Select which of the following statements apply to each child by placing a check mark and attaching the required information*)

The written consent of \_\_\_\_\_ (*Child One*)  
who is ten years of age or older is attached to this Petition.

The written consent of \_\_\_\_\_ (*Child Two*)  
who is ten years of age or older is attached to this Petition.

**7. Relief**

Petitioner prays that the Court grant Petitioner's Petition for Change of Name of Child.

Petitioner prays that citation and notice issue as required by law.

Petitioner prays for general relief.

Respectfully submitted,

\_\_\_\_\_  
Petitioner, Pro Se (*Signature*)

\_\_\_\_\_  
[Typed or printed name]

\_\_\_\_\_  
[Address & telephone number]

\_\_\_\_\_  
[Email address]

**PETITIONER’S UNSWORN DECLARATION**

My name is:

\_\_\_\_\_ (First) (Middle) (Last)

my date of birth is \_\_\_\_ / \_\_\_\_ / \_\_\_\_, and my address is \_\_\_\_\_ (Street),  
\_\_\_\_\_ (City), \_\_\_\_\_ (State), \_\_\_\_\_ (Zip Code), and \_\_\_\_\_ (Country).

**I declare under penalty of perjury that all of the information in this Petition is true and correct.**

Signed and executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_ day of \_\_\_\_\_ (Month), \_\_\_\_\_ (Year).

\_\_\_\_\_  
Declarant”

NO. \_\_\_\_\_

IN THE INTEREST OF

\_\_\_\_\_ AND

\_\_\_\_\_,  
CHILDREN

§  
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§

IN THE DISTRICT COURT

\_\_\_\_\_ JUDICIAL DISTRICT

COLLIN COUNTY, TEXAS

**CONSENT**

*(To be completed only if child is ten years of age or older.)*

**CHILD ONE**

I, \_\_\_\_\_ [name of Child One], am \_\_\_\_\_

[number] years of age. I consent to the change of my name to:

\_\_\_\_\_ [specify full requested

name], as requested in the Petition to which this consent is attached.

\_\_\_\_\_  
[Date Signed]

\_\_\_\_\_  
[Signature of Child One]

\_\_\_\_\_  
[Typed or Printed Present Name of Child One]

NO. \_\_\_\_\_

IN THE INTEREST OF

\_\_\_\_\_ AND

\_\_\_\_\_,  
CHILDREN

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IN THE DISTRICT COURT

\_\_\_\_\_ JUDICIAL DISTRICT

COLLIN COUNTY, TEXAS

**CONSENT**

*(To be completed only if child is ten years of age or older.)*

**CHILD TWO**

I, \_\_\_\_\_ [name of Child Two], am \_\_\_\_\_

[number] years of age. I consent to the change of my name to:

\_\_\_\_\_ [specify full requested  
name], as requested in the Petition to which this consent is attached.

\_\_\_\_\_  
[Date Signed]

\_\_\_\_\_  
[Signature of Child Two]

\_\_\_\_\_  
[Typed or Printed Present Name of Child Two]

NO. \_\_\_\_\_

IN THE INTEREST OF

\_\_\_\_\_ AND

\_\_\_\_\_,  
CHILDREN

§  
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IN THE DISTRICT COURT

\_\_\_\_\_ JUDICIAL DISTRICT

COLLIN COUNTY, TEXAS

**NOTICE OF HEARING ON  
ORIGINAL PETITION FOR CHANGE OF NAME OF CHILD**

Take notice that the Petitioner's Petition for Change of Name of Child is set for hearing on the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ (*time*) in the \_\_\_\_\_

(*Court designation*) Judicial District Court in the Russell A. Steindam Courts Building, 2100

Bloomdale Road, McKinney, Collin County, Texas 75071.

SIGNED this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
JUDGE PRESIDING

### CERTIFICATE OF SERVICE

I certify that a true copy of the Notice of Hearing on Original Petition for Change of name of Child has this day been:

- \_\_\_\_\_ delivered by courier with receipted delivery
- \_\_\_\_\_ sent by certified mail, return receipt requested
- \_\_\_\_\_ sent via facsimile with confirmation

To:

\_\_\_\_\_ [name of other party] at:  
\_\_\_\_\_  
\_\_\_\_\_ [address of other party].

On this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[Typed or Printed Name]

\_\_\_\_\_  
[Address and Telephone No.]

\_\_\_\_\_  
[E-mail Address]

NO. \_\_\_\_\_

IN THE INTEREST OF

§ IN THE DISTRICT COURT

\_\_\_\_\_ AND

§  
§ \_\_\_\_\_ JUDICIAL DISTRICT

\_\_\_\_\_,  
CHILDREN

§  
§  
§ COLLIN COUNTY, TEXAS

**WAIVER OF SERVICE**

\_\_\_\_\_ (*name of Respondent*) appeared in person before me today and stated under oath:

"I, \_\_\_\_\_, (*name of Respondent*) am the person named as Respondent in this case.

"I acknowledge that I have been provided a copy of \_\_\_\_\_ (*name of pleading*) filed in this case. I have read and understand the contents of that document.

"I understand that the Texas Rules of Civil Procedure require, in most instances, that a party or respondent be served with citation. I do not want to be served with citation, and I waive the issuance and service of citation.

"I enter my appearance in this case for all purposes.

"I waive the making of a record of testimony in this case.

"I agree that this case may be taken up and considered by the Court without further notice to me.

"I agree that the case may be decided by the presiding Judge of the Court or by a duly appointed Associate Judge of the Court.

"Insofar as this suit is concerned, I waive all rights, privileges, and exemptions existing or that may hereafter exist in my favor under the Servicemembers Civil Relief Act, including the appointment of counsel to represent me in this case.

"I further state that the following information is correct and that my-

Mailing address is: \_\_\_\_\_

Telephone number is: \_\_\_\_\_

Email address is: \_\_\_\_\_

Phone number is: \_\_\_\_\_

Social Security number is: last three digits \_\_\_\_\_

Driver's license number and issuing state are: last three digits \_\_\_\_\_,  
\_\_\_\_\_ (*issuing state*)

\_\_\_\_\_  
(*Signature of Respondent*)

STATE OF TEXAS, COUNTY OF \_\_\_\_\_

SIGNED under oath before me on \_\_\_\_\_ (date) by  
\_\_\_\_\_ (Affiant's name).

\_\_\_\_\_  
Notary Public, State of Texas

I, the notary public whose signature appears above, certify that I am not an attorney in this case.

\_\_\_\_\_  
(*Signature of Notary Public*)



NO. \_\_\_\_\_

IN THE INTEREST OF

§ IN THE DISTRICT COURT

\_\_\_\_\_ AND

§  
§ \_\_\_\_\_ JUDICIAL DISTRICT

\_\_\_\_\_,  
CHILDREN

§  
§  
§ COLLIN COUNTY, TEXAS

**ORDER GRANTING CHANGE OF NAME OF CHILD**

On \_\_\_\_\_, 20\_\_\_\_ the Court heard the Petition for Change of Name of Child of \_\_\_\_\_, Petitioner.

Petitioner appeared in person.

*(Choose all that apply)*

Respondent, \_\_\_\_\_, *(name of Respondent)*, representing himself/herself, appeared without an attorney and announced ready for trial.

Respondent, \_\_\_\_\_, *(name of Respondent)* appeared in person and through attorney of record, \_\_\_\_\_, *(name of Respondent's attorney)* and announced ready for trial.

Respondent, \_\_\_\_\_, *(name of Respondent)* failed to appear, although duly notified.

Respondent, \_\_\_\_\_, *(name of Respondent)* did not appear in person but has signed a Waiver allowing the change of name(s) of the child[ren].

There is no Respondent because the child's other parent died, and a copy of the death certificate is attached to this Order as Exhibit \_\_\_\_.

There is no Respondent because the child's other parent's parental rights have been terminated, and a copy of the court order terminating those rights is attached to this

Order as Exhibit \_\_\_\_.

- The making of a record of testimony was waived by the parties and with the consent of Court.
- The record of testimony was duly reported by the court reporter designated by this Court.

**THE COURT FINDS:**

1. This Court has jurisdiction over the subject matter and the parties in this case.
2. All persons entitled to citation were properly cited.
3. Petitioner is the parent of \_\_\_\_\_  
(*Child One*) and \_\_\_\_\_ (*Child Two*).
4. \_\_\_\_\_ (*Child One*) and  
\_\_\_\_\_ (*Child Two*) are children.
5. \_\_\_\_\_ (*Child One*) was born on  
\_\_\_\_\_, in \_\_\_\_\_.
6. \_\_\_\_\_'s (*Child One's*) Social Security number is  
XXX-XX-X\_\_ \_\_ \_\_.
7. \_\_\_\_\_ (*Child One*) was a resident of Collin County,  
Texas at the time the Petition for Change of Name of Child was filed.
8.  \_\_\_\_\_ (*Child One*) is subject to the sex offender  
registration requirements of chapter 62 of the Texas Code of Criminal Procedure and the  
person petitioning on behalf of the child has provided the court with proof that the child  
has notified the appropriate local law enforcement authority of the proposed name

change. The proposed name change of \_\_\_\_\_ (*Child One*) is in the interest of the public.

\_\_\_\_\_ (*Child One*) is not subject to the sex offender registration requirements of chapter 62 of the Texas Code of Criminal Procedure.

9. \_\_\_\_\_ (*Child Two*) was born on \_\_\_\_\_, in \_\_\_\_\_.

10. \_\_\_\_\_'s (*Child Two's*) Social Security number is XXX-XX-X\_\_\_\_.

11. \_\_\_\_\_ (*Child Two*) was a resident of Collin County, Texas at the time the Petition for Change of Name of Child was filed.

12.  \_\_\_\_\_ (*Child Two*) is subject to the sex offender registration requirements of chapter 62 of the Texas Code of Criminal Procedure and the person petitioning on behalf of the child has provided the court with proof that the child has notified the appropriate local law enforcement authority of the proposed name change. The proposed name change of \_\_\_\_\_ (*Child Two*) is in the interest of the public.

\_\_\_\_\_ (*Child Two*) is not subject to the sex offender registration requirements of chapter 62 of the Texas Code of Criminal Procedure.

13. The change of name requested for \_\_\_\_\_ (*Child One*) is in the best interest of \_\_\_\_\_ (*Child One*).

14. The change of name requested for \_\_\_\_\_ (*Child Two*) is in the best interest of \_\_\_\_\_ (*Child Two*).

(Select if applicable by placing a check mark)

15.  \_\_\_\_\_ (*Child One*) has consented in writing to the change of name.

16.  \_\_\_\_\_ (*Child Two*) has consented in writing to the change of name.

IT IS ORDERED that \_\_\_\_\_'s (*Child One's present name*) name is changed from \_\_\_\_\_ (*Child One's present name*) to \_\_\_\_\_.

IT IS ORDERED that \_\_\_\_\_'s (*Child Two's present name*) name is changed from \_\_\_\_\_ (*Child Two's present name*) to \_\_\_\_\_.

IT IS ORDERED that all relief requested in this case and not expressly granted is denied.

SIGNED on \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
JUDGE PRESIDING

**CHANGE OF NAME OF CHILD PROVE UP QUESTIONS  
TWO CHILDREN; ONE PARENT**

Good morning, Your Honor. My name is \_\_\_\_\_. I am here to prove up my Order Granting Change of Name for my \_\_\_\_\_ (*number of children*) children.

I am the Petitioner and the parent of \_\_\_\_\_.  
(*present names of child one and child two*)

Respondent is the [father/mother/non-parent managing conservator/guardian] (*select one*) of the child. Respondent:

Was served with citation on \_\_\_\_\_ (*date*) and has failed to file an answer with the Court. I ask the Court to take judicial notice of the Return of Service that was filed on \_\_\_\_\_ (*date*) among the papers of the Court.

Was duly served and filed an answer with the Court. Respondent was served with notice of today's trial date on \_\_\_\_\_ by \_\_\_\_\_ (*registered mail, etc.*) and has failed to appear. (*Be prepared to show the Court your proof of notice to Respondent*)

Was properly served with citation by publication. An attorney ad litem has been appointed to represent the Respondent for the purpose of service of citation by publication.

Has agreed to the requested change of name by signing a Waiver allowing for the the change of name(s) of the child[ren].

There is no Respondent because:

the child's other parent died, and a copy of the death certificate has been filed in this case as Exhibit \_\_\_\_\_.

the child's other parent's parental rights have been terminated, and a copy of the court order terminating those rights has been filed in this case as Exhibit \_\_\_\_\_.

No other person has a legal relationship with the children.

*CHILD ONE*

\_\_\_\_\_ (present name of child one) is a [male/female] (select one) child born on \_\_\_\_\_ (date of birth) in \_\_\_\_\_.  
The child's home address is \_\_\_\_\_ (address)

\*\*\*If child is 10 years of age or older, ask the Court to take judicial notice of the child's Consent for Name Change which was filed with the Petition for Change of Name among the papers of the court.

(Select one.)

No other court has continuing exclusive jurisdiction of this suit or of \_\_\_\_\_ (name of Child One), the child who is subject to this suit.

\_\_\_\_\_ (name of Child One) is subject to the continuing exclusive jurisdiction of the \_\_\_\_\_ Court of \_\_\_\_\_ County, Texas.

This court is the court of continuing exclusive jurisdiction as result of prior proceedings involving \_\_\_\_\_ (name of Child One).

I request that the name of \_\_\_\_\_ (Child One's full present name) be changed to \_\_\_\_\_ (full requested name for Child One.)

The reason for this requested name change is (state reason):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*REGISTRATION REQUIREMENTS FOR CHILD ONE*

\_\_\_\_\_ (Name of Child One.):  
(Select one.)

is not subject to the sex offender registration requirements of chapter 62 of the Texas Code of Criminal Procedure.

is subject to the sex offender registration requirements of chapter 62 of the Texas Code of Criminal Procedure, and as Petitioner's Exhibit # \_\_\_\_\_

(number), I offer \_\_\_\_\_ (proof that the appropriate local law enforcement authority has been notified of the proposed change name for child one.) I believe that a change of my child's name is in the interest of the public.

I believe that a change of my child's name is in the best interest of my child.

I ask the Court to grant my child a name change from  
\_\_\_\_\_ (present full name of child one) to  
\_\_\_\_\_ (requested full name of child one).

*CHILD TWO*

Repeat the steps that were used for Child One for each subsequent child.

That is all I have, Your Honor.

Give the judge your prepared Order Granting Name Change.